



**City of Moorhead
Economic Development Authority**

**Meeting Agenda
January 25, 2016 at 11:45 AM
1st Floor, Council Chambers, Moorhead City Hall**

<u>ITEM</u>	<u>REMARKS</u>
1. Call meeting to Order / Roll Call	_____
2. Agenda Amendments	_____
3. Approve Minutes	_____
A January 4, 2016	_____
4. Citizens Addressing the Board	_____
5. Commissioners' Reports	_____
6. Director's Report	_____
7. Resolution to Approve 2016 Agreements	_____
A Moorhead Business Association	_____
B Greater Fargo Moorhead Economic Development Corporation	_____
8. Information / Update	_____
A GFMEDC Activity Report - December	_____
B Building & Permit Valuation Summary - December	_____
9. Adjourn	_____

Upon request, accommodations for individuals with disabilities, language barriers, or other needs to allow participation in Economic Development Authority meetings will be provided. To arrange assistance, call the City Clerk's office at 218.299.5166 (voice) or 711 (TDD/TTY).



City of Moorhead Economic Development Authority

Special Meeting Agenda
January 04, 2016 at 11:45 AM
1st Floor, Council Chambers, Moorhead City Hall

Pursuant to due call and notice thereof, a regular meeting of the Economic Development Authority was held in the 1st Floor, Council Chambers, Moorhead City Hall, on January 04, 2016, at 11:45 AM.

Roll call of the members was made as follows:

Board Member:	Bob Buth	Present
Board Member:	Bruce Bekkerus	Present
Board Member:	Violet Deilke	Present
Council Member:	Steve Gehrtz	Present
Board Member:	Charley Johnson	Present
Board Member:	Pat Kovash	Present
Board Member:	John Rogalla	Present
Board Member:	Dave Sederquist	Absent
Board Member:	James Steen	Present
Board Member:	Marsha Weber	Absent
Mayor:	Del Rae Williams	Present

Others Present:

Michael Redlinger, City Manager
John Shockley, City Attorney
Amy Thorpe, Economic Development Program Administrator
Jill Wenger, Human Resources Director

1. Call meeting to Order / Roll Call

2. Agenda Amendments

3. Approve Minutes

A December 21, 2015

Motion to Approve made by Bob Buth and seconded by Violet Deilke

Motion Passed: For: 9; Against: 0; Abstain: 0; Absent: 2

4. Citizens Addressing the Board

5. Resolution to Approve Employment Agreement between Moorhead Economic Development Authority and Cynthia Graffeo

Minutes: Jill Wenger, Human Resources Director, and John Shockley, City Attorney, highlighted modifications to the employment agreement which was provided in packet materials as follows:

- Vehicle allowance \$400

- Use of vacation before accrual
- First year of employment defined at January 11, 2016 to January 11, 2017

**Motion to Approve made by Bruce Bekkerus and seconded by Steve Gehrtz
Resolution**

WHEREAS, the Moorhead Economic Development Authority (MEDA) desires to enter into an Employment Agreement with Cynthia Graffeo to act as the MEDA Executive Director.

NOW, THEREFORE, BE IT RESOLVED that the Moorhead Economic Development Authority does hereby authorize an Employment Agreement, for the MEDA Executive Director position with Cynthia Graffeo, a copy of which was before the MEDA Board and is now of record and on file in the office of City of Moorhead Human Resources.

PASSED: January 4, 2015 by the Moorhead Economic Development Authority Board.

Motion Passed: For: 9; Against: 0; Abstain: 0; Absent: 2

6. Adjourn

Minutes: Adjourned at 11:54 a.m.

APPROVED BY:

ATTEST:

Jim Steen
Chair

Charley Johnson
Secretary

The proceedings of this meeting are digitally recorded and are available for public review.

*Respectfully submitted by:
Amy Thorpe, Economic Development Program Administrator*

Monthly Board Report

Cindy Graffeo, Executive Director

Greetings to the Board. I would first like to take a moment and, again, thank the Board for the opportunity to work as your Executive Director. As an economic development professional and as a community member, I am very excited to come to work every day with the opportunity to make a positive and direct impact on our community. When I see Moorhead, I see the positive progress that has been made, and I see the opportunity and potential to build on those successes.

As I write this, we are preparing to meet for our EDA Retreat. I have no doubt that we will come away from that meeting with ideas, plans, and goals. I look forward to working to further understand and implement the vision of the Board.

In the last 6 Days:

During my short tenure thus far, I have had the opportunity to do the following:

- Introduction at City Council (1/11/2016)
- Sit in on MBA meeting discussing Renaissance Zone Legislation (1/11/2016)
- Sit in on DEED Grant Project Review with The Grove, LLC (1/11/2016)
- Introduction at City of Moorhead ELT (1/12/2016)
- Attend MBA Board meeting (1/12/2016)
- Attend Fargo Moorhead Chamber of Commerce State of the Cities (1/14/2016)
- Sit in on existing Moorhead business site exploration meeting (1/14/2016)
- Meet individually with David Huntstad, MBA Executive Director (1/19/2016)

Next 30 Days:

In the next 30 days, my top priorities are:

- Face-to-face meetings with counterparts at other ED organizations and stakeholder groups
 - City of WF - Scheduled
 - GFMEDC
 - SBDC – Scheduled
 - Chamber
 - West Central Initiative – Scheduled
 - MBA Board - done
- Draft business retention strategy and plan of action
- Draft digital communications strategy
 - Access website analytics and establish benchmark data
 - Research and price email marketing systems

Agreement

THIS AGREEMENT entered into this first day of January, 2016, by and between, the City of Moorhead a political subdivision of the State of Minnesota, hereinafter referred to as the “City” and the Moorhead Business Association, a Minnesota corporation organized pursuant to the laws of the State of Minnesota, hereinafter referred to as “MBA”.

WHEREAS, MBA was organized to promote business growth in Moorhead and successfully developed Moorhead’s “first” industrial park; and

WHEREAS, MBA identified a need in the community to support existing Moorhead business and suggested a partnership be formed between it and the City to address this need; and

WHEREAS, through this partnership of the City and MBA, was established and organized for the purpose of assisting Moorhead business in various ways, to be the “Voice of Moorhead Business” and to promote business, business interests, and business growth in the City; and

WHEREAS, the City supports the efforts of MBA to support and grow Moorhead’s business base and thereby jobs, property tax base and economic choices for Moorhead citizens by means of its advocacy, networking and communications strategies.

NOW, THEREFORE BE IT agreed between the parties as follows:

1. Compensation. The City agrees to pay MBA the sum of \$5,000 to be utilized for the purpose of furthering the goals and activities of MBA in support of Moorhead business, business interests, and business growth in Moorhead. Payment to MBA will be in a single, lump sum no later than July 15, 2016.
2. Term. The term of this contract shall be for the period of January 1, 2016, through December 31, 2016.
3. Quarterly Reports. MBA shall provide a written or oral report to the Moorhead Economic Development Authority on its activities no less than once each quarter of the year.

4. Independent Contractor Status. Nothing in this Agreement shall constitute either party hereto, as an agent for the other party for any purpose. MBA shall be deemed to be an independent contractor with full control over the manner and method of its performance hereunder.
5. Indemnity. MBA shall comply with all federal, state and local laws and ordinances applicable to the work to be conducted pursuant to this Agreement. MBA agrees to indemnify, save and hold harmless the City, its officers, agents and employees, from all claims, suits or actions of whatever nature resulting from or arising out of the activities of MBA, or its officers, agents or employees under this Agreement.
6. Merger Clause. This Agreement constitutes the entire agreement by and between the parties, and any other prior representations or agreements are deemed merged herein, and those not specified herein do not represent any agreements or promises or covenants or representations on the part of either party hereto.
7. Written Amendment Required. No amendment, modification, or waiver of any condition, provision or term shall be valid or of any effect unless made in writing signed by the party or parties to be bound, or a duly authorized representative, and specifying with particularity the extent and nature of such amendment, modification or waiver. Any waiver by any party of any default of another party shall not affect or impair any right arising from any subsequent default. Except as expressly and specifically stated otherwise, nothing herein shall limit the remedies and rights of the parties thereto under and pursuant to this Agreement.
8. Grammatical Construction. Whenever the singular number is used herein, the same shall include the plural where appropriate, and the words of any gender shall include any other genders where appropriate.
9. Severability Clause. Each provision, section, sentence, clause, phrase, and word of this Agreement is intended to be severable. If any provision, section, sentence, clause, phrase, and word hereof is held by a court with jurisdiction to be illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of this Agreement.
10. Agreement Binding on Successors. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective personal representatives, successors and assigns.

11. Minnesota Law Applies. This Agreement shall be controlled by the laws of the State of Minnesota, and any action brought as a result of any claim, demand or cause of action arising under the terms of this Agreement shall be brought in an appropriate venue in the State of Minnesota.

IN WITNESS THEREOF, the parties have executed this Agreement as of the day and year first above written.

CITY OF MOORHEAD

**MOORHEAD BUSINESS
ASSOCIATION**

By Del Rae Williams, Its Mayor

By: Michael Edenborg, Its President

By Michael Redlinger, Its City Manager

Professional Services Agreement

THIS PROFESSIONAL SERVICES AGREEMENT is entered into this 1st day of January, 2016, by and between the City of Moorhead, a political subdivision of the State of Minnesota, hereinafter referred to as the “City” and the Greater Fargo Moorhead Economic Development Corporation, a non-profit corporation, qualified to do business in the State of North Dakota, hereinafter referred to as the “EDC”.

RECITALS

WHEREAS, the goal of the EDC is to support primary sector business and in doing so build a stronger economy throughout “Greater Fargo Moorhead” by developing the workforce, retaining and expanding existing businesses and industries, attracting new businesses and industries, and initiating, facilitating, and supporting traditional and high-tech infrastructure enhancement; and

WHEREAS, EDC advocates, promotes, and facilitates efforts and activities which support the growth and expansion of existing business as well as attraction of new primary sector business, by: providing targeted lead generation and support to business prospects; maintaining a repository of data on the regions’ economic health and stability; undertaking regional marketing by attendance at business development symposiums/conferences and through publications such as the Fargo Moorhead Community Student Recruitment Brochure, Future of Business Brochure, Quality of Life Brochure, and Fargo Moorhead Images Magazine; and

WHEREAS, the City is engaged in a variety of economic development activities, which are not limited to primary sector business, to build a stronger Moorhead economy and provide jobs, property tax base, and economic choices for its citizens; and

WHEREAS, the City’s support for economic development is evidenced through its appropriation and resources including staff, marketing, land, public utility, infrastructure, legislative advocacy, and partnerships; and

WHEREAS, the City and EDC, as partners in economic development, wish to support one another in building the economy of Moorhead and as such the “Greater Fargo Moorhead” region.

NOW THEREFORE BE IT RESOLVED by the City and the EDC that in consideration of the mutual promises set forth herein, it is agreed as follows:

1. The Parties Agree that the following terms are defined as follows:
 - a. Primary Sector. A primary sector business is defined as a company that adds value to a product, process, or service that results in the flow of wealth into the region and derives 75% of its sales or income from outside the region and immediate marketing area. Targeted primary sector industries include Back Office, Corporate Headquarters, Information Technology, Life Sciences, Manufacturing, Physical Sciences, and Warehouse/Distribution.

- b. Prospect Inquiry. A prospect inquiry will be defined as any Primary Sector prospect, as an individual, Corporation or Represented by a Site Selector, showing an interest in or identified by the EDC as a potential lead for creating a new or expanded presence in Moorhead or the Greater Fargo Moorhead area.
- c. Workforce Development Services. A workforce Development Service will be defined as any program or initiative focused on maintaining existing workforce, attracting new workforce and the growth of the workforce pipeline to match employees with tomorrow's business demands.
- d. Entrepreneurial Development Services. An entrepreneurial service will be defined as any program or initiative established for the "Start Up" of a primary sector business or commercialization of any nascent technology.
- e. Moorhead "Identity". Moorhead identity will be defined as using the "Moorhead" name in marketing and identity applications in conjunction with the "Fargo" name identity.
- f. GIS Listings. GIS listings will be defined as all "Geographic Information Systems" (GIS) programs and applications administrated by the EDC. City will provide, in a format acceptable to EDC, property and property information for selected sites available in the City for use by the EDC in its marketing and outreach activities

2. Role and Responsibilities of the City.

- a. Support, through all necessary means, EDC's commitment to actively "sell" Moorhead as a location option in all marketing and outreach activities and to all primary sector site selector, expansion, and relocation inquiries received by the EDC.
- b. Commit to providing staff and necessary support in order to actively partner with the EDC in all site selector, expansion, and relocation inquiries to the EDC which identify Moorhead as a possible choice to provide services, including but not limited to the following: site identification, cost estimates, infrastructure requirements, financing programs, regulatory matters, preparation of materials, direct or indirect (through GFMEDC) communication with the prospect.
- c. Provide staff knowledgeable in development and business finance, including but not limited to: site location/availability, infrastructure requirements and special assessment costs (sewer, water, gas, electricity, drainage, storm-water retention, streets), property tax calculations and market value estimates, environmental regulations, and zoning.
- d. Provide Minnesota legislative advocacy assistance.
- e. Make available for development municipally owned industrial park including both serviced and un-serviced property.
- f. Provide, administer, and manage City's financing incentives, state and federal grants and loans, as required.
- g. Coordinate with City departments, Moorhead Public Service, and Minnesota regulators/agencies.

3. Role and Responsibilities of the EDC.
 - a. Commit to actively “sell” Moorhead as a location option in all marketing and outreach activities and to all primary sector site selector, expansion and relocation inquiries received by the EDC.
 - b. Consult with City, at the time of initial inquiry, with authorization by a prospect or representative thereof, in order to assess the potential opportunity and respond to requests for information or preparation of proposals.
 - c. EDC will commit to provide organizational resources equal to or greater than the City’s contribution to the EDC, to facilitate economic development in Moorhead and to undertake proactive marketing and outreach activities as part of its overall marketing of the Greater Fargo Moorhead Region.
 - d. Assist the City in planning and strategic positioning efforts with respect to the MCCARA Industrial Park.
 - e. Provide the City with at least 10 prospects and 5 qualified/targeted business leads for the MCCARA Industrial Park.
 - f. Provide a regional platform for collaboration and partnership opportunities in the Bakken Oil region.
 - g. Coordinate with the City to partner on business development calls to all primary sector employers in the City.
 - h. Utilize the “Moorhead” identity in all marketing, promotional, and advertising materials.
 - i. Provide workforce development services to all Primary Sector or Technology Businesses in the City.
 - j. Provide Entrepreneurial Development Services to any Primary Sector or Technology Start-up in the City.
 - k. GIS “available property” listings to help market City owned industrial and commercial properties.
 - l. Provide, upon request, research information pertaining to non-primary sector businesses.
 - m. Keep EDC’s website up to date with “Moorhead specific” information and contacts.
4. Reports. The EDC will deliver to the City monthly report(s) including prospect/site selector inquires, outreach/marketing activities including a summary of Moorhead specific activities.
5. Compensation. City shall pay to the EDC for its services hereunder compensation of \$25,000 payable in a single payment no later than July 15, 2016. The EDC shall be responsible for its expenses, including out of pocket expenses, in providing services to City.
6. Term. The term of this Contract shall be for the period of January 1, 2016, through December 31, 2016.
7. Independent Contractor Status. Nothing in this Contract shall constitute either party hereto, the agent for the other party for any purpose. The EDC shall be deemed to be an independent

contractor with full control over the manner and method of its performance hereunder. The EDC shall carry general liability insurance in the minimum amount of \$350,000.00.

8. Indemnity. The EDC and City shall comply with all federal, state, and local laws and ordinances applicable to the work to be conducted pursuant to this Contract. The EDC and City agree to mutually indemnify, save and hold harmless the City or the EDC, its officers, agents and employees, from all claims, suits or actions of whatever nature resulting from or arising out of the activities of the City or EDC, or its officers, agents or employees under this Contract. Nothing herein shall be deemed a waiver by the City of the limitations on liability set forth in Minnesota Statutes, Section 466.04, and the City's obligation to indemnify, hold harmless and defend the EDC shall be limited by the limitations on liability set forth in Minnesota Statutes Section 466.04, less any amounts which the City is required to pay on its own account, or on account of the City's officers, agents or employees.
9. Merger Clause. This Agreement constitutes the entire agreement by and between the parties, and any other prior representations or agreements are deemed merged herein, and those not specified herein do not represent any agreements or promises or covenants or representations on the part of either party hereto.
10. Written Amendment Required. No amendment, modification, or waiver of any condition, provision or term shall be valid or of any effect unless made in writing signed by the party or parties to be bound, or a duly authorized representative, and specifying with particularity the extent and nature of such amendment, modification or waiver. Any waiver by any party of any default of another party shall not affect or impair any right arising from any subsequent default. Except as expressly and specifically stated otherwise, nothing herein shall limit the remedies and rights of the parties thereto under and pursuant to this Agreement.
11. Grammatical Construction. Whenever the singular number is used herein, the same shall include the plural where appropriate, and the words of any gender shall include any other genders where appropriate.
12. Severability Clause. Each provision, section, sentence, clause, phrase, and word of this Agreement is intended to be severable. If any provision, section, sentence, clause, phrase, and word hereof is held by a court with jurisdiction to be illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of this Agreement.
13. Agreement Binding on Successors. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective personal representatives, successors and assigns.
14. Minnesota Law Applies. This Agreement shall be controlled by the laws of the State of Minnesota, and any action brought as a result of any claim, demand or cause of action arising under the terms of this Agreement shall be brought in an appropriate venue in the State of Minnesota.

IN WITNESS WHEREOF, the parties have executed this Contract as of the day and year first above written.

CITY OF MOORHEAD

**GREATER FARGO MOORHEAD
ECONOMIC DEVELOPMENT CORPORATION**

By Del Rae Williams, Its Mayor

By: James Gartin, Its President

By Michael Redlinger, Its City Manager

Activity Report – December 2015

Planning and Strategic Positioning

- December 2nd Jim Gartin, President GFMEDC, attended the Moorhead Business Association meeting
- December 2nd Jim Gartin and John Machacek, GFMEDC, attended MSUM Paseka School of Business' event recognizing Tammy Miller, GFMEDC Board of Directors, selection to the AACSB Top 100 Influential Leaders
- December 3rd Tifanie Gelinske, GFMEDC, attended (and coordinated) the Health Tech and Trades Expo
- December 4th Jim Gartin, President GFMEDC, and Mark Vaux, GFMEDC, attended the Lorentzen Luncheon at Concordia College
- December 8th John Machacek, GFMEDC, presented \$1,000 in scholarships to the winning class members of the MSUM Business 101 (B101) small business venture assignment. B101 is a hands-on exploration of entrepreneurship, culminating in student presentations
- December 9th Mark Vaux, GFMEDC, attended the Moorhead Business Association meeting
- December 9th, 10th and 17th Members of the GFMEDC attended various Workforce Study Subcommittee meetings.
- December 10th Mark Vaux, GFMEDC, attended the MetroCOG meeting
- December 15th Mark Vaux and Tifanie Gelinske, GFMEDC, attended the MinnDak Manufacturers Luncheon
- December 15th Martha Leidholm, GFMEDC, attended in Fergus Falls the "Millennials and the Workforce" West Central World Café
- December 16th Mark Vaux and Tifanie Gelinske, GFMEDC, hosted a Healthcare working committee meeting
- December 16th Mark Vaux, GFMEDC, attended the Moorhead Business Association meeting
- December 17th The staff of the GFMEDC hosted and attended the 4th Quarter GFMEDC Board of Director's meeting, which included presentations from M|State, NDSCS and Tri-College
- December 21st Martha Leidholm, GFMEDC, attended the Moorhead EDA meeting
- December 22nd Jim Gartin, President GFMEDC, attended a MSUM Alumni event
- December 23rd Mark Vaux, GFMEDC, attended the Moorhead Business Association meeting

Business Visits

Mark Vaux, GFMEDC, conducted a Business, Retention and Attraction meeting with JDP Automation

**CITY OF MOORHEAD BUILDING CODES
2015 BUILDING AND PERMIT VALUATION SUMMARY SHEET**

Includes Totals from Pages 2 & 3

PAGE 1

	434		437		438		Residential (page 2)		Commercial (page 3)		MOVE/ DEMO	TOTAL PERMITS	TOTAL VALUATION
	Residential Remodel		Commercial Remodel		Garages								
	#	VALUATION	#	VALUATION	#	VALUATION	#	VALUATION	#	VALUATION			
JAN	19	219,998.00	5	683,500.00	0	0.00	0	0.00	0	0.00	2	26	903,498.00
FEB	8	119,175.00	4	604,900.00	0	0.00	0	0.00	1	3,100,000.00	0	13	3,824,075.00
MAR	28	413,612.00	9	790,469.00	0	0.00	54	10,795,880.00	2	75,000.00	2	95	12,074,961.00
APR	65	579,885.00	12	2,320,151.00	6	186,300.00	27	12,272,470.00	0	0.00	0	110	15,358,806.00
MAY	50	381,566.00	4	400,069.00	1	63,000.00	32	6,067,029.00	3	2,578,997.00	3	93	9,490,661.00
JUN	67	530,870.00	12	747,485.00	5	130,500.00	24	16,066,000.00	5	648,390.81	3	116	18,123,245.81
JUL	66	797,968.00	8	1,100,427.00	3	114,500.00	16	3,259,000.00	5	1,938,326.41	1	99	7,210,221.41
AUG	50	418,627.00	7	470,831.03	3	93,920.00	19	3,953,400.00	1	40,500.00	5	85	4,977,278.03
SEP	41	325,564.00	14	1,323,571.00	5	131,154.55	18	4,437,000.00	8	1,611,500.00	0	86	7,828,789.55
OCT	41	738,440.64	6	278,754.00	1	20,000.00	15	3,184,000.00	3	168,000.00	2	68	4,389,194.64
NOV	38	296,733.00	6	149,966.00	1	4,000.00	4	3,120,000.00	2	306,000.00	0	51	3,876,699.00
DEC	26	205,839.00	5	570,822.00	1	100,000.00	4	1,277,000.00	0	0.00	3	39	2,153,661.00
2015	499	5,028,277.64	92	9,440,945.03	26	843,374.55	213	64,431,779.00	30	10,466,714.22	21	881	90,211,090.44
2014	446	6,868,866.58	92	27,725,695.80	29	481,735.00	197	56,708,439.00	21	12,473,597.00	49	834	104,258,333.38
2013	413	4,522,000.93	74	11,698,091.00	16	167,805.00	139	44,149,300.00	31	34,676,965.00	26	699	95,214,161.93

JAN/MOVE: 1 mobile home into Moorhead; **MAR/DEMO:** 1 single family home; 1 commercial building; **MAY/MOVE:** 1 garage out of Moorhead; **MAY/DEMO:** 1 commercial building; one interior only; **JUN/MOVE:** 2 mobile homes into Moorhead; **JUNE/DEMO:** 1 commercial building; **JULY/MOVE:** 1 mobile home into Moorhead; **AUG/MOVE:** 3 mobile homes into Moorhead; **AUG/DEMO:** 2 detached accessory structures; **OCT/MOVE:** 1 mobile home into Moorhead; **OCT/DEMO:** 1 single family home; **DEC/DEMO:** 1 single family home, 1 garage, 1 interior commercial

**CITY OF MOORHEAD BUILDING CODES
2015 BUILDING PERMIT VALUATION REPORT - RESIDENTIAL**

	101		102		103		104			105			213/214		TOTAL PERMIT	TOTAL VALUATION
	Single Family Detached		Single Family (Attached)		Two Family (Duplex)		Three and Four Family Buildings			Five or More Family Buildings			Hotels/Dorms, Frat, Board Rm			
	#	VALUATION	#	VALUATION	#	VALUATION	#	(U)	VALUATION	#	(U)	VALUATION	#	VALUATION		
JAN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
FEB	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MAR	13	2,583,000	38	6,636,000	0	0	3	9	1,576,880	0	0	0	0	0	54	10,795,880
APR	19	4,812,470	4	560,000	0	0	2	6	900,000	2	72	6,000,000	0	0	27	12,272,470
MAY	30	5,677,029	2	390,000	0	0	0	0	0	0	0	0	0	0	32	6,067,029
JUN	21	4,316,000	0	0	0	0	0	0	0	3	153	11,750,000	0	0	24	16,066,000
JUL	12	2,739,000	4	520,000	0	0	0	0	0	0	0	0	0	0	16	3,259,000
AUG	19	3,953,400	0	0	0	0	0	0	0	0	0	0	0	0	19	3,953,400
SEP	17	3,437,000								1	14	1,000,000	0	0	18	4,437,000
OCT	15	3,184,000	0	0	0	0	0	0	0	0	0	0	0	0	15	3,184,000
NOV	0	0	0	0	0	0	0	0	0	4	48	3,120,000	0	0	4	3,120,000
DEC	3	727,000	0	0	0	0	0	0	0	1	6	550,000	0	0	4	1,277,000
2015	149	31,428,899	48	8,106,000	0	0	5	15	2,476,880	11	293	22,420,000	0	0	213	64,431,779
2014	136	27,871,514	48	7,328,925	0	0	6	24	3,240,000	6	245	15,859,000	1	2,409,000	197	56,708,439
2013	91	20,260,900	40	4,757,400	1	191,000	0	0	0	7	274	18,940,000	0	0	139	44,149,300

NOTES:

YEAR	MOORHEAD				OAKPORT
	SINGLE FAMILY ATTACHED/ DETACHED	TWO, THREE, & FOUR UNITS	FIVE OR MORE UNITS	MOORHEAD TOTAL UNITS	OAKPORT TOTAL UNITS
2015 YTD	197	15	293	505	*
2014 CY	180	24	245	449	4
2013 CY	129	2	274	405	2
2012 CY	86	3	60	149	1
2011 CY	80	21	60	161	4
2010 CY	160	0	0	160	5
2009 CY	175	0	124	299	2
2008 CY	190	5	217	412	2
2007 CY	225	38	68	331	8
2006 CY	329	8	145	482	6
2005 CY	320	62	132	514	9
2004 CY	293	4	178	475	14
2003 CY	195	4	160	359	10
2002 CY	200	38	124	362	12
2001 CY	106	6	36	148	10
2000 CY	93	44	0	137	7

* Oakport Tract 2 was annexed to the City of Moorhead January 1, 2015. Oakport permit data for 2015 forward is reported in the appropriate citywide data categories.

**CITY OF MOORHEAD BUILDING CODES
2015 BUILDING PERMIT VALUATION REPORT - NEW COMMERCIAL**

	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
	#	VALUATION	#	VALUATION	#	VALUATION	#	VALUATION	#	VALUATION	#	VALUATION
318												
319												
320												
321												
322											1	180,000.00
323												
324												
325												
326												
327			1	3,100,000.00					1	1,999,355.00		
328									1	135,642.00	1	129,427.00
329					2	75,000.00			1	444,000.00	3	338,963.81
MONTHLY TOTAL	0	0.00	1	3,100,000.00	2	75,000.00	0	0.00	3	2,578,997.00	5	648,390.81
YEAR TO DATE TOTALS:												
2015	0	0.00	1	3,100,000.00	3	3,175,000.00	3	3,175,000.00	6	5,753,997.00	11	6,402,387.81
2014	1	10,000.00	1	10,000.00	2	11,000.00	3	190,000.00	5	1,221,596.00	11	4,361,597.00
2013	4	11,465,614.00	5	11,485,614.00	9	11,546,514.00	11	13,943,114.00	12	13,955,114.00	16	26,881,841.00

318 = Amusement, Social, Recreational

319 = Churches and other religious

320 = Industrial

321 = Parking Garages

322 = Service Stations and Repair Garages

323 = Hospitals and Institutional

324 = Office, Banks and Professional

325 = Public Works and Utilities

326 = Schools and Other Educational

327 = Stores and Customer Services

328 = Other Nonresidential Buildings

329 = Structures other than buildings

CITY OF MOORHEAD BUILDING CODES 2015 BUILDING PERMIT VALUATION REPORT - NEW COMMERCIAL

	JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
	#	VALUATION	#	VALUATION	#	VALUATION	#	VALUATION	#	VALUATION	#	VALUATION
318												
319												
320												
321												
322												
323					1	1,200,000.00						
324	1	792,416.00			1	80,000.00						
325												
326												
327	1	900,000.00										
328			1	40,500.00	1	41,500.00						
329	3	245,910.41			5	290,000.00	3	168,000.00	2	306,000.00		
MONTHLY TOTAL	5	1,938,326.41	1	40,500.00	8	1,611,500.00	3	168,000.00	2	306,000.00	0	0.00
YEAR TO DATE TOTALS:												
2015	16	8,340,714.22	17	8,381,214.22	25	9,992,714.22	28	10,160,714.22	30	10,467,380.22	30	10,467,380.22
2014	12	4,381,597.00	15	4,738,597.00	19	5,817,597.00	19	5,817,597.00	20	6,118,597.00	21	12,473,597.00
2013	17	27,256,841.00	18	27,441,841.00	23	30,750,541.00	25	31,351,041.00	31	34,676,965.00	31	34,676,965.00
SEP/323: Lilac Homes II												

**CITY OF MOORHEAD BUILDING CODES
2015 BUILDING AND PERMIT VALUATION SUMMARY SHEET**

	BUILDING PERMITS				MECHANICAL PERMITS				PLUMBING PERMITS			SIGN PERMITS			TOTAL # OF PERMIT	TOTAL PERMIT REVENUE	TOTAL MN SUR-CHARGE	OTHER FEES	TOTAL REVENUE
	#	PERMIT VALUATION	PERMIT REVENUE	MN SUR-CHARGE	#	PERMIT VALUATION	PERMIT REVENUE	MN SUR-CHARGE	#	PERMIT REVENUE	MN SUR-CHARGE	#	PERMIT REVENUE	MN SUR-CHARGE					
JAN	25	1,203,498.00	6,644.85	597.00	50	804,527.00	4,487.90	413.00	9	309.60	45.00	0	0.00	0.00	84	11,442.35	1,055.00	727.83	13,225.18
FEB	13	3,824,075.00	16,309.50	1,584.00	43	907,216.00	4,303.15	461.00	14	901.20	70.00	3	100.00	15.00	73	21,613.85	2,130.00	4,923.78	28,667.63
MAR	93	12,074,961.00	46,574.50	6,041.00	36	514,054.00	2,914.00	264.50	68	4,760.00	340.00	2	100.00	10.00	199	54,348.50	6,655.50	3,683.38	64,687.38
APR	110	15,358,806.00	62,218.35	7,064.70	48	547,849.00	4,098.40	284.50	64	6,320.40	320.00	4	200.00	20.00	226	72,837.15	7,689.20	14,159.44	94,685.79
MAY	91	9,670,661.00	40,056.70	4,742.00	77	1,397,292.00	7,144.95	711.50	55	3,322.00	275.00	3	100.00	15.00	226	50,623.65	5,743.50	5,647.55	62,014.70
JUN	114	18,343,245.81	76,633.30	7,358.50	70	666,092.00	5,257.65	344.00	47	3,015.60	235.00	5	175.00	25.00	236	85,081.55	7,962.50	18,234.38	111,278.43
JUL	98	7,210,221.41	32,878.80	3,615.50	102	811,253.30	7,488.30	424.50	46	6,895.20	46.00	4	200.00	4.00	250	47,462.30	4,090.00	7,498.73	59,051.03
AUG	80	4,977,278.03	21,870.85	2,495.00	68	834,685.00	6,256.00	428.50	49	3,814.40	49.00	8	425.00	8.00	205	32,366.25	2,980.50	7,182.35	42,529.10
SEP	86	7,828,789.55	35,705.40	3,903.00	79	801,817.00	6,722.90	417.50	42	2,736.40	42.00	8	275.00	8.00	215	45,439.70	4,370.50	6,091.37	55,901.57
OCT	66	4,389,194.64	19,533.45	2,199.00	99	1,537,278.00	9,187.80	786.00	42	3,879.20	42.00	4	125.00	4.00	211	32,725.45	3,031.00	4,246.68	40,003.13
NOV	51	3,876,699.00	19,385.15	1,943.50	99	791,372.16	6,856.30	417.00	23	1,395.60	23.00	1	50.00	1.00	174	27,687.05	2,384.50	5,378.13	35,449.68
DEC	36	2,153,661.00	10,741.35	1,081.00	65	332,482.00	3,665.00	182.50	21	893.60	21.00	5	150.00	5.00	127	15,449.95	1,289.50	2,865.05	19,604.50
2015	863	90,911,090.44	388,552.20	42,624.20	836	9,945,917.46	68,382.35	5,134.50	480	38,243.20	1,508.00	47	1,900.00	115.00	2226	497,077.75	49,381.70	80,638.67	627,098.12
2014	786	104,276,333.38	442,909.40	44,345.05	761	7,027,749.00	56,654.60	3,667.00	439	40,408.80	2,190.00	37	1,850.00	185.00	2023	541,822.80	50,387.05	104,507.71	696,717.56
2013	673	95,214,161.93	404,282.18	37,580.72	671	8,784,321.00	51,353.65	4,482.40	412	42,728.00	2,060.00	19	1,325.00	95.00	1775	499,688.83	44,218.12	86,631.11	630,538.06

JAN/OTHER FEES: \$452.58 Plan Review Fees; \$275.25 Investigation Fees; **FEB/OTHER FEES:** \$4296.63 Plan Review Fees; \$627.15 Investigation Fees; **MAR/OTHER FEES:** \$3554.88 Plan Review Fees; \$128.50 Investigation Fees; **APR/OTHER FEES:** \$14,064.44 Plan Review Fees; \$95.00 Investigation Fees; **MAY/OTHER FEES:** \$4854.35 Plan Review Fees; \$793.20 Investigation Fees; **JUN/OTHER FEES:** \$18,123.88 Plan Review Fees; \$110.50 Investigation Fees; **JUL/OTHER FEES:** \$6599.73 Plan Review Fees; \$899.00 Investigation Fees; **AUG/OTHER FEES:** \$6987.85 Plan Review Fees; \$1194.50 Investigation Fees; **SEP/OTHER FEES:** \$5746.37 Plan Review Fees; \$345.00 Investigation Fees; **OCT/OTHER FEES:** \$3421.78 Plan Review Fees; \$824.90 Investigation Fees; **NOV/OTHER FEES:** \$5058.23 Plan Review Fees; \$319.90 Investigation Fees; **DEC/OTHER FEES:** \$2628.05 Plan Review Fees; \$237.00 Investigation Fees