



**City of Moorhead
City Council Meeting
Meeting Minutes
June 25, 2018 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on June 25, 2018, at 5:30 PM.

Roll call of the members was made as follows:

1st Ward Council Member:	Mari Dailey	Present
1st Ward Council Member:	Sara Watson Curry	Absent
2nd Ward Council Member:	Melissa Fabian	Present
2nd Ward Council Member:	Heidi Durand	Present until 5:35 p.m.
Mayor:	Del Rae Williams	Present
3rd Ward Council Member:	Joel Paulsen	Present
3rd Ward Council Member:	Brenda Elmer	Present
4th Ward Council Member:	Steve Gehrtz	Present
4th Ward Council Member:	Chuck Hendrickson	Present

City Council Meeting

1. [Call to Order and Roll Call](#)
2. Pledge of Allegiance
3. Agenda Amendments
4. [Consent Agenda](#)

All items listed with an asterisk (*) are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in accordance with the "Council Rules of Procedure". In such event, the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.

Motion to Approve made by Brenda Elmer and seconded by Chuck Hendrickson
Motion to Approve the Consent Agenda

Motion Passed
For: 7 - Mari Dailey, Melissa Fabian, Heidi Durand, Joel Paulsen, Brenda Elmer, Steve Gehrtz, Chuck Hendrickson
Against: 0 - (None)
Abstain: 0 - (None)
Absent: 1 - Sara Watson Curry
Recused: 0 - (None)

5. Recognitions - Presentations

A. Firefighters Swearing In and Oath of Office

Minutes: Fire Chief Duysen noted that firefighters Adam Anderson, Jesse Ingebretson and Mark Olson have completed their one year probation period; Mayor Williams administered the oath of office to them, and the Council thanked them for their service to the City.

B. [2017 Comprehensive Annual Financial Report and Audit Presentation](#)

Minutes: Derek Flanagan, Eide Bailly Auditors, and Finance Director Wagner summarized the 2017 City audit. It was noted that the City received a clean audit opinion and received a Certificate of Excellence for the 2016 audit. There was discussion about population data, transfers out of the general fund for the airport, golf course and the Parks and Recreation department.

C. [West Central Initiative Annual Report - Tom McSparron](#) presented this report, about the work of the West Central Initiative.

D. Proclamation, June, Homeownership Month

Minutes: Mayor Williams read the document proclaiming June as Homeownership Month and Community Development Program Administrator Tia Braseth reported on the recent Homebuyers Survey findings.

6. Approve Minutes

A. June 11, 2018 City Council Meeting

Motion to Approve made by Chuck Hendrickson and seconded by Mari Dailey
Motion to Approve the June 11, 2018 City Council Meeting Minutes

Motion Passed

For: 6 - Absent: Sara Watson Curry, Heidi Durand

7. [Citizens Addressing the Council](#)

Minutes: A resident commented on provisions in Ordinance 2018-10 and shared his concerns about the language in the ordinance regarding responsibility for the boulevard verses responsibility for only the project requested on the permit. The Council stated that the ordinance second reading had already been approved on the consent agenda, so no further changes can be made at this time.

A resident commented regarding special assessments on irregular sized lots, and there was discussion about the policies regarding special assessments. The attorney summarized these policies and laws regarding this issue, and stated that this policy has been challenged, and that there are several other Cities with similar policies that have been challenged and upheld in court.

8. Mayor and Council Appointments

Engineering Department

9. [*Consider Actions Relating to Ordinance 2018-10: An Ordinance to Amend Sections of Title 8 and Title 3 of the Moorhead Municipal Code \(Boulevard Plantings and Rain Gardens\)](#)

- A. [*Second Reading](#)
- B. [*Title and Summary](#)
- 10. [*Resolution to Award Quote for Foundation Demolition and Levee Construction at 2619 Miller Dr. N. Eng. No. 17-13-06](#)
- 11. [*Resolution to Approve an Easement Agreement with MPS for the SE Main Ave/20 St/21 St Railroad Grade Separation Project Eng. No. 02-02-02F](#)
- 12. [*Resolution to Approve Agreement #1031286 with MnDOT for the Mill & Overlay of 15th Ave N from the Red River to 28th St. Eng. No. 18-A2-02](#)

Planning and Neighborhood Services Department

- 13. [*Resolution to Approve 2018 Airport Layout Plan Update](#)

Moorhead Public Service

- 14. *Approve Change Order No. 2 with Key Contracting for the 2017 Southside Watermain Replacement Project

Public Works Department

- 15. [*Resolution to Approve Greenview, Inc. Custodial Agreement](#)
- 16. [*Budget Adjustment to Replace York Chiller Condensing Coil at the Hjemkomst Center](#)
- 17. [Cleanup Week 2018 After Action Report](#)

Minutes: Public Works Director Steve Moore reported on the results of the 2018 Clean Up Week and there was discussion about the success of this program.

- 18. ROW Landscaping Philosophy Change

Minutes: Public Works Director Steve Moore presented information about a philosophy change in the Park and Right-of-way Landscaping policy, to use more perennials, native plants and trees, and to encourage residents and businesses to adopt landscaping areas, such as the City of Moorhead Adopt a Park Program.

Administration

- 19. Approve Licenses – Permits
 - A. *Resolution to Approve a Minnesota Lawful Gambling Premise Permit to Moorhead Midday Central Lion’s Club
 - B. *Resolution to Approve an Exempt Gambling Permit to St. Joseph’s Catholic Church
- 20. [*Resolution to Receive the City of Moorhead 2017 Comprehensive Annual Financial Report \(CAFR\)](#)

Other

21. [Mayor and Council Reports](#)

Minutes: Council Member Gehrtz reported that Cindy Coray has started as executive director of the Metropolitan Council of Governments. Mayor Williams reported on the Art and Culture Commission meeting.

22. City Manager Reports – The manager did not have any other business to report, at this time.

23. [Executive Session Pursuant to Minn. Stat. § 13D.05, subd. 3 to Discuss Developing Offers to Purchase Parcel Numbers 58.067.0120, 58.067.0121, and 58.900.0800](#)

Motion to Approve made by Mari Dailey and seconded by Melissa Fabian
Motion to Approve going into Closed Executive Session

Motion Passed

For: 6 - Mari Dailey, Melissa Fabian, Joel Paulsen, Brenda Elmer, Steve Gehrtz, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 2 - Sara Watson Curry, Heidi Durand

Recused: 0 - (None)

The Council went into a Closed Executive Session from 6:47 p.m. until 7:18 p.m.

24. New Business

25. Citizens Addressing the Council

Mayor Williams adjourned the meeting at 7:18 p.m.

APPROVED BY:

ATTEST:



DEL RAE WILLIAMS, Mayor



Lance K Beachem, City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Lance K Beachem, City Clerk