



**HUMAN RIGHTS COMMISSION
MEETING AGENDA
August 21, 2019 - 5:00 PM
City Hall Council Chambers**

The Moorhead Human Rights Commission welcomes and encourages public input on issues listed on the agenda or of general community interest, time and Council permitting. Speakers are limited to 3-minute presentations. Citizens wishing to address the Human Rights Commission regarding a specific agenda item will be afforded an opportunity during the discussion of that item. Citizens wishing to speak on matters not listed on the agenda will be afforded the opportunity to do so under the heading "Citizens Addressing the Commission," usually scheduled at the beginning and end of the agenda. Each person requesting the opportunity to speak is asked to fill out a "*Request to Speak Form*."

1. **Call to order** _____
2. **Roll call** _____
3. **Approval of Agenda/Minutes** _____
4. **Citizens to be heard** _____
 - A. Moorhead Police Department Liaison Introduction - Sergeant Chris Martin _____
5. **Guest Speaker - Joshua Huffman - CDBG 5-Year Plan Consultation** _____
6. **Reports/Announcements/Upcoming Events** _____
7. **New business** _____

Upon request, accommodations for individuals with disabilities, language barriers, or other needs to allow participation in meetings will be provided. To arrange assistance, call the City Clerk's office at 218.299.5166 (voice) or 711 (TDD/TTY).

Visit our website at www.cityofmoorhead.com



**City of Moorhead
Human Rights Commission
Meeting Minutes
July 17, 2019 at 5:00 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the Human Rights Commission was held in the City Hall Council Chambers on July 17, 2019, at 5:00 PM.

1. Call to order The meeting was called to order at 5:00pm.

2. Roll call

Roll Call of the members was made as follows:

Board Member:	Nate Aalgaard	Absent
Board Member:	Cani Adan	Absent
3 rd Ward Council Member:	Deb White	Present
Board Member:	Shinwar Mayi	Present
Board Member:	Makell Pauling Normandin	Present
Board Member:	Willard Yellow Bird	Present
Board Member:	Heather Keeler	Present

3. Approval of Agenda/Minutes

Agenda and minutes were approved with a motion made by Deb White, seconded by Heather Keeler and passed by unanimous consent.

4. Citizens to be heard

No citizens were present to address the commission.

5. Guest Speaker – Jerry Christianson – Freedom Resource Center

Jerry Christianson shared information on the Americans with Disabilities Act (ADA) and the programs offered by Freedom Resource Center.

Commissioners asked questions and discussed community needs in regards to the ADA.

Jerry Christianson shared information on Arts Access for All. www.artsafa.org

6. Guest Speaker – Amena Chaudhry – Bystander Intervention Training

Amena Chaudhry shared information on the bystander intervention training she offers.

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Commissioners asked questions and discussed how this training could be impactful for a wide variety of community groups.

7. Pride in the Park – Planning for August Events

Commissioners discussed plan for hosting a booth in the park on August 10th from 11am-4pm. Directed City staff to send an electronic sign-up to the group to identify volunteers for different time slots and materials for the event.

8. Indigenous Peoples’ Day – Update

Commissioners discussed who would attend the City Council meeting to present their recommendation. MaKell, Willard and Heather are planning to attend. Deb will be there as a City Council Member. MaKell may have a conflict and will let notify City staff if she cannot attend. If MaKell cannot attend, as Commission Chair, she will designate someone to speak to the media on behalf of the Human Rights Commission.

9. Reports/Announcements/Upcoming Events

City staff shared information on an upcoming MetroCOG FM Bikeway Gap Analysis Study Open House.

10. New Business

No new business.

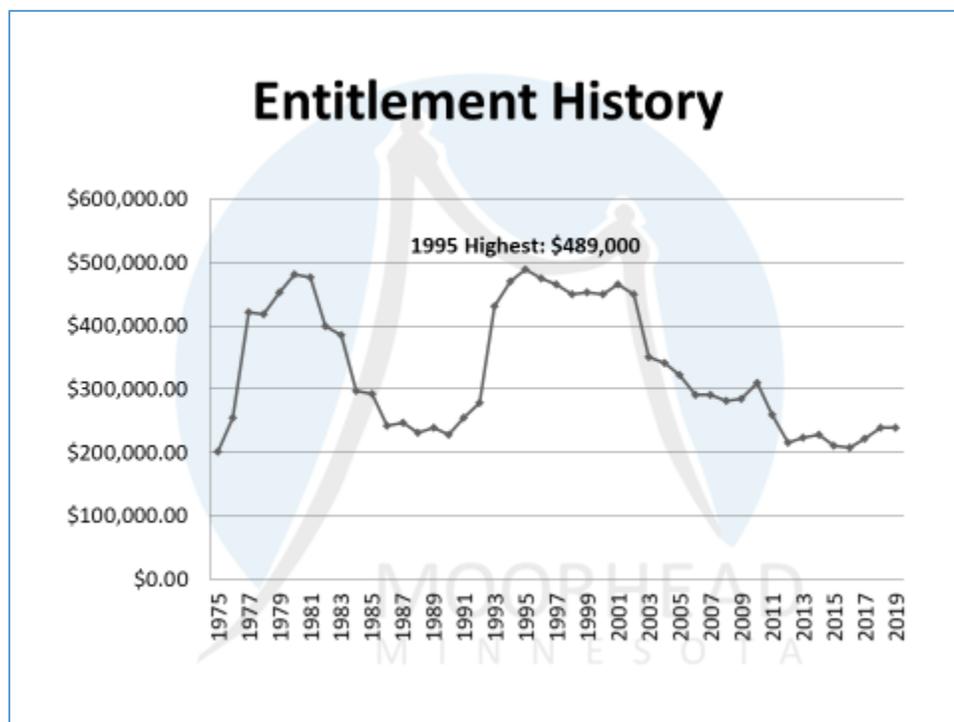
A motion to adjourn was made by Willard Yellow Bird, seconded by Shinwar Mayi, and passed by unanimous consent. The meeting adjourned at 6:25pm.

Respectfully submitted by:
Joshua Huffman, HRC Staff Liaison

The proceedings of this meeting are digitally recorded and are available for public review.

Community Development Block Grant Program

The Community Development Block Grant (CDBG) program provides communities with resources to address a range of community development needs. The CDBG program was established in 1974 and is one of the longest continuously run programs at the U.S. Department of Housing and Urban Development (HUD). Moorhead has been a CDBG entitlement community since the inception of the program. To be an entitlement community, a city must have a population over 50,000 or be part of a Metropolitan Statistical Area (Moorhead is part of the Cass-Clay Metropolitan Statistical Area). HUD determines annual grant amounts by a formula comprised of several measures of community need, including the extent of poverty, population, housing overcrowding, age of housing, and population growth lag in relationship to other metropolitan areas. Program funding has fluctuated over time. Moorhead’s highest grant award was \$489,000 in 1995. The City of Moorhead was awarded \$239,674 in 2019.



Activities funded with CDBG dollars must meet one of three national objectives:

1. Benefit low to moderate income persons
2. Aid in the prevention or elimination of slum and blight
3. Meet an urgent need (e.g., natural disaster response)

CDBG funding is used to develop viable urban communities for low and moderate income persons by providing decent housing, suitable living environments, and economic opportunities.

A grantee must develop and follow a detailed 5-year plan. Moorhead’s current 5-year plan covers 2015-2019, and a new 5-year plan will be prepared by years’ end. Goals in the current plan include:

- Construction and rehabilitation of affordable rental, owner, and public housing

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- Support of current and expanded emergency, transitional, and permanent supportive housing
- Public Services, including homebuyer education, youth recreational/afterschool programming, discounted bus passes, installation of accessibility ramps
- Technical assistance, support letters and certificates of consistency for homeless and housing service agencies applying for funding for homeless services and housing voucher programs.

One of the City's longest running CDBG funded activities is the Home Rehabilitation Loan program, which provides no interest mortgage loans to low or moderate income households. The loans range from \$20-25,000 and are repaid upon sale of the home. The program enabled needed improvements to Moorhead homes, which keeps our neighborhoods strong. It also contributes to additional CDBG activity through loan repayments. The City's current portfolio of Home Rehabilitation loans consist of 240 loans valued at nearly \$4.3 million. The rehab loan repayment dollars are considered program income and must be used for additional CDBG activities.

Other CDBG activities have included assisting in acquisition and development of housing for Moorhead Public Housing Agency (MPHA), Habitat for Humanity, and persons who are disabled. Planned activities in 2019 include home rehabilitation, accessibility ramps, youth recreational/after school programming in City parks, MPH's Sharp View Apartments elevator upgrades, discounted bus passes, acquisition assistance for Habitat for Humanity and Creative Care for Reaching independence, and homebuyer education.

The CDBG program sets limits on how much funding can be used for program administration and public services. There are programmatic requirements that ensure the timely expenditure of CDBG funding takes place. There are also extensive regulatory requirements such as Davis Bacon Labor Standards (wage rates), income and demographic reporting, one for one replacement of housing units, lead based paint remediation in home rehabs, environmental reviews for all activities, etc.

In 2019, City staff are working on a new 5-year plan that will cover 2020-2024. As part of plan development, HUD places a great emphasis on citizen participation. Moorhead's Citizen Participation Plan provides multiple opportunities for input through public notices, public meetings, public hearings, and comment periods. Moorhead also consults with area public housing, homeless shelters, community action agencies, food pantries, service organizations, etc. during the formation of the plan.

Moorhead's most recent 5-Year Plan, Annual Action Plans, and Annual Performance reports can be found on the [City website's CDBG page](#). Moorhead's CDBG program staff consists of Joshua Huffman, Community Development Program Administrator, and is overseen by Lisa Bode, Governmental Affairs Director.



U.S. Department of Housing and Urban Development

Minneapolis Field Office
 212 3rd Avenue South, Suite 150
 Minneapolis, Minnesota 55401

April 11, 2019

Ms. Lisa Bode
 Government Affairs Director
 City of Moorhead
 500 Center Avenue
 PO Box 779
 Moorhead, MN 56561

Dear Ms. Bode:

SUBJECT: End-of-Year Review
 Program Year 2018
 City of Moorhead

HUD is required to conduct an annual review of performance by grant recipients. This is to report to you the results of our review. Additionally, the Secretary must determine that the grant recipient is in compliance with the statutes and has the continuing capacity to implement and administer the programs for which assistance is received.

Report

This review is based upon the information we received concerning the City’s 2017 program year of January 1, 2018 through December 31, 2018. We congratulate you on your many accomplishments during this past year on the achievement of Departmental Objectives. Enclosed is a report showing the City’s use of Community Development Block Grant (CDBG) funds during this reporting period. Some specific accomplishments during the year included:

- The City’s funds were expended in a timely manner
- The City complied with the CDBG public services and administration expenditure limits
- Eighty-seven percent of funds were spent for programs serving low and moderate-income persons
- CDBG funds were used to assist 11, low or moderate-income people with the preservation of their homes by completing safety, energy, and structural improvements
- Sixty-nine people were assisted with public service dollars out of a goal of fifty
- Sixteen female head of households were provided with first time homebuyer education

Background Information

HUD’s Office of Community Planning and Development has sought to establish partnerships with State and local governments. The focus of our partnership has been to work with communities to ensure that our joint efforts result in housing and community development programs and policies that benefit and serve low and moderate-income persons. These efforts occur within the framework of the statutes we administer and the regulations and policies that are designed to improve program performance.

The provisions of the Housing and Community Development Act of 1974, as amended, and the National Affordable Housing Act of 1990, require the annual submission of performance reports by grant recipients receiving federal assistance through programs covered under these Acts. Additionally, these Acts require that a determination be made by the Secretary, that the grant recipient is in compliance with

the statutes and has the continuing capacity to implement and administer the programs for which assistance is received.

With the implementation of the Consolidated Planning Regulations of January 5, 1995, the Department began making comprehensive performance reviews of grantee's overall progress at least annually, as required by the statutes and section 91.525 of the regulations. The review consists of analyzing the consolidated planning process; reviewing management of funds; determining the progress made in carrying out policies and programs; determining the compliance of funded activities with statutory and regulatory requirements; determining the accuracy of required performance reports; as well as evaluating accomplishments in meeting key Departmental objectives.

This assessment not only meets the mandates of the statutes, but it also provides a basis for working together collaboratively to help grantees achieve housing and community development goals. One critical outcome of this collaboration should be the development of a more comprehensive, effective, and concise Consolidated Plan and improved performance in achieving specific goals that correspond to the activities outlined in your forthcoming Action Plan.

Public Access

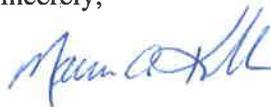
This Report must be made readily available to the public within 30 days of receipt of your comments. There are several ways the report can be made available to the public. You can assist us in this regard by sharing HUD's report with the media; with members of your advisory committee; or with those who attended hearings or meetings, placing it on your web site or distributing it through a Listserv. HUD will make this information available to the public upon request and may provide copies of future reports to interested citizens and groups.

Conclusion

As a result of our analysis, we have determined that your overall progress is satisfactory, and that the City has the continuing capacity to implement these programs.

If there are any questions please do not hesitate to contact Mrs. Tracey Headings, CPD Representative, at (612) 843-6424, or at tracey.l.headings@hud.gov.

Sincerely,



Marcia A. Kolb, Director
Office of Community Planning and Development

cc: Honorable *Johnathan Judd*
500 Center Avenue
Moorhead, MN 56561



U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System

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CDBG Community Development Block Grant Performance Profile

PR54 - MOORHEAD, MN

Program Year From 01-01-2018 To 12-31-2018

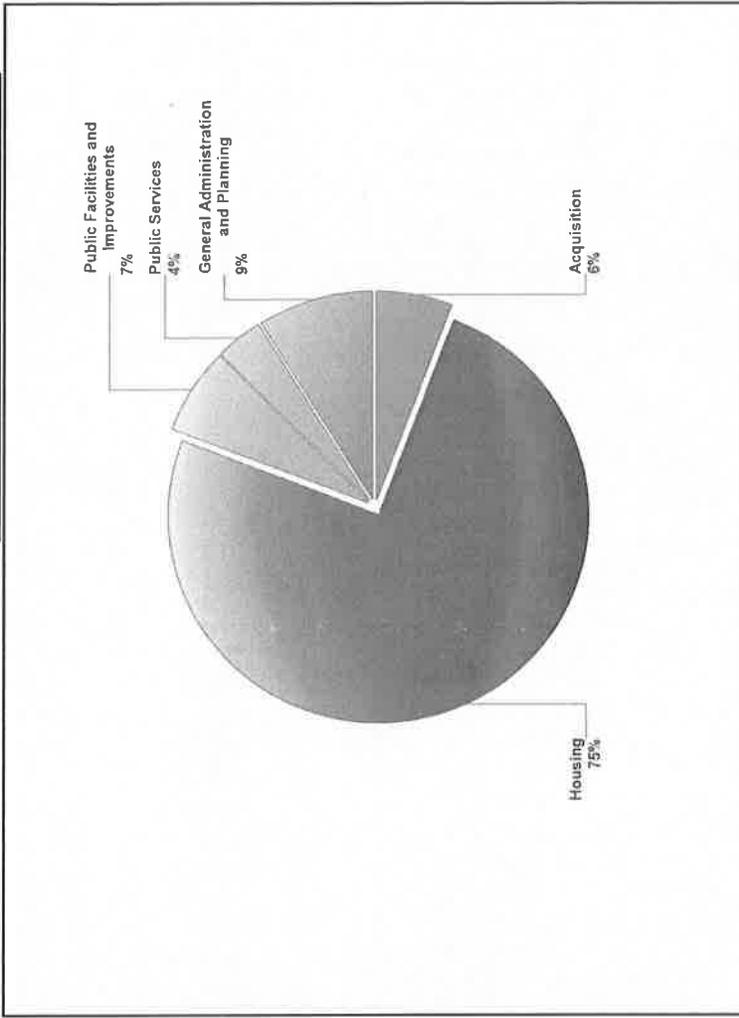
Program Year 2018 Funds

2018 CDBG Allocation	\$238,889.00
Program Income Received During Program Year 2018	\$241,544.49
Funds Returned to Local Program Account	\$0.00
Total Available¹	\$480,433.49

Expenditures²

Type of Activity	Expenditure	Percentage
Acquisition	\$32,818.66	5.79%
Housing	\$425,525.25	75.01%
Public Facilities and Improvements	\$38,274.25	6.75%
Public Services	\$20,845.17	3.67%
General Administration and Planning	\$49,798.21	8.78%
Total	\$567,261.54	100.00%

Expenditures by Type of Activity (%) Expenditures by Type of Activity (\$)



Timeliness

Timeliness Ratio - unexpended funds as percent of 2018 allocation

1.35

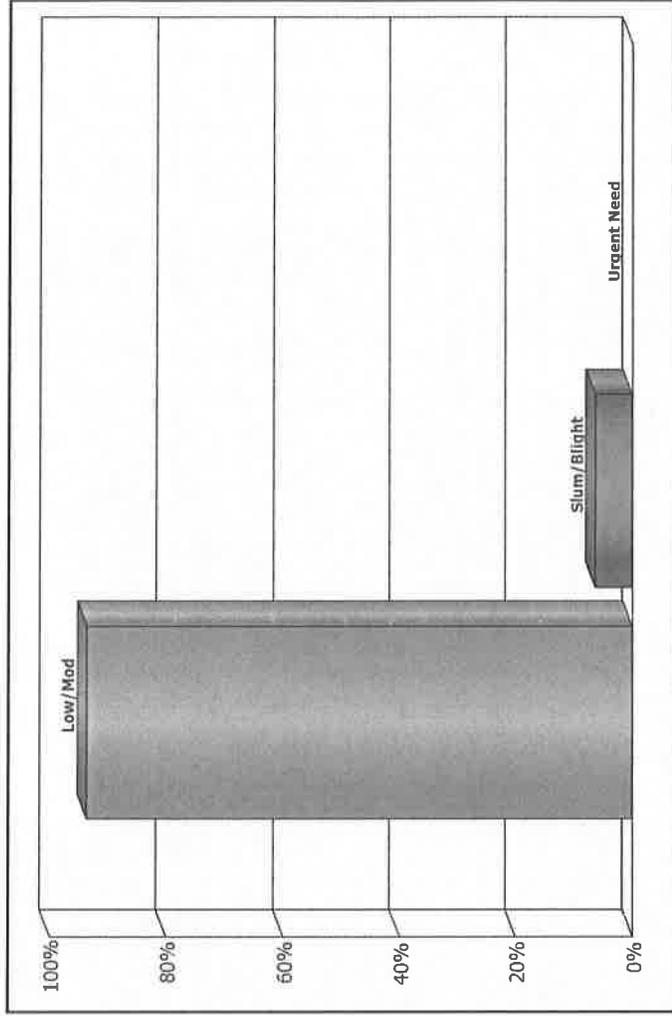
CDBG Community Development Block Grant Performance Profile

PR54 - MOORHEAD, MN

Program Year From 01-01-2018 To 12-31-2018

Program Targeting

1 - Percentage of Expenditures Assisting Low- and Moderate-Income Persons and Households Either Directly or On an Area Basis ³	93.66%
2 - Percentage of Expenditures That Benefit Low/Mod Income Areas	4.79%
3 - Percentage of Expenditures That Aid in The Prevention or Elimination of Slum or Blight	6.34%
4 - Percentage of Expenditures Addressing Urgent Needs	0.00%
5 - Funds Expended in Neighborhood (Community For State) Revitalization Strategy Areas and by Community Development Financial Institution.	\$0.00
6 - Percentage of Funds Expended in Neighborhood (Community For State) Revitalization Strategy Areas and by Community Development Financial Institution	0.00%





U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System
CDBG Community Development Block Grant Performance Profile

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PR54 - MOORHEAD, MN

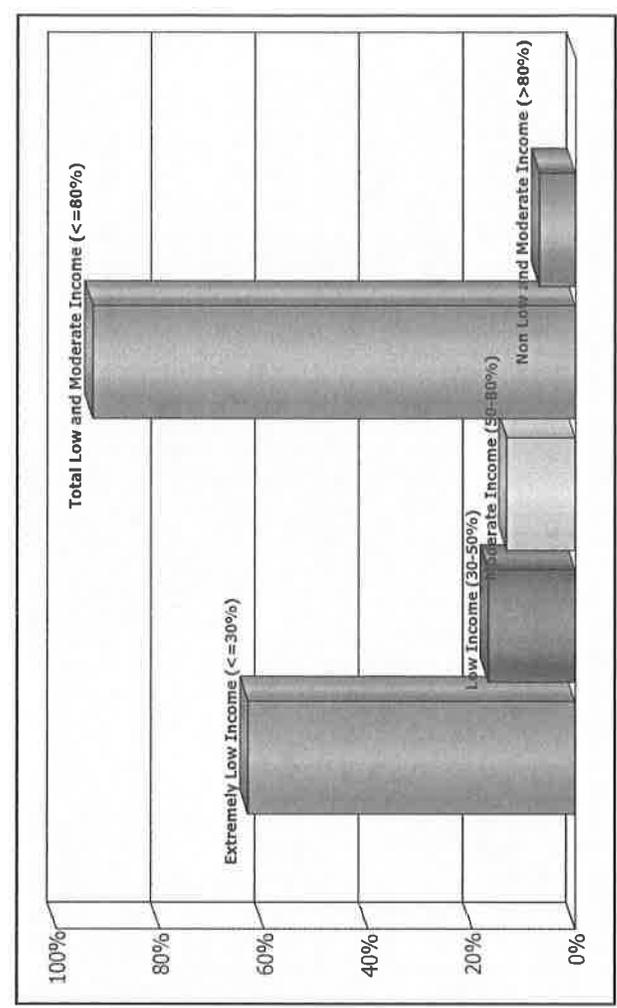
Program Year From 01-01-2018 To 12-31-2018

CDBG Beneficiaries by Racial/Ethnic Category⁴

Race	Total	Hispanic
White	65.32%	64.71%
Black/African American	8.09%	0.00%
Asian	0.58%	0.00%
American Indian/Alaskan Native	14.45%	11.76%
Native Hawaiian/Other Pacific Islander	0.58%	0.00%
American Indian/Alaskan Native & White	1.73%	0.00%
Asian & White	0.00%	0.00%
Black/African American & White	0.58%	0.00%
Amer. Indian/Alaskan Native & Black/African Amer.	0.00%	0.00%
Other multi-racial	8.67%	23.53%
Asian/Pacific Islander (valid until 03-31-04)	0.00%	0.00%
Hispanic (valid until 03-31-04)	0.00%	0.00%

Income of CDBG Beneficiaries

Income Level	Percentage
Extremely Low Income (<=30%)	63.01%
Low Income (30-50%)	16.76%
Moderate Income (50-80%)	13.29%
Total Low and Moderate Income (<=80%)	93.06%
Non Low and Moderate Income (>80%)	6.94%



U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System

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CDBG Community Development Block Grant Performance Profile

PR54 - MOORHEAD, MN

Program Year From 01-01-2018 To 12-31-2018

Accomplishment	Number
Actual Jobs Created or Retained	0
Households Receiving Housing Assistance	12
Persons Assisted Directly, Primarily By Public Services and Public Facilities	161
Persons for Whom Services and Facilities were Available	18,500 ⁵
Units Rehabilitated-Single Units	12
Units Rehabilitated-Multi Unit Housing	0

Funds Leveraged for Activities Completed \$101,222.08

Notes

- 1 Also, additional funds may have been available from prior years.
- 2 The return of grant funds is not reflected in these expenditures.
- 3 Derived by dividing annual expenditures for low-and moderate-income activities by the total expenditures for all activities (excluding planning and administration, except when State planning activities have a national objective) during the program year.
- 4 For entitlement communities, these data are only for those activities that directly benefit low- and moderate-income persons or households. They do not include data for activities that provide assistance to low- and moderate-income persons on an area basis, activities that aid in the prevention and elimination of slums and blight, and activities that address urgent needs. For states, these data are reported for all activities that benefit low- and moderate-income persons or households, aid in the prevention and elimination of slums and blight, and address urgent needs.
- 5 This number represents the total number of persons/households for whom services/facilities were available for [in many cases] multiple area benefit activities as reported by grantees. A service or facility meeting the national objective of benefiting low- and moderate-income persons on an area basis is available to all residents of the area served by the activity. If one or more activities had the same or overlapping service areas, the number of persons served by each activity was used to calculate the total number served; e.g., if two activities providing different services had the same service area, the number of persons in the service area would be counted twice; once for each activity.



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
 WASHINGTON, DC 20410-7000

ASSISTANT SECRETARY FOR
 COMMUNITY PLANNING AND DEVELOPMENT

April 15, 2019

The Honorable Jonathan Judd
 Mayor of Moorhead
 500 Center Avenue
 Moorhead, MN 56561-0779

Dear Mayor Judd,

I am pleased to inform you of your jurisdiction’s Fiscal Year (FY) 2019 allocations for the Office of Community Planning and Development’s (CPD) formula programs, which provide funding for housing, community and economic development activities, and assistance for low- and moderate-income persons and special needs populations across the country. President Trump signed Public Law 116-6 on February 15, 2019, which includes FY 2019 funding for these programs. Your jurisdiction’s FY 2019 available amounts are as follows:

Community Development Block Grant (CDBG)	\$239,674
HOME Investment Partnerships (HOME)	\$ 0
Housing Opportunities for Persons with AIDS (HOPWA)	\$ 0
Emergency Solutions Grant (ESG)	\$ 0
Housing Trust Fund (HTF)	\$ 0

This letter highlights several important points related to these programs. We remind grantees that CPD seeks to develop viable communities by promoting integrated approaches that provide decent housing and suitable living environments while expanding economic opportunities for low- and moderate-income and special needs populations, including people living with HIV/AIDS. The primary means towards this end is the development of partnerships among all levels of government and the private sector, including both for-profit and non-profit organizations.

Additionally, several of these CPD funding sources may serve as important resources to leverage investments in any designated Opportunity Zones in your jurisdiction. Created by the 2017 Tax Cut and Jobs Act, the Opportunity Zone program will stimulate private investment in designated, low-income census tracts nationwide. CPD will publish further guidance on how funding available through the formula grant programs can be deployed to leverage Opportunity Zone financing.

Based on the demographic requirements of designated Opportunity Zones, it is possible that your jurisdiction could use CDBG and Section 108 Guaranteed Loan Program funds to invest in infrastructure, assist existing businesses, or provide gap financing sources for real estate projects in these zones. Based on your jurisdiction’s CDBG allocation for this year, you also have \$1,198,370 in available Section 108 borrowing authority. Since Section 108 loans are federally-guaranteed, this

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program can leverage your jurisdiction's existing CDBG funding to access low-interest, long-term financing to invest in Opportunity Zones or other target areas in your jurisdiction.

HUD continues to emphasize the importance of effective performance measurements in all of its formula grant programs. Proper reporting in the Integrated Disbursement and Information System (IDIS) is critical to ensuring grantees are complying with program requirements and policies, providing demographic and income information about the persons that benefited from a community's activities, and allowing HUD to monitor grantees. Your ongoing attention to ensuring complete and accurate reporting of performance measurement data continues to be an invaluable resource with regard to the impact of these formula grant programs.

The Office of Community Planning and Development is looking forward to working with you to promote simple steps that will enhance the performance of these critical programs and successfully meet the challenges that our communities face. If you or any member of your staff have questions, please contact your local CPD Office Director.

Sincerely,

A handwritten signature in blue ink that reads "David C. Woll, Jr." in a cursive style.

David C. Woll, Jr.
Assistant Secretary (Acting)



MOORHEAD COMMUNITY SURVEY

The City of Moorhead is preparing a 5-year housing and community development plan for years 2015-2019. The City receives federal funds to provide decent housing, suitable living environments, and opportunities to expand economic opportunities, principally for low and moderate income households. These funds may be used to benefit low and moderate income people, eliminate slum and blight, and respond to urgent needs such as a natural disaster.

Please take 5 minutes to help identify priority housing and community development needs. The survey is anonymous and your name will not be used.

HOUSING NEEDS

In your opinion, what are the **4** most important housing needs in Moorhead? Please write your answers from the selection (A-H) below:

- | | |
|-----------------------|---------------------------------------|
| 1 st _____ | A. Home Rehabilitation (Repairs) |
| | B. Homeowner Assistance |
| 2 nd _____ | C. Housing for Disabled Persons |
| | D. Senior Housing |
| 3 rd _____ | E. Affordable Housing for Purchase |
| | F. Affordable Rental Housing |
| 4 th _____ | G. Fair Housing Education/Enforcement |
| | H. Energy Efficiency Improvements |

NON-HOUSING NEEDS: Public Facilities, Improvements, and Services

In your opinion, what are the **4** most important non-housing needs in Moorhead that need to be expanded or improved? Please write your answers from the selection (1-30) below:

- | | | |
|-----------------------|------------------------------------|--|
| 1 st _____ | 1. Substance Abuse Services | 16. Accessibility (ADA) |
| | 2. Affordable Childcare Services | 17. Sidewalks |
| 2 nd _____ | 3. Neglected/Abused Child Services | 18. Demolition of Unsafe Buildings |
| | 4. Domestic Violence Services | 19. Emergency Home Repairs |
| 3 rd _____ | 5. Homeless Services (non-housing) | 20. Anti-Crime Programs |
| | 6. Affordable Health Services | 21. Childcare Centers |
| 4 th _____ | 7. Transportation Services | 22. Youth Centers |
| | 8. Services for Disabled Persons | 23. Senior Centers |
| | 9. Employment Training | 24. Centers for Disabled Persons |
| | 10. Jobs (Creation/Retention) | 25. Community Centers |
| | 11. Business Mentoring | 26. Park and Recreation Facilities |
| | 12. Drainage | 27. Homeless Shelter |
| | 13. Water/Sewer | 28. Senior Activities |
| | 14. Street Lighting/Streetscape | 29. Youth Activities |
| | 15. Storefronts | 30. Code Enforcement (Neighborhood/Rental) |

PLEASE COMPLETE BOTH SIDES.
Thank you for your opinions!



Agenda Item 5.

FAIR HOUSING & HOUSING DISCRIMINATION

Fair housing is everyone's right and housing discrimination is illegal.

Please answer this short survey to help further fair housing and end housing discrimination in Moorhead.

1. How often do you think housing discrimination occurs in Moorhead?

Never Rarely Sometimes Often Always

2. Have you ever experienced housing discrimination in Moorhead? YES or NO

3. If you answered YES:

a. Who do you believe discriminated against you (choose all that apply)?

Landlord Real estate agent Mortgage lender Other: _____

b. What are the reasons were you discriminated against?

Race Color Religion National Origin Sexual orientation Public assistance status
 Sex Creed Disability Familial status Marital status

c. Did you report the incident? YES or NO

i. If YES, to whom did you make a report?

Business Owner/Manager Elected Official MN Dept. of Human Rights
 HUD Other: _____

ii. If NO, why didn't you report it? Afraid of retaliation Don't believe it makes a difference

Don't know where to report it Too much trouble Other: _____

DEMOGRAPHIC INFORMATION

1. Are you a Moorhead resident? YES or NO

2. Current housing status: RENTER HOMEOWNER HOMELESS

3. How many people live in your home? _____ **How many of those are children under 18?** _____

4. What is your age? _____

5. What is your annual household income?

\$0-25,750 \$25,751-42,050 \$42,051-67,300 \$67,301-84,100 \$84,101+

6. What is your race (choose all that apply)? White African American/Black Other Multi-Racial

Native Hawaiian or Other Pacific Islander Asian American Indian/Alaska Native

7. Are you Hispanic or Latino? YES or NO

Please leave completed copy with this organization or send to Moorhead City Hall, 4th Floor, Governmental Affairs, CD Program Administrator, 500 Center Avenue, Moorhead, MN 56560 by June XX, 2019.

If you have questions, please -14- 218) 299-5375. THANK YOU!