

City of Moorhead
Economic Development Authority
Meeting Minutes
August 26, 2013 at 11:45 AM
1st Floor, Council Chambers, Moorhead City Hall

Pursuant to due call and notice thereof, a regular meeting of the Economic Development Authority was held in the 1st Floor, Council Chambers, Moorhead City Hall, on August 26, 2013, at 11:45 AM.

Roll call of the members was made as follows:

Board Member:	Les Bakke	Present
Board Member:	Bob Buth	Present
Board Member:	Violet Deilke	Present
3rd Ward Council Member:	Brenda Elmer	Present – <i>Entered at 11:49 a.m.</i>
Board Member:	Jeff Frider	<i>Absent</i>
4th Ward Council Member:	Steve Gehertz	Present
Board Member:	Ray Grefsheim	Present
Board Member:	Kris Gulsvig	Present
Board Member:	Charley Johnson	Present
Board Member:	Jim Steen	Present
Board Member:	Dave Sederquist	<i>Absent</i>

Others Present:

Amber Ferrie, Eide Bailly	John Shockley, City Attorney
Scott Hutchins, Director of Community Services	Amy Thorpe, ED Program Administrator
Matt Maslowski, Business Development Manager	

1. [Call meeting to Order / Roll Call](#)

2. Agenda Amendments

Minutes: Add “Analysis of Tip Credit Impact” – Amber Ferrie, Eide Bailly

3. Approve Minutes

A [July 22, 2013](#)

Motion to Approve made by Les Bakke and seconded by Violet Deilke

Motion Passed: For: 8; Against: 0; Abstain: 0; Absent: 3

4. [Citizens Addressing the Board](#)

5. [Public Hearing and Approval of Resolution for the Issuance of Industrial Development Revenue Bonds for CCRI Inc. \(2903 15 Street S\) - John Shockley, City Attorney](#)

Minutes: Ray Grefsheim abstained from discussion and voting due to a potential conflict of interest with his employer, Bremer Bank.

Shockley provided background for the board as outlined in the packet materials.

Commission Elmer joined meeting at 11:49 a.m.

Motion to Approve Recommendation to City Council made by Les Bakke and seconded by Brenda Elmer

Motion to Approve Resolution for the Issuance of Industrial Development Revenue Bonds for CCRI Inc. (2903 15 Street S)

Motion Passed: For: 8; Against: 0; Abstain: 1 - Grefsheim; Absent: 2

6. [Analysis of Tip Credit Impact - Amber Ferrie, Eide Bailly](#)

Minutes: Amber Ferrie, Eide Bailly, provided commissioners with a brief history and scope of the study and presented an analysis of the conclusions as provided in the report as found in the packet.

7. [Commissioners' Reports](#) – None.

8. [Director's Report](#)

Minutes: Maslowski provided a summary of points outlined in his report found in the packet materials. He also briefly discussed business incubators and the financial considerations to be reviewed for a project such as this.

9. [New Logo & Marketing - Maslowski](#)

Minutes: Maslowski showed board members the new economic development logo created for the City and briefly discussed branding as a marketing strategy.

10. [2014 EDA Budget and Tax Levy - Maslowski](#)

Minutes: Maslowski highlighted changes to the proposed 2014 EDA Budget and Levy. He also distributed additional materials addressing organizational partnerships which the EDA makes a contribution. He stated that the action required at this meeting was to set the maximum 2014 EDA Tax Levy and Preliminary Budget.

Motion to Approve Recommendation to City Council made by Charley Johnson and seconded by Violet Deilke

Motion to set maximum EDA Levy for 2014 at \$350,000 and Preliminary Budget as included in packet materials.

Motion Passed: For: 9; Against: 0; Abstain: 0; Absent: 2

11. Information / Update

A [GFMEDC Report\(s\)](#)

B [Building & Permit Valuation Summary](#)

12. Adjourn

Minutes: Adjourned at 12:55 p.m.

APPROVED BY:



Jim Steen, Chair

ATTEST:



Charley Johnson, Secretary

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:

Amy Thorpe, Economic Development Program Administrator