



**City of Moorhead
City Council Meeting
Meeting Minutes
May 26, 2015 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on May 26, 2015, at 5:30 PM.

Roll call of the members was made as follows:

| | | |
|--------------------------|-------------------|---------|
| 1st Ward Council Member: | Mari Dailey | Present |
| 1st Ward Council Member: | Nancy Otto | Present |
| 2nd Ward Council Member: | Jim Haney | Present |
| 2nd Ward Council Member: | Heidi Durand | Present |
| Mayor: | Del Rae Williams | Present |
| 3rd Ward Council Member: | Mike Hulett | Present |
| 3rd Ward Council Member: | Brenda Elmer | Present |
| 4th Ward Council Member: | Steve Gehrtz | Present |
| 4th Ward Council Member: | Chuck Hendrickson | Present |

City Council Meeting

1. [Call to Order and Roll Call](#)
2. [Pledge of Allegiance](#)
3. [Approve Minutes](#)

Motion to Approve made by Heidi Durand and seconded by Nancy Otto
Motion to Approve May 11, 2015 and May 18, 2015 Minutes

Motion Passed
For: 8

- A. [May 11, 2015 City Council Meeting Minutes](#)
- B. [May 18, 2015 Committee of the Whole Meeting Minutes](#)
4. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)
 - A. [Historical and Cultural Society of Clay County Annual Report - Maureen Jonason](#)

Minutes: Maureen Jonason, Executive Director, provided a brief annual report on the Historical and Cultural Society of Clay County.

5. [Agenda Amendments](#)

6. [Consent Agenda](#)

All items listed with an asterisk (*) are be enacted by one motion.

Motion to Approve made by Jim Haney and seconded by Chuck Hendrickson
Motion to Approve the Consent Agenda as Amended

Motion Passed
For: 8

Minutes: Item #28 was removed from the Consent Agenda.

7. Mayor and Council Appointments

[Public Hearings \(5:45 p.m.\)](#)

8. [Public Hearing Regarding Request of Susan Bala, Arbor Park Living Center LLC, for Property Tax Exemption and Employee Credits for a Project Located at 520 28th Street North](#)

Minutes: Public Hearing Opened at 5:45 pm

Michael Redlinger, City Manager, provided a brief overview of the proposed property tax exemption and employee credits for Arbor Park Living Center, LLC.

Public Hearing Closed at 5:47 pm

A. [Resolution to Approve Property Tax Exemption and Employee Credits for Arbor Park Living Center LLC](#)

Minutes: Susan Bala, Arbor Park Living Center, briefly explained the project.

Motion to Approve made by Steve Gehrtz and seconded by Nancy Otto
Motion to Approve Resolution to Approve Property Tax Exemption and Employee Credits for Arbor Park Living Center LLC

Motion Passed **Resolution 2015-0526-1**
For: 8

9. [Public Hearing to Consider Amending the EDA Enabling Resolution and Approval of a Joint Resolution between the City and EDA](#)

Minutes: Public Hearing Opened at 5:50 pm

Michael Redlinger, City Manager, provided a brief summary explaining the enabling resolution and joint resolution between the City of Moorhead and Economic Development Authority.

Public Hearing Closed at 5:52 pm

A. [Resolution to Amend the EDA Enabling Resolution](#)

Motion to Approve made by Nancy Otto and seconded by Brenda Elmer
Motion to Approve the Resolution to Amend the EDA Enabling Resolution and the Resolution to Approve Joint Resolution

Motion Passed **Resolution 2015-0526-2**

For: 8

B. [Resolution to Approve Joint Resolution
Resolution 2015-0526-3](#)

10. [Public Hearing Regarding Changes to MATBUS Route 5 and Saturday Timetables for Routes 1, 2, 3 and 5](#)

Minutes: Public Hearing Opened at 5:53 pm

Michael Redlinger, City Manager, and Lori Van Beek, Transit Manager, provided a brief summary of the proposed changes to MATBUS Route 5 and Saturday timetables for Routes 1, 2, 3, and 5.

Carolyn Strnad, Clay County Local Advisory Council for Children's Mental Health, spoke in regards to adding routes.

Public Hearing Closed at 6:03 pm

A. [Resolution Approving Changes to MATBUS Route 5 & Saturday Timetables for Rts 1, 2, 3, 5](#)

Motion to Approve made by Nancy Otto and seconded by Mike Hulett

Motion to Approve Resolution Approving Changes to MATBUS Route 5 & Saturday Timetables for Rts 1, 2, 3, 5

Motion Passed **Resolution 2015-0526-4**

For: 8

11. [Public Hearing Regarding Addition of MATBUS Downtown Circulator Route](#)

Minutes: Public Hearing Opened at 6:04 pm

Michael Redlinger, City Manager, provided a brief overview of the proposed circulator route.

Public Hearing Closed at 6:05 pm

A. [Resolution Approving MATBUS Downtown Circulator Route & Memo of Understanding with City of Fargo](#)

Motion to Approve made by Chuck Hendrickson and seconded by Jim Haney

Motion to Approve Resolution Approving MATBUS Downtown Circulator Route & Memo of Understanding with City of Fargo

Motion Passed **Resolution 2015-0526-5**

For: 8

Minutes: Council Member Gehrtz thanked all those involved with the sub-committee.

Council Member Elmer inquired about the marketing of the route.

Planning and Neighborhood Services Department

12. [*Resolution to Authorize the Mayor and City Manager to enter into a Purchase Agreement to sell City-owned property - Split Rock First Addition](#)
Resolution 2015-0526-A
13. [*Resolution Approving the Purchase of a Sweeper Scrubber for the Metro Transit Garage](#)
Resolution 2015-0526-B
14. [*Resolution Approving a Budget Adjustment to the 2015 Mass Transit Fund to Reflect 2015 State of Minnesota Grant Awards \(Budget Adj #2015-016\)](#)
Resolution 2015-0526-C

Engineering

15. [*Resolution to Approve Cooperative Construction Agreement with MnDOT for the TH 10/TH 75 Safety and Operations Improvement Project \(CIMS Grant\) & Sidewalk Improvements along TH 75 from 2nd Ave S to 20th Ave S . Eng. No. 14-2-1 & 14-7-1](#)
Resolution 2015-0526-D
16. [*Resolution to Authorize Property/Easement Acquisition for the TH 10/TH 75 Safety and Operations Improvement Project \(CIMS Grant\). Eng. No. 14-2-1](#)
Resolution 2015-0526-E
17. [*Resolution to Authorize Property/Easement Acquisition for Sidewalk Improvements along TH 75 from 2nd Ave S to 20th Ave S. Eng. No. 14-7-1](#)
Resolution 2015-0526-F
18. [*Resolution to Authorize Property/Easement Acquisition for Street Improvements on Main Ave from 8th St to 19th St. Eng. No. 15-A2-2](#)
Resolution 2015-0526-G
19. [*Resolution to Amend Engineering Services Agreement for 20 St S Improvements. Eng. No. 14-A2-2](#)
Resolution 2015-0526-H
20. [*Resolution to Approve MnDOT Agreement No. 1000727 for the Operation & Maintenance of the Horn Park Flood Mitigation Improvements](#)
Resolution 2015-0526-I

Parks and Recreation Department

21. [*Resolution to Approve an Extension to an Existing Agreement with the Minnesota Historical Society to Provide Management Services at the Comstock House](#)
Resolution 2015-0526-J
22. [*Resolution to Approve an Extension to the Existing Agreement with Bruce's Lawn Care to Provide Lawn and Maintenance Services at the Comstock House](#)
Resolution 2015-0526-K
23. [*Resolution to Solicit and Accept Private Donations to Offset the Youth Scholarship Account within the City of Moorhead Park Fund](#)
Resolution 2015-0526-L
24. [*Resolution to Approve a Budget Adjustment for Wall Replacement at The Meadows Golf Course](#)
Resolution 2015-0526-M

Public Works Department

25. [*Resolution to Approve a 2015/2016 Gravel Road Maintenance Agreement with Clay County](#)
Resolution 2015-0526-N
26. [*Resolution to Approve Budget Adjustment for Heating, Ventilation, and Air Conditioning Repair at the Meadows Clubhouse.](#)
Resolution 2015-0526-O
27. [*Resolution to Award Bid for the MB Johnson Park Picnic Shelter](#)
Resolution 2015-0526-P

Police Department

28. [*Resolution to Authorize Migration of Police/Fire Radio Communications to the Public Safety Statewide ARMER System](#)

Motion to Approve made by Mike Hulett and seconded by Nancy Otto
Motion to Approve Resolution to Authorize Migration of Police/Fire Radio Communications to the Public Safety Statewide ARMER System

Motion Passed **Resolution 2015-0526-6**
For: 8

Minutes: Michael Redlinger, City Manager, provided a brief overview of the ARMER System.

Moorhead Public Service

29. [*Award Bid for Equipment Recoating at Water Treatment Plant Project](#)
Resolution 2015-0526-Q

Administration

30. [*Resolution to Approve Bridge Maintenance Agreement for Metropolitan Area Vehicle and Pedestrian Bridges](#)
Resolution 2015-0526-R
31. [*First Reading of Ordinance No. 2015-12: An Ordinance to Amend and Reenact Section 2-3-2 and 2-3-3 of the Moorhead Municipal Code Relating to Regulation of Liquor Sampling and Tasting](#)
Ordinance No. 2015-12
32. [*Resolution to Approve Full Time Equivalency \(FTE\) Staffing Level Adjustment and Budget Adjustment for Assessing](#)
Resolution 2015-0526-S
33. [*Resolution to Approve Full Time Equivalency \(FTE\) Staffing Level Adjustment and Budget Adjustment for Information Technology](#)
Resolution 2015-0526-T
34. [*First Reading of Ordinance 2015-15 : Establishment of a Moorhead Arts and Culture Commission](#)
Ordinance 2015-15

35. [*Consider Moorhead's Art and Poetry Contest Selections](#)
Resolution 2015-0526-U

36. Approve Licenses - Permits

A. [*Resolution to Approve Liquor Licenses](#)
Resolution 2015-0526-V

37. [Mayor and Council Reports](#)

Minutes: Council Member Durand provided a brief report on Moorhead Public Housing Authority.

38. [City Manager Reports - Updates](#)

Minutes: Michael Redlinger, City Manager, provided a brief update on the Clay County Jail Committee and a request to provide design funds for a future Joint Law Enforcement Center.

39. Executive Session (If needed)

A. [Executive Session - Actions Relating to Clay County Board Rezoning Decision](#)

Motion to Approve made by Mari Dailey and seconded by Mike Hulett
Motion to Approve that City Staff and the City Attorney are hereby authorized to submit and appeal to the Clay County Board regarding the decision to rezone parcel 21-.029.4201 and if the Clay County Board does not reverse its prior action the City Attorney is authorized to appeal the decision to Clay County District Court. City Staff and the City Attorney are also authorized to oppose the anticipated request to Moorhead Township to rezone parcel 21.029.4201 from Agricultural to Commercial.

Motion Passed
For: 8

40. New Business

41. Citizens Addressing the Council (continued, if necessary)

Meeting Adjourned at 6:46 pm

APPROVED BY:

ATTEST:



Del Rae Williams
Mayor



Michelle French
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Michelle French, City Clerk