

**City of Moorhead  
Park Advisory Board  
Meeting Minutes  
May 17, 2011  
1st Floor Council Chambers, Moorhead City Hall**

Pursuant to due call and notice thereof, a regular meeting of the Park Advisory Board was held in the 1st Floor Council Chambers, Moorhead City Hall, on May 17, 2011, at 4:00 PM.

**Roll call of the members was made as follows:**

Board Member:	Randy Bach	Present
Board Member:	Heidi Durand	Present
Board Member:	Janeen Stenso	Present
Board Member:	Rick Stotts	Absent
Board Chairman:	Larry Seljevod	Present
2nd Ward Council Member:	Mark Altenburg	Present

**Others Present:**

Brenda Elmer, City Council Alternate to the Park Advisory Board  
Larry Anderson, Parks/Forestry Division Manager  
Holly Heitkamp, Recreation Division Manager  
Karen Stremick, Office Specialist

- 1. Call To Order/Roll Call**
- 2. Recognitions/Presentations/Introductions**
- 3. [Approve Meeting Minutes](#)**

**Motion to Approve PAB meeting minutes from April 19, 2011 made by Mark Altenburg and seconded by Randy Bach**

*Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 0*

- 4. Citizens Addressing the Board**
- 5. Agenda Amendments**
- 6. [2012 Capital Requests](#)**

Staff presented the PAB with a prioritized list of capital requests for 2012.

Also submitted was a separate list of future projects that were too large for capital account funding. It included funding for the phasing of new parks and upgrades to existing parks and facilities. Staff will be meeting with the Moorhead City Planner on the development plan for new parks. There will be information available at the June meeting of the PAB.

There are concept plans available on the City website that were designed by SRF, for renovations to existing parks and the design for some of the City's new park area that have yet to be funded.

**Motion made to Approve 2012 Capital Improvement Requests and Forward to City Council made by Mark Altenburg and seconded by Randy Bach**

*Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 0*

7. [2012 Program Fees](#)

Staff presented the PAB with a proposed fee schedule for 2011. Fees are recommended based on comparisons with like programs in Fargo and West Fargo. In past years it has been recommend to staff to raise fees 3% across the board on an annual basis. These annual increases have put Moorhead above the regional market.

With currently registration numbers down and scholarship funds are decreasing; staff is recommending that most programs hold the line on any increases with the exception of the household golf pass and some *Learn to Skate* lessons that are below the market. It is also being recommend to decrease the per player youth soccer rate from \$9.75 to \$9.50, Fargo and West Fargo charge \$8.75 per player. Seljevold suggested eliminating the fee for open gym which was \$1.00 in an effort to encourage kids to be active without cost. Alternate Brenda Elmer suggested having a donation receptacle available at park events/programs that are free to the public.

**Motion made to approve staff recommendations on 2012 Fees with the removal of the open gym fee, made by Randy Bach and seconded by Mark Altenburg**  
*Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 0*

8. Information/Update

a. [Gooseberry Park - Road Repair](#)

Weekday access to Gooseberry Park could be limited due to repairs being made to the entrance road.

b. [Gooseberry Park - Bridge Repair](#)

There is damage once again to the lift bridge between Gooseberry and Lindenwood Parks caused by flooding. The damage can not be accessed until flood waters recede.

c. [Neighborhood Gardens](#)

Preparations for the space are not complete, so any planting will happen in the Spring of 2012. Community leaders are being sought to spearhead this project.

d. [Fargo Marathon](#)

Flooding in Moorhead did not affect the marathon route.

9. [Adjourn](#)

*Respectfully submitted by:*  
Karen Stremick,  
Office Specialist  
Moorhead Parks and Recreation