



**City of Moorhead  
Park Advisory Board  
Meeting Minutes  
November 18, 2014  
1st Floor Council Chambers - City Hall**

Pursuant to due call and notice thereof, a regular meeting of the Park Advisory Board was held in the 1st Floor Council Chambers - City Hall, on November 18, 2014, at 4:00 PM.

**Roll call of the members was made as follows:**

Board Member:	Sharon Ferris	Present
Board Member:	Brad Leeser	Present
Board Member:	Kay Litch	Present
Board Member:	Cassandra Lougheed	Absent
Board Member:	Larry Seljevold	Absent
1st Ward Council Member:	Nancy Otto	Absent
Board Member:	Billi Jo Zielinski	Present
4th Ward Council Member:	Chuck Hendrickson	Present

1. **Call To Order/Roll Call**

2. **Recognitions/Presentations/Introductions**

3. **Approve Meeting Minutes**

**Motion made to Approve made by Chuck Hendrickson and seconded by Brad Leeser**  
Motion to Approve 3. Approve Meeting Minutes

*Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 2*

4. **Citizens Addressing the Board**

5. **Agenda Amendments**

6. **Approve Realignment of Recreation Options - Selected Parks**

Minutes: Parks and Recreation Director, Holly Heitkamp and Parks/Forestry Manager, Larry Anderson provided a brief overview of current and future park realignments, existing park issues and solutions, and removal/relocation of current amenities. 4:16 PM

**Motion made to Approve made by Sharon Ferris and seconded by Chuck Hendrickson**  
Motion to Approve 6. Approve Realignment of Recreation Options - Selected Parks

*Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 2*

7. **Approve Recreational Vehicle Routes - Oakport**

Minutes: Parks/Forestry Manager, Larry Anderson updated the Board on the revised recreational vehicle routes once annexation is complete in Oakport Township Tract 2. 4:21 PM

The Board discussed whether Oakport residents had involvement in the proposed routes, as well as suggestions for communication to update citizens on the routes.

**Motion made to Approve made by Kay Litch and seconded by Sharon Ferris**  
Motion to Approve 7. Approve Recreational Vehicle Routes - Oakport

*Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 2*

8. [Approve Agreement Oakport Township Matching Funds - Parks](#)

Minutes: Parks and Recreation Director, Holly Heitkamp spoke about park land acquisition and matching City funds with Oakport funds for the replacement of existing park equipment in Brentwood Acres park as well as new equipment at Crystal Creek North Addition. 4:29 PM

The Board discussed a timeline for the removal of equipment that does not meet current insurance requirements, the need for City Council approval of the agreement and the encumbrance of Capital Improvement funds for 2016

**Motion made to Approve made by Sharon Ferris and seconded by Brad Leeser**  
Motion to Approve 8. Approve Agreement substantially in the form of what is submitted with Oakport Township for Matching Funds for play equipment at Brentwood Acres and Crystal Creek north addition

*Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 2*

9. [Information/Update](#)

Minutes: Parks and Recreation Director, Holly Heitkamp announced that Tri City Storm Soccer Club has vacated the current office building located at Southside Regional Park. Heitkamp also updated the Board on the After School Adventures program relocated from Bennett to Romkey Park and possible future programming at other park locations. 4:46 PM

The Board discussed the revenue and impact of Tri City Storm's move, as well as current hiring for part time seasonal recreation positions.

a [Legacy Grants 2015](#)

Minutes: Parks and Recreation Director, Holly Heitkamp and Parks/Forestry Manager, Larry Anderson updated the Board on completed River Corridor studies and Legacy Grant submittals, as well as future habitat projects to be completed by the Audubon Society and possibly Pheasants Forever. 4:37 PM

b [Parks and Recreation Presentation - Council](#)

Minutes: Parks and Recreation Director, Holly Heitkamp spoke about the presentation presented to City Council on current and future projects, as well as the scholarship program and the River Corridor Study. 4:41 PM

c [Preserving Parks Forum Articles](#)

- d [Quality of Life Forum Article](#)
- e [2014 Summer Program Summaries](#)
- f [Greater Moorhead Days Recap](#)
- g [Farmers Market Recap](#)
- h [RiverArts Recap](#)
- i [Upcoming Special Events](#)

**10. Adjourn**

*Respectfully submitted by:  
Randy Dahlin*