



**City of Moorhead
City Council Meeting
Meeting Minutes
April 23, 2018 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on April 23, 2018, at 5:30 PM.

Roll call of the members was made as follows:

1st Ward Council Member:	Mari Dailey	Present
1st Ward Council Member:	Sara Watson Curry	Present
2nd Ward Council Member:	Melissa Fabian	Present
2nd Ward Council Member:	Heidi Durand	Present
Mayor:	Del Rae Williams	Present
3rd Ward Council Member:	Joel Paulsen	Present
3rd Ward Council Member:	Brenda Elmer	Present
4th Ward Council Member:	Steve Gehrtz	Present
4th Ward Council Member:	Chuck Hendrickson	Present

City Council Meeting

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Agenda Amendments

Minutes: No amendments requested

4. Consent Agenda

All items listed with an asterisk (*) are enacted by one motion.

Motion to Approve made by Mari Dailey and seconded by Joel Paulsen

Motion to Approve the Consent Agenda

Motion Passed

For: 8

5. Recognitions - Presentations

- A. Proclamation – Fair Housing Month in Moorhead

Minutes: Mayor Williams presented a proclamation for Fair Housing Month proclamation to MaKell Pauling-Normandin, Chair of the Moorhead Human Rights Commission (HRC). Chair Pauling-Normandin spoke about fair

housing education in Moorhead and the efforts of the Moorhead HRC.

B. Sound the Alarm. Save a Life. Presentation by Red Cross CEO, Lynn Speral

Minutes: Lynn Speral, CEO of the Dakota Chapter of the American Red Cross, spoke about Sound the Alarm, Save a Life events that are scheduled in the area the weekend of April 28, 2018. Chief Duysen commented about the importance of the event and fire prevention in general.

6. Approve Minutes

A. April 9, 2018 City Council Meeting

Motion to Approve made by Brenda Elmer and seconded by Sara Watson Curry
Motion to Approve April 9, 2018 City Council Meeting Minutes

Motion Passed
For: 8

7. Citizens Addressing the Council (Time Reserved: 15 Minutes)

8. Mayor and Council Appointments

Public Hearings (5:45 p.m.)

9. Public Hearing Regarding the Request of Midland Assisted Care LLC (leasing to Goldthorpe/BeeHive) for Property Tax Exemption for a Project Located at 1001 Caddy Ave (58.900.1743)

Minutes: Public hearing opened at 5:45 pm.

Cindy Graffeo, Economic Development Authority Director, spoke about the Midland Assisted Care facility and the property tax exemption application.

Public Hearing closed at 5:48 pm.

A. Resolution to Approve Property Tax Exemption for Midland Assisted Care LLC Leasing to Goldthorpe Corporation

Motion to Approve made by Joel Paulsen and seconded by Brenda Elmer
Motion to Approve Resolution to Approve Property Tax Exemption for Midland Assisted Care LLC Leasing to Goldthorpe Corporation

Motion Passed: **Resolution 2018-0423-01**
For: 8

10. Public Hearing Regarding City Sidewalks (Eng. No. 18-A7-01)

Minutes: Public hearing opened at 5:49 pm.

Tom Trowbridge, Assistant City Engineer, provided a brief overview of City sidewalks and the petitioned improvements.

Public Hearing closed at 5:55 pm.

A. Resolution to Order Improvements and Declare Intent to Assess

Motion to Approve made by Joel Paulsen and seconded by Heidi Durand
Motion to Approve Resolution to Order Improvements and Declare Intent to Assess

Motion Passed: **Resolution 2018-0423-02**
For: 8

11. Public Hearing Regarding Various 2018 Projects from the Pavement Management and Transportation Capital Improvement Plan

Minutes: Public hearing opened at 5:56 pm.

Tom Trowbridge, Assistant City Engineer, provided an overview of each pavement and transportation capital improvement project and responded to City Council questions. More than 1,800 special assessment notices were sent out.

Sue Leggett, 2122 18th St S, submitted a petition signed by approximately 70%-80% of area homeowners requesting that 18th Street be removed from the proposed project. The petitioners do not believe the work is necessary at this time.

Rupert Nelson 1411 16th St N, stated that he is being assessed for projects for two consecutive years. Mr. Trowbridge spoke to the area-wide special assessment district and requirements at Nelson's property.

Public Hearing closed at 6:33 pm.

John Shockley, City Attorney, stated the City Council may order the proposed project improvements and award project contracts at this time, but direct a change order to the 18th Street project at a future meeting if desired.

Motion to Approve made by Heidi Durand and seconded by Brenda Elmer
Motion to Approve Resolution to Approve the Various 2018 Projects from the Pavement Management and Transportation Capital Improvement Plan along with a City staff directive to meet with residents of 18th Street and report a summary of the project discussion back to City Council at a forthcoming meeting

Motion Passed: See below for resolution numbers
For: 8

A. Resolution to Order Various Street Improvements in the Village Estates Area.
(Eng. No. 18-A2-01)
Resolution 2018-0423-03

B. Resolution to Award Bid for Various Street Improvements (Eng. Nos. 18-A2-01 and 18-A2-04B)
Resolution 2018-0423-04

- C. Resolution to Order Improvements for Mill & Overlay of 15th Ave N from the Red River to 28th St N. (Eng. No. 18-A2-02), including repairs to Bridge #14523
Resolution 2018-0423-05
- D. Resolution to Award Bid for Repairs to 15th Ave N Bridge #14523 (Eng. No. 18-A2-02 / 17-13-01)
Resolution 2018-0423-06
- E. Resolution to Order Improvements for Various Street Improvements in North Moorhead (Eng. No. 18-A2-03)
Resolution 2018-0423-07
- F. Resolution to Order Street Improvements for 6th St S from 12th to 16th Ave S. (Eng. No. 18-A2-04A)
Resolution 2018-0423-08
- G. Resolution to Order Street Improvements for 6th Ave S from 11th St to 20th St S. (Eng. No. 18-A2-04B)
Resolution 2018-0423-09
- H. Resolution to Order Street Improvements for Southfield 2nd and Prairie Meadows 4th & 5th Additions (Eng. No. 18-A2-05)
Resolution 2018-0423-10
- I. Resolution to Award Bid 2018 Final Overlays and Miscellaneous Improvements (Eng. No. 18-A2-05)
Resolution 2018-0423-11

Engineering Department

- 12. Resolution to Receive Report and Call for a Public Hearing for the SE Main Ave/20 St/21 St Railroad Grade Separation Project. Eng. No. 02-02-02G

Minutes: Bob Zimmerman, City Engineer, provided an overview of the rationale for the proposed resolution to preserve the opportunity to utilize a General Obligation (G.O.) Improvement Bond as a funding source for the SE Main Ave/20 St/21 St Railroad Grade Separation Project. This action does not require the City to utilize G.O. Bonds, but reserves the ability to do so. The project budget is subject to the receipt of bids on April 25, 2018.

Chris Volkens, City Manager, added staff is in continuing discussion with the railroad (BNSF). If a public hearing is to be scheduled at the May 7, 2018 City Council meeting in regard to a special assessment district for the project, public notices must be in the mail by Friday, April 27.

If a notice is necessary, the Council directed staff to draft a cover letter to accompany the notice of the public hearing explaining the rationale for maintaining options for project funding.

The City Council reserved time for a Special Meeting on Thursday, April 26 at 7:00 pm in Council Chambers to discuss potential funding of the SE Main Ave/20 St/21 St Railroad Grade Separation Project and future steps.

Motion to Approve made by Joel Paulsen and seconded by Steve Gehrtz

Motion to Approve Resolution to Receive Report and Call for a Public Hearing for the SE Main Ave/20 St/21 St Railroad Grade Separation Project. Eng. No. 02-02-02G

Motion Passed: **Resolution 2018-0423-12**

For: **8**

13. *Resolution to Approve Acquisition of Temporary Easement(s) for the SE Main Ave/20 St/21 St Railroad Grade Separation Project. Eng. No. 02-2-2F
Resolution 2018-0423-A
14. *Resolution to Award Bid for Hampton Place 3rd Addition Street and Underground Utility Improvements. Eng. No. 18-A6-02
Resolution 2018-0423-B

Planning and Neighborhood Services Department

15. *Resolution to Approve Minor Subdivision - 3000 30th St S
Resolution 2018-0423-C

Moorhead Public Service

16. *Resolution to Approve Updated Interconnection Contract and Updated Exhibits to Firm Electric Service Contract and Consolidated Facility Arrangements Contract with Western Area Power Administration
Resolution 2018-0423-D

Administration

17. *Consider Actions Relating to Ordinance 2018-05: An Ordinance to Amend the 2018 Fee Schedule
 - A. *Second Reading
Ordinance 2018-05
 - B. *Title and Summary
Resolution 2018-0423-E

Other

18. Mayor and Council Reports

Minutes: Council Member Fabian provided an update on upcoming events occurring at Moorhead Public Housing Agency.

Council Member Gehrtz provided an update on recent actions of the MetroCOG Board.

Council Member Watson Curry provided an update on area "Clean-up Week" activities (May 7-11).

Mayor Williams provided an update on a flood bonding bill and recent

discussions in Washington D.C. related to the 11th Street underpass project.

Council Member Paulsen encouraged residents to attend a Center Avenue public information meeting to be held on Wednesday, April 25 from 5:00-7:00 pm at the Hjemkomst Center.

Mayor Williams reported Melissa Fabian will be resigning as Ward 2 Council Member effective August 15, 2018. John Shockley, City Attorney, stated that the Council must formally accept this resignation. The Council may consider various alternatives to address the vacant position at an upcoming Council meeting.

Motion to Approve made by Brenda Elmer and seconded by Heidi Durand
Motion to Accept Resignation from Melissa Fabian (Ward 2)

Motion Passed
For: 8

19. City Manager Reports - Updates

Minutes: Christina Volkers, City Manager, reported that City staff and residents participated in a successful Earth Week Clean-Up event along the I-94 corridor on Thursday, April 19, 2018.

John Shockley, City Attorney, stated the lease agreement for the Moorhead Youth Hockey expansion project was submitted to the State of MN and passed the first staff review. Full approval from the State of MN is expected by May 2018. The City Council will provide final approval of the lease agreement. Mr. Shockley also reported Moorhead Youth Hockey will take-on full financing of Phase 2 of the building project. In order to protect City interests, the City required Moorhead Youth Hockey to have a letter of commitment in place. The bid will not be awarded until all conditions in the letter of commitment and loan are in place to pay for Phase 2 of the building project.


20. Executive Session (If needed)

21. New Business

22. Citizens Addressing the Council (continued, if necessary)


Meeting adjourned at 7:43 pm

APPROVED BY:



Del Rae Williams
Mayor

ATTEST:



Jessica Kuznia
Deputy City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

*Respectfully submitted by:
Jessica Kuznia, Deputy City Clerk*