



**City of Moorhead  
Park Advisory Board  
Meeting Minutes  
August 28, 2018  
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the Park Advisory Board was held in the City Hall Council Chambers, on August 28, 2018, at 4:00 PM.

**Roll call of the members was made as follows:**

1 <sup>st</sup> Ward Board Member:	Janelle Brandon	Present
1 <sup>st</sup> Ward Council Member:	Heidi Durand	Present
2 <sup>nd</sup> Ward Board Member:	Sharon Ferris	Present
Citizen-at-Large:	James Hand	Present at 4:07 pm
Citizen-at-Large:	Gia Rassier	Present
4 <sup>th</sup> Ward Board Member:	Currently Vacant	Absent
3 <sup>rd</sup> Ward Board Member:	Billi Jo Zielinski	Absent

**1. Call To Order/Roll Call**

**2. Recognitions/Presentations/Introductions**

Minutes: Sharon Ferris welcomed Heidi Durand to the Park Advisory Board and thanked Sara Watson Curry for her past involvement. 4:01 PM

- a. Bradley Vesta Resignation
- b. City Council Appointment Change

**3. Approve Meeting Minutes**

**Motion made to Approve made by Gia Rassier and seconded by Janelle Brandon**  
Motion to Approve 3. Approve Meeting Minutes

*Motion Passed: For: 4; Against: 0; Abstain: 0; Absent: 3*

**4. Citizens Addressing the Board**

**5. Agenda Amendments**

Minutes: Sharon announced Independent School District 152's acquiring of the Moorhead Sports Center. 4:01 PM

Minutes: Public Works Director Steve Moore announced a changeover of the Moorhead Sports Center to the Independent School District #152, currently working on details. 4:40 PM

The Board discussed staff changes, school responsibilities, and financials with the takeover.

**6. Information: River Corridor Study - Audubon Society**

Minutes: Public Works Director Steve Moore updated the Board on the 4:04 PM

recent River Corridor updates.

The Board discussed wildlife in residential areas.

7. [Review and Comment: Moorhead Public Art Policy](#)

Minutes: Parks and Recreation Director Holly Heitkamp presented the new City Public Art Policy for review. 4:08 PM

The Board discussed City funding.

8. [Information: Grant Submittal GMRPTC Harvest / Midtown Trail](#)

Minutes: Parks and Recreation Director Holly Heitkamp reviewed the recent grant submittal for the Greater Minnesota Regional Parks and Trails Commission for future River Corridor trails work. 4:12 PM

9. [Information: Walking Grant Partnership 4 Health](#)

Minutes: Parks and Recreation Director Holly Heitkamp announced the walking grant recently received from Partnership 4 Health. 4:14 PM

10. [Approve: Standard Operating Procedures - Golf](#)

Minutes: Parks and Recreation Director Holly Heitkamp presented the revisions and additions to the standard operating procedures for golf course accounting. 4:16 PM

**Motion made to Approve made by James Hand and seconded by Gia Rassier**  
Motion to Approve 10. Approve: Standard Operating Procedures - Golf

*Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 2*

11. [Information: Moorhead Community Fund - Foundation](#)

Minutes: Parks and Recreation Director Holly Heitkamp announced the Moorhead Community Fund and projects. 4:24 PM

The Board discussed the benefits of this community fund and public release for donations. Public Works Director Steve Moore Commended Holly and Lisa Bode (Neighborhood Services) for their work.

12. **Information/Update**

a. [Skating Program - Stonemill Park](#)

Minutes: Public Works Director Steve Moore announced a new skating rink, hockey rink, and sledding hill installation at Stonemill Park. 4:25 PM

The Board discussed the recent improvements to the park skating and hockey rinks, and improvements to replace the removal of the rinks from Northeast Park.

b. [FM Athletics - Football Venue Change](#)

Minutes: Parks Maintenance Manager Michael Schroeder provided an 4:29 PM

overview of the recent venue change for FM Athletics to Southside Regional Park athletic fields.

c. [Moorhead Youth Hockey - Lease / Renovations](#)

Minutes: Public Works Director Steve Moore provided an update on the Moorhead Youth Hockey improvements to the recently updated Cullen Hockey Center. 4:33 PM

The Board discussed parking issues for the fall season and the future.

d. [Bicycle Repair Station Installation - Gooseberry / M.B. Johnson Parks](#)

Minutes: Public Works Director Steve Moore spoke about the recent installation of bicycle repair stations at Gooseberry and M.B. Johnson Parks, thanking FM Rotary for their donation. 4:34 PM

e. [Matson Field Grandstand - Organizing Committee Meet](#)

Minutes: Parks and Recreation Director Holly Heitkamp gave a short review of a committee meeting for the Matson Grandstand project. 4:35 PM

f. [Upcoming Special Events - Greater Moorhead Days 2018](#)

Minutes: Holly announced featured events at Greater Moorhead Days. 4:35 PM

g. [Summer Program Evaluations](#)

h. [Various News Articles](#)

Minutes: The Board discussed the opening of the Oak Grove/Memorial bridge, planned for September 30, as well as other park improvements. 4:43 PM

**13. Adjourn**

*Respectfully submitted by:  
Randy Dahlin*