

**City of Moorhead  
Oakport Joint Powers Board  
Meeting Minutes  
December 16, 2009 at 7:30 AM  
Basement East Conference Room, Moorhead City Hall**

Pursuant to due call and notice thereof, a regular meeting of the Oakport Joint Powers Board was held in the Basement East Conference Room, Moorhead City Hall, on December 16, 2009, at 7:30 AM.

**Roll call of the members was made as follows:**

1st Ward Council Member:	Nancy Otto	Present
1st Ward Council Member:	Dan Bohmer	Absent
Board Member:	Carolyn Kastella	Present
Board Member:	Greg Anderson	Present
Board Member:	Kevin Campbell	Present
Board Member:	Grant Weyland	Present

**Others Present:**

Kristie Leshovsky, City Planner  
Cliff McLain, Moorhead Public Service  
Amy Thorpe, Community Services Planner

**1. Call meeting to Order/Roll Call**

**2. Approval of Minutes**

Minutes: There were no minutes submitted for approval.

**3. Citizens To Be Heard**

Minutes: There were no citizens to be heard.

**4. Agenda Amendments**

Minutes: Anderson requested to add an update and discussion of the water tower road easement to "Old Business."

**5. Old Business**

**A Update and Discussion of Water Tower Road Easement**

Minutes: Anderson stated that he had received an email this week from Adamek, through his attorney Kip Kaler, inquiring if Oakport Township would be interested in acquiring the road right-of-way back. Anderson stated that he asked city staff to review the aerial photo to determine if there was enough space for a 66 foot acquisition of land through that area and a quick review showed there may be an issue with the rear setback to Adamek's property where a pole barn was currently located. He stated that Oakport may be interested in acquiring the land back for the water tower project and future issues.

Campbell stated that through traffic had been an issue in the past which was why the road was not kept public. He stated that this would not be an issue in the future because the levy would be in the way of east - west travel.

Board members discussed the possibility making the road a utility or minimum

maintenance road. They asked city staff to research the county and city standards to determine how much land would be needed for a road with limited use.

## 6. New Business

### A [Request of Buffalo-Red River Watershed District for a minor subdivision of 6315 Oakport Street North, parcel 23.017.0100](#)

Minutes: Leshovsky stated that the following three requests were for minor subdivisions specifically related to the construction of the Oakport dike by the Buffalo-Red River Watershed District. She stated that all of the requests required large parcels of land to be split to allow the sale of land for the dike project. She stated the requests were reviewed to be sure the properties which had building were still conforming uses and in these three requests they were. She stated that staff supported the requests and recommended their approval.

Anderson stated that he had knowledge of the requests and that they were straight forward. He stated there would more such requests in the future and that approval of these requests was an important aspect of moving forward with the dike project.

#### **Motion to Approve made by Grant Weyland and seconded by Nancy Otto**

Motion to Approve Request of Buffalo-Red River Watershed District for a minor subdivision of 6315 Oakport Street North, parcel 23.017.0100

*Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 1*

### B [Request of Buffalo-Red River Watershed District for a minor subdivision of 604 Wall Street Avenue North, parcel 23.017.3702](#)

#### **Motion to Approve made by Grant Weyland and seconded by Nancy Otto**

Motion to Approve Request of Buffalo-Red River Watershed District for a minor subdivision of 604 Wall Street Avenue North, parcel 23.017.3702

*Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 1*

### C [Request of Buffalo-Red River Watershed District for a minor subdivision of parcel 23.018.1600](#)

#### **Motion to Approve made by Grant Weyland and seconded by Nancy Otto**

Motion to Approve Request of Buffalo-Red River Watershed District for a minor subdivision of parcel 23.018.1600

*Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 1*

### D [Consider Administrative Approval of Minor Subdivisions - Oakport Dike Project](#)

Minutes: Leshovsky stated that in an effort to move the dike project forward efficiently, she asked City Attorney, Brian Neugebauer, if it were possible for minor subdivision requests made by the Buffalo-Red River Watershed District for the purpose of building the Oakport dike to be approved administratively. She stated that Neugebauer's response was that this would be possible, with board approval, and that a time limit could be placed on such administrative approvals. She stated that if approved, she would bring the board a list of the minor subdivision requests that had been approved administratively throughout the month.

Campbell suggested that staff receive prior approval of the Flood Mitigation Task Force Team before approving minor subdivision requests brought forth by the dike project. He stated that the three requests just approved did have prior approval of the Flood Mitigation Task Force Team, as would all requests brought forward by the Buffalo-Red River Watershed District.

#### **Motion to Recommend made by Carolyn Kastella and seconded by Nancy Otto**

Motion to Recommend Administrative Approval, with prior approval of the Flood Mitigation

Task Force Team, of Minor Subdivisions Requests specific to the Oakport Dike Project through 2011.

*Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 1*

## **7. Adjournment**

Minutes: Meeting was adjourned at 7:45 a.m.

The proceedings of this meeting are digitally recorded and are available for public review.

*Respectfully submitted by:*  
*Amy Thorpe, Community Planner*