



City of Moorhead Economic Development Authority

Retreat Agenda
July 22, 2016 at 11:00 AM
1st Floor, Council Chambers, Moorhead City Hall

Pursuant to due call and notice thereof, a retreat of the Economic Development Authority was held in the 1st Floor, Council Chambers, Moorhead City Hall, on July 22, 2016, at 11:00 AM.

Roll call of the members was made as follows:

Board Member:	Bob Buth	Present
Board Member:	Bruce Bekkerus	Present
Board Member:	Violet Deilke	Present
Council Member:	Steve Gehrtz	Absent
Board Member:	Charley Johnson	Present
Board Member:	Pat Kovash	Present
Board Member:	John Rogalla	Present
Board Member:	Dave Sederquist	Present
Board Member:	James Steen	Present
Board Member:	Marsha Weber	Present
Mayor:	Del Rae Williams	Present

Others Present:

Cindy Graffeo, Executive Director

1. [Welcome - Jim Steen, Chair](#)
2. [2017 Budget & Strategic Planning Session](#)

Minutes: Graffeo presented a request from the City of Moorhead for EDA partnership to fund airport runway rehab work. EDA will invite City Staff and members of the Airport Commission to the August EDA meeting for further discussion.

Graffeo reviewed recent MCCARA land sales and the current inventory of fully-serviced parcels for sale, and the factors to consider when planning for future MCCARA expansion. The EDA discussed the possible need to hire a consulting service. EDA Board advised that any consultant fees will be taken out of EDA reserves as a one-time expense.

Graffeo presented information on the creation of EDA Intern positions. EDA Board advised Graffeo to update the 2017 draft budget to reflect the creation of such positions.

3. [Buffet Style Lunch](#)
4. [Continued Discussion](#)

Minutes: Graffeo presented information on the creation of EDA Business Plan Competition. EDA Board advised Graffeo to update the 2017 draft budget to reflect the creation of such a program.

Graffeo presented information on creating a fund to forgive portions of Façade loans. EDA Board opted to revisit this topic for 2018 budgeting.

Graffeo presented information on the creation of EDA Community Project Support Fund. EDA Board advised Graffeo to update the 2017 draft budget to reflect the creation of such a line item. EDA Board advised that large one-time requests can be brought forward for consideration of funding out of reserves. The EDA will extend an invitation to Great Rides for the August meeting.

Graffeo presented information on the creation of EDA Business Incubation Center. EDA Board advised Graffeo to submit the Center as a student research project. Once findings are available, the Board will revisit for 2018 funding.

EDA Board directed Graffeo to increase MBA funding line from \$5,000 to \$10,000.

5. Adjourn

APPROVED BY:



Jim Steen
Chair

ATTEST:



Charley Johnson
Secretary

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Cindy Graffeo