



**City of Moorhead
City Council Meeting
Meeting Minutes
April 11, 2016 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on April 11, 2016, at 5:30 PM.

Roll call of the members was made as follows:

1st Ward Council Member:	Mari Dailey	Present
1st Ward Council Member:	Nancy Otto	Present
2nd Ward Council Member:	Jim Haney	Present
2nd Ward Council Member:	Heidi Durand	Present
Mayor:	Del Rae Williams	Present
3rd Ward Council Member:	Mike Hulett	Absent
3rd Ward Council Member:	Brenda Elmer	Present
4th Ward Council Member:	Steve Gehrtz	Present
4th Ward Council Member:	Chuck Hendrickson	Present

City Council Meeting

1. [Call to Order and Roll Call](#)
2. [Pledge of Allegiance](#)
3. [Approve Minutes](#)

Motion to Approve made by Brenda Elmer and seconded by Nancy Otto
Motion to Approve Minutes

Motion Passed
For: 7; Absent: 1 - Mike Hulett

- A. [March 14, 2016 City Council Meeting](#)
 - B. [March 21, 2016 Adjourned Meeting](#)
 - C. [March 21, 2016 Committee of the Whole](#)
 - D. [March 31, 2016 Special City Council Meeting](#)
4. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)

Minutes: Mark Vanyo, 4846 3rd St SW, Moorhead, addressed the Council regarding businesses working with Moorhead and support for Council's decision regarding the City Manager.

John Rowell, 1216 15 St S, Moorhead, addressed Minnesota's Open Meeting Law.

R. Scott Carey, 293 44 Ave S, Moorhead, addressed the Council regarding business working with Moorhead and support for Council's decision regarding the City Manager.

Del Larson, 419 10 St N, Moorhead, shared his support of business in the City of Moorhead and disappointment in what took place regarding the City Manager.

Pete Marinucci, 823 20 St N, Moorhead, spoke on recent events with the City Manager and agreed with the Council's decision.

5. [Agenda Amendments](#)

6. [Consent Agenda](#)

All items listed with an asterisk (*) are enacted by one motion.

Motion to Approve made by Mari Dailey and seconded by Heidi Durand
Motion to Approve the Consent Agenda

Motion Passed
For: 7; Absent: 1 - Mike Hulett

7. Mayor and Council Appointments

A. [*Resolution to Approve Mayor and City Council Committee Appointments](#)
Resolution 2016-0411-A

[Public Hearings \(5:45 p.m.\)](#)

8. [Public Hearing for the 40 Ave S Mill & Overlay Project \(River Oaks Circle to 9 St S\). Eng. No. 16-A2-02 and the Angela's Area Mill & Overlay Project. Eng. No. 16-A2-07](#)

Minutes: Entered Public Hearing at 5:53 pm.

Tom Trowbridge, Assistant City Engineer, provided an update on the 40 Ave S Mill & Overlay and Angela's Area Mill & Overlay projects.

Closed Public Hearing at 6:04 pm.

Motion to Approve made by Jim Haney and seconded by Brenda Elmer
Motion to Approve the Public Hearing for the 40 Ave S Mill & Overlay Project (River Oaks Circle to 9 St S). Eng. No. 16-A2-02 and the Angela's Area Mill & Overlay Project. Eng. No. 16-A2-07

Motion Passed **Resolution 2016-0411-1**
For: 7; Absent: 1 - Mike Hulett

Planning and Neighborhood Services Department

9. [*Consider Actions Relating Horizon Shores 10th Addition](#)

A. [*Second Reading of Ordinance 2016-09 - An Ordinance to Amend the Official Zoning Map to Rezone All Lots within Horizon Shores 10th Addition from TZ:](#)

Transitional to RLD-2: Residential Low Density - 2

- B. *Title and Summary of Ordinance 2016-09
Resolution 2016-0411-B
- C. *Resolution to Approve Final Plat
Resolution 2016-0411-C
- D. *Resolution to Approve Developer's Agreement
Resolution 2016-0411-D
- E. *Resolution to Approve Developer's Agreement Addendum
Resolution 2016-0411-E
- 10. *Resolution to Approve Right-of-Way and Easement Vacation - Village Green 6th Addition (31st Ave S cul-de-sac)
Resolution 2016-0411-F
- 11. *Consider Actions Relating to Hangar Land Lease - Moorhead Municipal Airport
 - A. *Resolution to Approve Hangar Land Lease
Resolution 2016-0411-G
 - B. *Resolution to Approve Budget Adjustment 16-016
Resolution 2016-0411-H
- 12. *Resolution to Authorize Request for Qualifications for Airport Operation/Mechanic Services at the Moorhead Municipal Airport
Resolution 2016-0411-I
- 13. *Consider Actions Relating to Proposed 2016 Projects at the Moorhead Municipal Airport
 - A. *Resolution to Approve Agreement with Mead and Hunt - Phase I Pavement Rehabilitation Design and Bidding
Resolution 2016-0411-J
 - B. *Resolution to Approve Grant Agreement with State of MN - Phase I Pavement Rehabilitation
Resolution 2016-0411-K
 - C. *Resolution to Approve Agreement with Mead and Hunt - Airport Layout Plan Update
Resolution 2016-0411-L
 - D. *Resolution to Approve Grant Agreement with State of MN - Airport Layout Plan Update
Resolution 2016-0411-M

Engineering Department

- 14. *Resolution to Award Bid for Miscellaneous Flood Mitigation Improvements. Eng. No. 11-A13-09

Resolution 2016-0411-N

15. [*Resolution to Award Bid for the 2 Ave S Flood Mitigation Project. Eng. No. 11-A13-05C](#)
Resolution 2016-0411-O
16. [*Resolution to Approve Budget Adjustment and Award Bid for Storm Lift Station No. 9 Improvements. Eng. No. 16-5-1](#)
 - A. [*Resolution to Approve Budget Adjustment #16-011](#)
Resolution 2016-0411-P
 - B. [*Resolution to Award Bid](#)
Resolution 2016-0411-Q
17. [*Resolution to Approve Budget Adjustment and Award Bid for Sanitary Lift Station No. 7 Improvements. Eng. No. 16-6-1](#)
 - A. [*Resolution to Approve Budget Adjustment #16-012](#)
Resolution 2016-0411-R
 - B. [*Resolution to Award Bid](#)
Resolution 2016-0411-S
18. [*Resolution to Approve Various Actions for Street & Underground Utility Improvements on 24 Ave S \(42 to 45 St\), 40 St S \(24 Ave to Shoreview Dr\) and 45 St S \(24 Ave S to 800' north\). Eng. No. 16-A2-05](#)
 - A. [*Resolution to Receive Petitions](#)
Resolution 2016-0411-T
 - B. [*Resolution to Order Improvements & Declare Intent to Assess](#)
Resolution 2016-0411-U
 - C. [*Resolution to Award Bid](#)
Resolution 2016-0411-V
19. [*Resolution to Approve Various Actions for the Industrial Park Area Mill & Overlay, Street Rehabilitation and Street Construction Project. Eng. No. 16-A2-08](#)
 - A. [*Resolution to Receive Engineer's Report, Order Plans & Specs and Call for a Public Hearing](#)
Resolution 2016-0411-W
 - B. [*Resolution to Approve Plans & Specs and Authorize Advertisement for Bids](#)
Resolution 2016-0411-X
20. [*Resolution to Approve Various Actions for the Ridgewood Area Mill & Overlay Project. Eng. No. 16-A2-09](#)
 - A. [*Resolution to Receive Engineer's Report, Order Plans & Specs and Call for a Public Hearing](#)
Resolution 2016-0411-Y

- B. [*Resolution to Approve Plans & Specs and Authorize Advertisement for Bids](#)
Resolution 2016-0411-Z
- 21. [*Resolution to Approve Various Actions for City-Wide Sidewalk and Miscellaneous Concrete Improvements. Eng. No. 16-A7-01](#)
 - A. [*Resolution to Order Engineer's Report](#)
Resolution 2016-0411-AA
 - B. [*Resolution to Receive Engineer's Report, Order Plans & Specifications and Call for a Public Hearing](#)
Resolution 2016-0411-AB
 - C. [*Resolution to Approve Plans & Specifications and Authorize Advertisement for Bids](#)
Resolution 2016-0411-AC
- 22. [*Resolution to Approve Various Actions for Street & Underground Utility Improvements in a portion of Village Green 6th Addition. Eng. No. 16-A6-2](#)
 - A. [*Resolution to Approve Engineering Services Agreement](#)
Resolution 2016-0411-AD
 - B. [*Resolution to Receive Engineer's Report and Order Plans & Specifications](#)
Resolution 2016-0411-AE
- 23. [*Resolution to Approve Various Actions for Street & Underground Utilities in Horizon Shores 10th Addition. Eng. No. 16-A2-10](#)
 - A. [*Resolution to Approve Engineering Services Agreement & Order A Report](#)
Resolution 2016-0411-AF
- 24. [*Resolution to Authorize Property/Easement Acquisition for Street Improvements on Main Ave from 8th St to 19th St. Eng. No. 15-A2-2](#)
Resolution 2016-0411-AG
- 25. [*Resolution to Approve Change Order #1 for Village Green Blvd Railroad Crossing Improvements. Eng. No. 14-A2-2B](#)
Resolution 2016-0411-AH
- 26. [*Resolution to Revise Municipal State Aid Street Routes](#)
Resolution 2016-0411-AI
- 27. [*Resolution to Approve Right of Way Plat - 34th St S Interchange Area](#)
Resolution 2016-0411-AJ
- 28. [*Resolution to Approve Stormwater Maintenance Agreement with WK Properties](#)
Resolution 2016-0411-AK

Fire Department

- 29. [*Resolution to Accept Grant Award for 2015 Hazardous Materials Emergency Preparedness \(HMEP\) Grant Program](#)
Resolution 2016-0411-AL

Public Works Department

30. [*Resolution to Approve the Purchase of 20 acres of Land \(Parcel ID: 5890001983\)](#)
Resolution 2016-0411-AM
31. [*Resolution to Purchase and Install a 100-ton Chiller at the Hjemkomst Center](#)
Resolution 2016-0411-AN

Moorhead Public Service

32. [*Resolution to Award Bid for 2016 Extension and Upgrade Projects](#)
Resolution 2016-0411-AO
33. [*Resolution to Award Bid for 2016 Street and Lawn Repairs](#)
Resolution 2016-0411-AP
34. [*Resolution to Award Bid for 2016 Water Distribution Pipe and Fittings](#)
Resolution 2016-0411-AQ

Administration

35. [*Resolution Finding that Construction of an Office Building, Shop, and Surface Parking Located at 4110 34 Ave S with a Variance for Minimum Building Coverage is Consistent with the Protective Covenants of MCCARA Third Addition](#)
Resolution 2016-0411-AR
36. [*Resolution to Approve Addendum to Purchase Agreement for the Sale of City-owned Property Located at 1512-1514-1515 Main Ave](#)
Resolution 2016-0411-AS
37. [Executive Session for Consideration of Purchase Offer Presented by Kvamme Real Estate Inc. for Lots 2 and 3, Block 2, MCCARA 4th Addition \(3340 42 St S and 3370 42 St S\)](#)

Motion to Approve made by Jim Haney and seconded by Heidi Durand

Motion to go into Executive Session for Consideration of Purchase Offer Presented by Kvamme Real Estate Inc. for Lots 2 and 3, Block 2, MCCARA 4th Addition (3340 42 St S and 3370 42 St S)

Minutes: John Shockley, City Attorney, gave the opinion that Council could go into Executive Session to discuss the purchase of land.

Executive Session started at 6:06 p.m.

Executive Session ended at 6:22 p.m.

Motion Passed

For: 7; Absent: 1 - Mike Hulett

Motion to Approve made by Mari Dailey and seconded by Brenda Elmer

Motion to further negotiate Purchase Offer Presented by Kvamme Real Estate Inc. for Lots 2 and 3, Block 2, MCCARA 4th Addition (3340 42 St S and 3370 42 St S)

Motion Passed

For: 7; Absent: 1 - Mike Hulett

Minutes: Cindy Graffeo, Executive Director of Moorhead Economic Development Authority, was asked to further negotiate on the purchase offer presented by Kvamme Real Estate Inc.

38. [Mayor and Council Reports](#)

A. [City Manager Search Discussion](#)

Motion to Approve made by Steve Gehrtz and seconded by Heidi Durand
Motion to Approve Human Resources Recommendations on next steps in the City Manager search process

Motion Passed **Resolution 2016-0411-AT**

For: 7; Absent: 1 - Mike Hulett

Minutes: Mayor Williams shared the importance of transparency in the upcoming City Manager Search. Jill Wenger, Human Resources Director, gave recommendations on how to proceed with the City Manager search. Council directed Human Resources to schedule a special meeting and put out an RFP for a search consultant.

Council Member Gehrtz provided a Downtown Transit Circulator Subcommittee update.

Mayor Williams reminded Council of an upcoming Arts and Culture Commission meeting. She also shared upcoming groundbreaking for Moorhead Area Public Schools. MN Housing Commissioner will also be in town in the coming weeks.

Motion to Approve made by Heidi Durand and seconded by Brenda Elmer
Motion to have Wanda Wagner, Finance Director, sign checks in the absence of a City Manager

Motion Passed **Resolution 2016-0411-AU**

For: 7; Absent: 1 - Mike Hulett

Minutes: Wanda Wagner, Finance Director, will have the authority to sign checks on behalf of the City in the absence of a City Manager.

Adjourned at 6:41 pm

APPROVED BY:



Del Rae Williams
Mayor

ATTEST:



Stephanie J. M. Maier
Deputy City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Stephanie J. M. Maier, Deputy City Clerk