

# **MOORHEAD PARKS & RECREATION**

## **ATHLETIC FACILITY USE GUIDE**



**MOORHEAD**  
MINNESOTA  
Parks and Recreation

**For Reservations Contact:**

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**Table of Contents:**

*Definition of Types of Facility Requests* ..... 2  
*Allocation Process / Priority Scheduling* ..... 2  
*Facilities / User Group* ..... 4  
*Preseason Field Information / Practice* ..... 5  
*Process to Request Use of Athletic Fields* ..... 5  
*Athletic Use Agreements* ..... 5  
*League Game Schedules / Practice Schedule (Deadlines)* ..... 6  
*Facility Fees* ..... 8  
*Payment and Billing* ..... 8  
*Cancellation Policy* ..... 9  
*Lights* ..... 9  
*Certificate of Insurance* ..... 9  
*Facility Closure and Inclement Weather* ..... 9  
*Open Tournaments* ..... 10  
*District and State Tournaments* ..... 10  
*Concessions / Vendors* ..... 10  
*Alcohol* ..... 10  
*Litter and Cleanup*..... 11  
*Park Rules* ..... 11

*Addendum 1 Field Logistics* ..... 13  
*Addendum 2 Fees and Charges* ..... 15

## **Introduction:**

The Moorhead Parks & Recreation Department is responsible for the coordination and use for all park and athletic facilities owned by the City of Moorhead. The objective of this Facility Use Guide is to provide a clear understanding of the allocation of City Park Department resources and facilities at Centennial Athletic Complex, Matson Fields, and Southside Regional Park. The Recreation Department reserves these facilities in order to assure equitable distribution, achieve maximum use of the facilities by the public, and, when necessary, protects fields from overuse. Neighborhood Parks are used for Moorhead Parks and Recreation programming and use by the general public, but are not pay to play facilities available for group scheduling.

The following guidelines are intended to assist the user when making facility reservations and to guide staff in resolving conflicts that arise with scheduling facilities. Please be advised that City staff may deviate from these guidelines as deemed necessary and appropriate. If there are questions regarding athletic facility reservations, please feel free to contact Moorhead Parks and Recreation at 218.299.5515 or visit our website at moorheadparks.com to submit a Citizen Request.

## **Definition of the Types of Facility Requests Used in the City of Moorhead:**

1. **Annual User Agreements / Contracts:** Multi-year agreements that identify the use of City owned facilities for non-profit groups organized to provide athletic opportunities for participants not offered by Moorhead Parks and Recreation.
2. **Facility Use Agreements:** This form is used for groups requesting facilities for Open Tournaments or general use not covered by a User Agreement.

## **Allocation Process / Priority Scheduling:**

Due to the large number of organizations requesting to use fields owned by the City of Moorhead, it is appropriate to define and classify users and establish a reservation priority policy to ensure fields are made available to best meet community needs. Moorhead Parks and Recreation uses the following priorities when allocating fields at Centennial Athletic Complex, Matson Field, and Southside Regional Park:

**Priority #1:** Moorhead Parks sponsored activities, programs, games, practices, leagues and tournaments shall have the first priority. Reservations for Moorhead Park functions may be taken at any time for any date. Park-sponsored activities may pre-empt lower priority reservations at the discretion of the Parks Department.

**Priority #2:** All Moorhead Parks co-sponsored activities, programs, games, practices, leagues, and tournaments shall have second priority. A co-sponsored function is one in which the City of Moorhead Parks Department collaborates with another entity to provide a community event. City staff can seek out partners and / or organizations may submit a request to City staff. Three months advanced notice is appreciated.

**The following are general guidelines for determining whether to co-sponsor a community event:**

- Open to the public, impacting a significant amount of Moorhead residents.
- Is a not for profit event.
- A significant portion of the event must be within Moorhead City limits.
- Must be a family friendly event where alcohol is discouraged, but may be permitted if proper procedures and licenses are obtained.
- City leadership staff is involved in the planning of event logistic, coordination of facilities, equipment use, and / or provide human resources to the event.
- The purpose of the special event, community project, or program is not organized around political or religious themes, but serves as a benefit to the City of Moorhead community as a whole.
- The City has the financial resources in the existing City budget. Reservations for Park Department co-sponsored activities may be taken at any time for any date.

**Priority #3:** Moorhead Schools ISD #152 and athletic department reservation of all K-12 schools shall have third priority.

**Priority #4:** Non-Profit youth and adult athletic organization that serve the Moorhead community and are recognized by the Moorhead Parks as providing recreational services in Moorhead shall have fourth priority. The definition of a qualified nonprofit includes, but is not limited to the following:

- A Minnesota nonprofit organization under Minnesota law.
- A Section 501c3 organization under the Internal Revenue Code.
- The organization should have a board of directors, bylaws and other operation guidelines.
- The organization's mission should be to provide activities and programs for Moorhead residents and residents of the surrounding communities.

**Priority #5:** Other Moorhead based organization that are not a nonprofit for youth and adult athletic organizations that serve the Moorhead community and recognized by the Moorhead Parks Department as providing recreational services in Moorhead shall have fifth priority.

**Priority #6:** Organizations, groups businesses and individuals that are not Moorhead based proposing to use the facilities for athletic events shall have sixth priority.

**Priority #7:** Private rentals shall have the least priority.

\*New organization will be required to provide information reasonably requested by the Park Department to show proof of nonprofit status. Current organizations using Parks Department facilities will be required periodically to update their information.

\*\*Once a facility reservation is made and accepted by the Parks Department, evidenced by a written Facility Use Agreement with confirmation, a higher priority group will not displace the accepted reservation.

### **Facilities / User Groups:**

Moorhead Parks and Recreation has User Agreements with a number of non-profit groups such as American Legion Baseball, Babe Ruth Baseball, Tri City Soccer, Agassiz Adult Soccer, Moorhead Softball, FM Athletic Football, and Red River Valley Lacrosse Association, as well as Moorhead Schools ISD #152, to provide athletic fields for Moorhead citizens to participate in organized play. Historically, the use of the following parks assets is as follows:

- Matson Field:
  - Moorhead High School, American Legion, Babe Ruth, Moorhead Brewers amateur team, others
- Centennial Athletic Complex (North 4 diamonds):
  - Babe Ruth historically has had this area exclusively.
- Centennial Athletic Complex (South 8 diamonds):
  - Babe Ruth uses 8 of these fields from 4:30-6:15 pm (need to be off fields and dugouts by 6:15)
  - Moorhead Softball all 8 diamonds from 6:30- done but can be as late as 12:00 am and weekends
- Centennial Athletic Complex (Football Fields)
  - FM Athletics Football
- Southside Regional Park
  - Soccer Complex
    - Tri City Soccer
    - Agassiz Adult Soccer League
  - Youth Baseball Complex
    - Moorhead Parks and Recreation
      - Babe Ruth, Youth Softball, Football, Kickball
  - Lacrosse fields
    - Red River Valley Lacrosse Association
  - Miracle Field
    - Moorhead Parks and Recreation, Hope Inc., FM Challengers

## **Field Descriptions / Details (See Addendum 1):**

### **Pre-season Field Information:**

Preparation of fields in the spring is one of the many responsibilities of the park maintenance staff. Traditionally, the goal is to have the fields in playing condition by May 1; however the weather is a key factor in reaching this goal. It is suggested that the first game dates be delayed as far into May as possible. Prior to May 1, no maintenance assistance can be guaranteed to have the fields in proper playing condition.

The availability of fields for practice in April will also be determined by field conditions. Please consider that most fields are used spring through fall and must be maintained for longevity. Damage to the turf in the spring will result in damage throughout the remainder of the year.

### **Process to Request the Use of Athletic Fields:**

Moorhead Parks and Recreation will assign athletic facilities to organizations (users) based on formal agreements identifying the requirements of using City-owned facilities. There are ever-changing needs within our community, and this guide is specifically adopted to recognize that no group or organization's use of a facility is "grandfathered" in to the future use considerations past the term of the Agreement.

The user groups with existing contracts will be available for a pre-season meeting prior to March 1 of each year, with Moorhead Parks Field Staff, Director of Parks and Recreation and Park Maintenance Director. The organization is responsible to provide at the meeting what the intended use of the facility will be (What is each group offering in regards to programming at the various City-owned facilities).

Following these pre-season meetings, all new or expanding programs will need to meet with the Parks Department staff to present their requests for facility reservations. New and expanding programs will be allowed to reserve only if there is a facility availability to accommodate their requests.

### **Athletic Facility Use Agreement:**

A Facility Use Agreement is required for all groups reserving a facility or part of a facility, not covered by user agreements. Applications will be accepted on a first come, first served basis. All time needed for set-up and take down must be included in rental hours. Permits will be issued to adults only. The application must be accompanied with a Certificate of Insurance, listing the City of Moorhead as an additional insured and payment. Payment will be determined on an annual basis by Moorhead's Park Advisory Board and the Moorhead City Council.

## **League Game and Practice Schedules:**

After facilities have been assigned to Users, scheduling of the facility for practices and games is each individual organization's responsibility. Detailed schedules with field numbers, times, teams playing, etc., shall be turned in by electronic mail to the Parks and Recreation Director and Park Maintenance Director, or in hard copy to the Park Administrative Office on or before the deadlines listed below.

### **Southside Regional Park Soccer Fields:**

- These deadlines would apply for each of the soccer sessions for Tri City Soccer each contract year:
  - Spring Season: April 1 of each year
  - Summer Season: May 18 of each year
  - Fall Season: August 10 of each year
- Practice and Game schedules are to be received for all levels of play from Recreational to Select.

### **Southside Regional Park - Youth Ball Fields:**

Priority scheduling for these fields is with Moorhead Parks and Recreation.

By May 1 of each year, Parks and Recreation use of the fields will be determined. After that time, the fields may be considered for use by all others using the priority scheduling procedure.

Prior to May 1, these fields are available Monday-Thursday, during the day, until 5:00 pm, and Friday, Saturday, and Sundays of each week.

To schedule, a Facility Use Agreement must be filled out and payment made. No Use Agreement will be accepted without payment.

### **Southside Regional Park - Lacrosse Fields:**

The Red River Valley Lacrosse Association uses 2 fields at Southside Regional Park to the east of the Miracle Field in the spring and the fall for their organized Lacrosse play. Schedules are due 2 weeks prior to each season

### **Southside Regional Park - Miracle Field:**

This is a rubberized play surface intended for use by citizens with special needs. All users must reserve the space by filling out a Facility Use Agreement and providing insurance verification. There is no fee for the use of this space, however litter pick up and bathroom cleaning by the user groups is mandatory.

**Matson Field:**

The Priority for use and scheduling deadlines:

Moorhead High School	February 1
Moorhead American Legion Blues	April 1
Moorhead American Legion Golds	April 15
Babe Ruth	May 1

Matson Field: Babe Ruth is guaranteed one day per week Monday – Thursday May 20 through end of July. (taking into consideration the High School schedule /playoffs, etc.) On or after April 15, interested parties (High School, Blues, Golds and Babe Ruth) will meet to schedule the use of Matson for Babe Ruth games. The use shall be included with the regular schedules and be given to the Park Office on or before May 1 of each year. Once the schedule is received, open dates will be available for all others to use.

**Centennial - South Fields:**

These 8 fields are leased to Moorhead Softball Association for providing adult slow pitch softball, church league and youth softball, with the exception of 4:00-6:15 pm, Monday-Thursday when Babe Ruth uses these fields for organized youth baseball.

Moorhead Softball Association must have schedules in to City Field Maintenance Staff by May 10 of each year.

**Centennial - North Fields:**

The 4 baseball diamonds on the north side of Centennial Athletic Complex are to be used for youth baseball/softball. Historically these fields and concession stand have been leased to Moorhead Babe Ruth Association for their league play and tournaments. They have made significant financial investment into the infrastructure of these fields including scoreboards, and the batting cage, etc. and should remain the primary user. Schedules are to be in by May 1 of each year of the term of their agreement.

**Centennial - Youth Football Fields:**

These fields have been leased on a regular basis to FM Athletics Football Association. They have made significant financial investment into the infrastructure of these fields and should remain the primary user. A long term agreement is in place for this use until 2019.

FM Athletics begins their use on or around August 15 of each year ending by November 1 of each year. Scheduling conflicts with the use of Centennial ball fields needs to be taken into consideration when Moorhead Softball Association is hosting post season play, due to the



limited parking at the complex. All post season softball tournaments must not start prior to noon on Saturday's after August 15.

### **School District Fields:**

Approval for the use of these fields must be with the User and Moorhead Public School District #152. City of Moorhead field crews prepare these fields for use by Babe Ruth. Use of the fields will be communicated with the City by way of the schedules turned in by May 1. When using the fields owned by the School District for league play, the team fee paid to the City will cover the field set up. If there are uses other than for league teams, a Facility Use Agreement must be submitted to assure field set up.

Failure to provide detailed schedules by deadline will result in:

- Fields becoming available to lease to other groups.
- Fields possibly not being available for the activity.
- If fields are still available, City maintenance staff will need a 2 week notice to prepare the fields.
- The fee for rental of the fields will not be the contracted rate it will be the non-association rate which is listed in Addendum 1.

### **Practices at Centennial Athletic Complex (North and South):**

- Babe Ruth practices at Centennial Athletic Complex typically starts April 15 but can be as early as April 1 weather permitting. Gates will be open with the bases out. There will be no lights used for practices and no drags in-between.
  - North Side: Monday-Friday, from 5:00 pm to dusk.
  - South Side: Monday - Thursday 5 – 6:15 p.m. all 8 fields.
    - Babe Ruth must have all L screens, pitching tees, etc. off the fields, by 6:15.
- Moorhead Softball Association will be allowed to practice at Centennial South two weeks prior to the start of the season from 6:30 – 8:30 pm as conditions allow. Fields will be open with bases out.

### **Athletic Facility Fees & Billing:**

Fees are set on an annual basis by the Moorhead City Council after receiving a recommendation from Moorhead's Park Advisory Board. The pricing philosophy on fees is that adult users will pay for 100% of the direct costs of providing this service (minus facility infrastructure costs) and Youth groups will be 50% of the direct cost of providing the program. For a listing of the fees please go to Addendum 1.

### **Payment**

- Invoices will be mailed out from the Parks Administrative office 3-5 business days after the conclusion of the season.
- Checks payable to the City of Moorhead or cash payments only.

- All payments are due by September 1 of each year or penalties will apply.

**Past Due**

If Payment in full is not received by the City at the times specified in their agreements, the City will take the following actions:

1. The City will charge the following interest and penalties on the outstanding balance:
  - Payments that are 10 days overdue will be charged a 5% penalty and an additional 10% if not paid within 30 days.
  - There is an interest of 7% per annum in addition to such penalties.

**Cancellation Policy:**

No refunds will be issued for cancellations made less than 30 days prior to an event requested on the Facility Use Agreement. Refunds will only be used if the cancellation is due to weather conditions with severe thunderstorms, tornado watches / warnings and / or poor field conditions that prompt closure of the facility.

**Lights:**

City staff will turn the lights on and off for the Centennial and Matson Athletic Complex's. The time that lights are turned on will be determined solely by City. There will be no lights used for practices unless paid for.

Fees will be charged for all lights used for (Babe Ruth) youth ballgames. There will be no charge for use of lights for Moorhead Softball league play due to the late time of the games. Lights will be left on until one-half hour after the last game is played. This will allow for fans and players to disperse. A record of light usage will be kept by the Athletic Field Supervisor and billed due, by September 1 of each year of the term of this Agreement.

**Portable Mounds:**

Babe Ruth owns the portable pitching mounds and will maintain them as needed. City will store and move them into place as needed during field set up.

**Certificate of Insurance:**

When renting an athletic facility or selling product on City property, a Certificate of Insurance is required naming the City of Moorhead as an additional insured. Insurance requirements are: \$1 million per occurrence and \$2 million general aggregate. This Certificate must be provided with your request for use such as schedules required in the User Agreements and Facility Use Agreements.

**Athletic Facility Closures & Inclement Weather:**

City Staff will inspect the field sites and make a determination, prior to 4:00 pm, whether the facility is playable. If it is determined that the fields are too wet, City Field Supervisor will then call the User and cancel games for that date. Any

cancellation of games / tournaments decided after 4:00 pm shall be the responsibility of the User.

The Users Liaison / Contact person is responsible for rescheduling games and obtaining the approval of the City Field Supervisor. If a scheduled game is cancelled with less than 2 days' notice for the fields at Centennial Fields or Moorhead School fields, (Matson Field requires a 1 week notice), for reasons other than inclement weather, or a no show; a cancellation fee of \$25 will be assessed. A notice to User will be sent by the City by way of e-mail that there was no one on the prepared field.

### **Open Tournaments:**

Open Tournaments are defined as any games open to teams outside of regular season leagues where all participants are assessed an entry fee. Open Tournaments must be sanctioned to ensure proper insurance coverage. These tournaments are to be scheduled by May 17 of each of the contract years to receive contract pricing and to assure availability. A Facility Use Agreement Form must be completed by the Lessee for each of these tournaments and payment made.

### **District / State Tournaments:**

There are typically special requests to host these tournaments that are not routine. A Facility Use Agreement will need to be entered into to address these additional requests. Bidding on these tournaments requires approval from City prior to submitting bid.

### **Concessions / Vendors:**

User Groups such as Babe Ruth, Moorhead Softball, American Legion Baseball and Tri-City Soccer lease the City of Moorhead concession and restroom buildings for the purpose of selling concessions during their events. To see terms and conditions for each use consult the individual user agreements.

If the fields are leased by a group that does not have a lease for the concession stands and concessions are desired, the following would apply:

1. Lessee of the concession stand should be asked to provide the service.
2. If the lessee is unable or unwilling to provide concessions the user could make arrangements to set up temporary accommodations, ie. tents, concession wagons etc.
3. If the sales of items is entirely packaged or bottled product there is no need to get a permit.
4. Any sale of items that are not prepackaged, a special event permit is required. To obtain this permit user would need to contact Clay County Public Health 299-5004.

Babe Ruth, Legion, and Moorhead Softball Associations must have all concession stands shut down for the season, with freezers turned off and area cleaned by September 1 of each year or sooner unless other arrangements are made. Tri-City Soccer will have until November 10. All food and beverage in the concession stands left after that date will be donated to the area food pantries and a \$100 fee will be charged to the User for the first hour and \$40 per hour thereafter.

### **Alcohol:**

Intoxicating beverages shall neither be served on or about the City facility without the written consent of the City of Moorhead. If a liquor license is obtained by User and City consents to the serving of intoxicating beverages at City owned facilities this shall only be allowed if served in accordance with Chapter 340A of the Minnesota Statutes and any regulations there under as well as any and all applicable City ordinances as such statutes, regulations and ordinances may be from time to time amended, supplemented, or replaced. User further agree that the serving of intoxicating beverages will be subject to such terms, conditions, and limitations as may be required by City's insurance carriers, with the terms, conditions, and limitations to be prescribed by City insurance advisor.

Moorhead Softball currently holds a 3.2% liquor license at Centennial South and by ordinance; liquor is allowed to be served at Matson Field under certain conditions.

There is to be no alcohol consumed in the parking lots of all Athletic Complex's.

### **Litter / Cleaning:**

Litter in the complex, including the dugouts, is to be collected by the User and placed in the trash receptacles provided. When trash receptacles are full in the dugouts, Users will tie the bags and move outside the fenced area. Trash will be picked up by City staff. Bathrooms during league and tournament play are to be cleaned by User. Supplies will be provided by City. (Toilet paper, garbage sacks, hand towels and soap)

Penalty Clause: Should the City find the facility restrooms not clean and garbage throughout the facility, City will charge the User \$40.00 per hour to clean. City will notify the User the morning after games have been played if there is a problem and if there will be a charge.

### **Park Rules:**

**Field Rotation:** To minimize field wear and maintenance, the following measures shall be instituted:

1. Fields may be retired from play each season to allow rehabilitation / regrowth of the turf, as determined by City Park Staff.

2. City Park Staff may close facilities for games or practices based on current or expected facility and weather conditions. The Park Department will use its best efforts to consult with the organization, but the final determination shall at all times be that of the Park Department Staff.

**Subletting:** Users can't sublet or assign field availability through their lease to other users

**Smoking:** All City of Moorhead Parks Buildings are smoke free environments. There is a no smoking zone 50 foot from each facility. All areas surrounding organized youth activities in the parks are to remain tobacco free while youth are present.

**Pets:** City of Moorhead ordinance number 2011-12 (SS 6-4-4 E): Park Rules and Regulations prohibit pets from being brought into the premises of Centennial Athletic Complex and on the walking paths only at Southside Regional Park. Users will need to enforce these rules.

**Tents and Canopies:** Approval must be given by Parks Field Maintenance Supervisor prior to rising any tent or canopy to assure that locates are done for electrical (if needed) and sprinkler systems. Pop up tents with stakes less than 12 inches, are exempt.

**Damage to Facility:** Any damage to Moorhead Park Facilities or Moorhead Park Property by the Users or invitees of the User will be repaired at the Users expense.

**Amplified Sound:** Exempt from obtaining a sound permit: If there will be amplified sound, for announcing sporting events owned by the city, the Moorhead Public School District, Moorhead State University, Concordia College, or any parochial schools in the city.

**Driving on the Grounds:** There will be no vehicles allowed inside the fenced area of Centennial other than dropping off concessions supplies. All terrain vehicles, pickups, food trucks, etc., cannot be driven on the grassy areas in Moorhead parks, unless prior approval is given by Field Maintenance Supervisor. (golf carts are exempt) A fine of \$100 plus turf repair of \$40 per hour plus materials will be issued to any Users causing damage to the turf with vehicles.

**Disaster / Tornado Sirens:** All users should be aware of the weather conditions at all times and release participants by suspending play with enough time to get participants and spectators to safety.

**Vendors:** You cannot sell food, beverages, goods or merchandise, or charge fees for admission without a permit or prior authorization. Additional fees may be applicable when applying for these permits.

**Concussion Awareness:** As per Minnesota Statute, it is a requirement for groups that require a fee for a program must make information available to all participating coaches, officials, and youth athletes and their parents and / or

guardians about the nature and risks of a concussion. All youth sports organizations using / renting space from the City of Moorhead to conduct youth sports programs will be required to demonstrate upon request, compliance with all provisions of this law which is to provide a concussion prevention and awareness program.

For additional information about the requirements including a concussion prevention, awareness and symptom recognition, program go to:

[http://www.cdc.gov/concussion/HeadsUp/online\\_training.html](http://www.cdc.gov/concussion/HeadsUp/online_training.html).

## Addendum 1 Field Descriptions/Details

### Baseball/Softball

	Centennial Baseball Complex	Centennial Softball Complex	Matson Baseball Field	Miracle Field	Southside Regional Fields
<b>Address</b>	2600 15 <sup>th</sup> Ave N	2600 15 <sup>th</sup> Ave N	1010 13 <sup>th</sup> Ave N	2000 40 <sup>th</sup> Ave S	2000 40 <sup>th</sup> Ave S
<b># of Fields</b>	4	8	1	1	4
<b>Dimensions</b>	275', 300', 275'	300'	315', 375', 315'	125' fence	No outfield fences
<b>In-Field Type</b>	Aggregate	Aggregate	Grass	Asphalt/Rubber	Aggregate
<b>Fenced</b>	Yes	Yes	Yes	Yes	Partially
<b>Field Use</b>	Youth Baseball	Softball	Baseball	Adaptive Baseball/Kickball	Youth Baseball/Softball
<b>Lights</b>	Yes	Yes	Yes	No	No
<b>Scoreboard</b>	Yes	No	Yes	No	No
<b>PA System</b>	no	no	Yes	No	No
<b>Seating</b>	Yes	Yes	Yes	Yes	Yes
<b>Irrigated</b>	Yes	Yes	Yes	N/A	Yes
<b>Parking</b>	Yes	Yes	Yes	Yes	Yes
<b>Restrooms</b>	Yes	Yes	Yes	Yes	Yes
<b>Concessions</b>	Yes	Yes	Yes	No	No
<b>Batting Cage</b>	Yes	Yes	Yes	No	No

### Soccer

	Southside Regional Park
<b>Address</b>	2000 40 <sup>th</sup> Ave S
<b># of Fields</b>	11
<b>Dimensions</b>	Varies depending on age level
<b>Indoor/Outdoor</b>	Outdoor
<b>Fenced</b>	No
<b>Field Use</b>	Youth/Adult Soccer
<b>Lights</b>	No
<b>Scoreboard</b>	No
<b>PA System</b>	No
<b>Seating</b>	No
<b>Irrigated</b>	Yes
<b>Parking</b>	Yes
<b>Restrooms</b>	Yes
<b>Concessions</b>	Yes

### Lacrosse

	Southside Regional Fields
<b>Address</b>	2000 40 <sup>th</sup> Ave S
<b># of Fields</b>	2
<b>Dimensions</b>	60 x 110 boys, 60 x 100 girls
<b>Indoor/Outdoor</b>	Outdoor
<b>Fenced</b>	No
<b>Field Use</b>	Youth
<b>Lights</b>	No
<b>Scoreboard</b>	No
<b>PA System</b>	No
<b>Seating</b>	No
<b>Irrigated</b>	No
<b>Parking</b>	Yes
<b>Restrooms</b>	Yes
<b>Concessions</b>	No

## Football

	<b>Southside Regional Fields</b>
<b>Address</b>	2000 40 <sup>th</sup> Ave S
<b># of Fields</b>	6
<b>Dimensions</b>	40 x 80
<b>Field Type</b>	Grass
<b>Fenced</b>	No
<b>Field Use</b>	Youth Football
<b>Lights</b>	No
<b>Scoreboard</b>	No
<b>PA System</b>	No
<b>Seating</b>	No
<b>Irrigated</b>	Yes
<b>Parking</b>	Yes
<b>Restrooms</b>	Yes
<b>Concessions</b>	No
<b>Locker Rooms</b>	No



## Addendum 2 2017 Fees

Final payment is due by September 1 of each year for all users, or penalties will apply (with the exception of Tri City fall soccer, which is due November 15).

	<b>Babe Ruth</b>	<b>Tri City Soccer</b>	<b>American Legion</b>	<b>Softball</b>	<b>Non Association</b>
<b>Centennial 4 Fields</b>	\$136.50/team \$155.00/day			\$273/team \$155/day	\$225/day
<b>Centennial 8 fields</b>	\$273.00/team			\$275/day	\$400
<b>Matson Field</b>	\$50.00/game \$75.00/double \$35/game 3 or more		\$50.00/game \$75.00/double \$35/game 3 or more		\$100/game
<b>Southside Regional</b>	\$38/field/single game 4 fields \$150/day	\$5.00/player Spring & Fall Summer \$37.50/field/day Adult \$21.50/player			Soccer/Open \$65/day/field (3 game limit) Baseball Single/\$50 4 fields/\$200
<b>Lights</b>	\$25.00/hour				
<b>Concessions</b>	\$500.00/annually				
<b>Additional Drags</b>	\$25.00/wheel				
<b>Additional Staff</b>	\$20.00/hour				
<b>ISD #152</b>	\$30 per game per field (set up)				
<b>Concessions Cleaning Penalty</b>	\$40.00/hour for litter and bathrooms \$100.00 end of season for not cleaning/shutting off freezers plus \$40 per hour				
<b>Driving on Turf Penalty</b>	\$100.00 plus \$40 per hour and materials plus cost of turf repair				

\*Babe Ruth will be charged for all use of lights for their events. They are turned off one-half hour after the last game is played. This will allow for fans and players to disperse. A record of light usage will be kept by the Athletic Field Supervisor and billed prior to the September 1 deadline for payment.



Your signature below indicates that you have read the following Facility Use Guide and agree to its information, policies, and fees, as well as acknowledge that you have reviewed and agree to any and all requirements concerning penalties described within the guide.

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Signature

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Date