

**City of Moorhead
Committee of the Whole
Meeting Minutes
May 17, 2010 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the Committee of the Whole was held in the City Hall Council Chambers, on May 17, 2010, at 5:30 PM.

Roll call of the members was made as follows:

1st Ward Council Member:	Luther Stueland	Present
1st Ward Council Member:	Nancy Otto	Present
2nd Ward Council Member:	Diane Wray Williams	Present
2nd Ward Council Member:	Mark Altenburg	Present
3rd Ward Council Member:	Dan Hunt	Present
3rd Ward Council Member:	Brenda Elmer	Present
4th Ward Council Member:	Mark Hintermeyer	Present
4th Ward Council Member:	Greg Lemke	Present until 7:05 PM
Mayor:	Mark Voxland	Present

Committee of the Whole Meeting

Mayor Voxland called the meeting to order.

1. [Discussion on Recycling Services](#)

- Minutes: Chad Martin, Operations Director stated the following:
- The State of Minnesota mandates that cities across Minnesota, including Moorhead, conduct a recycling program.
 - Curbside recycling services have been provided to residents since 1991. Moorhead was an early leader in municipal recycling efforts in Minnesota.
 - Moorhead does not currently accept plastic larger than #2 or glossy magazines.
 - Moorhead does not currently provide curbside recycling at multi-family dwellings such as apartment complexes.
 - There are various drop-off points in the City for recyclable materials, including magazines and newspapers.
 - The City of Moorhead does not currently pay to utilize the spaces for designated drop-off sites.
 - Newspaper collected in Moorhead is provided to Pactiv for the company's egg carton manufacturing process. MinnKota processes all other recycling materials collected by the City.
 - MinnKota charges the City of Moorhead \$35/ton to process recyclables. After costs the City receives a share market value of the materials' resale. To receive this rate, residents are required to sort items prior to pick-up.
 - Waste Management provides co-mingled recycle pick-up in some outlying communities. For this service Waste Management charges \$80/ton and no market share.

Mary Aldrich, Sales Manager with MinnKota stated:

- The demand for post consumer recycle materials has grown considerably in the past 10 years.
- MinnKota currently provides collection of recyclable materials for multi-family dwellings in Fargo.
- As a commodity, the price for recyclable materials varies each year.
- Participation rates do increase by allowing recyclable materials to be comingled but it also significantly increases costs.
- A resident participation study may assist the City in improving and enhancing the current program.
- Materials deposited at drop-off sites has grown by 20% each year.
- MinnKota could provide the City with a comprehensive, full-service drop-off site.

The Mayor and Council noted that they would like to:

- Provide a more convenient way for residents to recycle.
- Provide more marketing and outreach materials regarding the current recycling program.
- Create more comprehensive recycling sites.
- If the City is not able to provide curbside recycling for apartment complexes, post detailed information at these complexes regarding available drop-off sites.
- Consider ways to collect magazines curbside.
- Consider providing incentives for homeowners who recycle.

2. [2011 Operating & Capital Budget Planning Update](#)

- Minutes: Michael Redlinger, City Manager, provided a handout entitled, "2011 Operating & Capital Budget Planning Update." Redlinger provided:
- Overview of the Annual Operating & Capital Budget planning process.
 - Fiscal themes between 2007-2010 including expenditures, revenues, and property taxes.
 - City Manager's Process Philosophy on Budget and Budget Guiding Principles.
 - City Manager 2011 Budget Working Proposal and Timeline.
 - Legislative actions that will have an effect on the 2011 Budget.

Redlinger added:

- Local Government Aid (LGA) to be allocated to the City of Moorhead in 2011 will increase due to programmed growth in the LGA formula. The City is expected to receive \$7.6 million in 2011.
- FEMA continues to process flood reimbursement claims for Flood 2009 and Flood 2010. A healthy balance in the General Fund Reserves is needed to assist the City in handling anticipated flood expenditures in the future.

The Mayor and Council noted that they would like to:

- Receive reports from Department heads in order to better understand capital budget allocations, resources, and needs.
- Balance tax levies with Moorhead Public Service transfer funds to stay competitive with other communities.
- Determine the fiscal priorities of Council Members early in the process to facilitate timely discussion and decision-making.
- Receive further information regarding the City's previous contributions to outside agencies/organizations that have been

historically funded in previous budgets.

3. [City Manager Reports](#)

Minutes: Redlinger reported the following:

- An additional Committee of the Whole meeting has been scheduled for June 7, 2010.
- The Executive Session originally scheduled for May 24, 2010 has been moved to June 7, 2010 due to the length of the May 24 agenda.
- City staff has made some modifications to the agreement for the Home Relocation Program.
- City staff recommends a small modification to the ordinance regulating residency of gambling site managers. A draft ordinance will be brought forward to the Mayor and Council at a future City Council meeting.

The Mayor and Council Members reported the following:

- The US Army Corps of Engineers has increased their calculation for the 100 year flood level as well as the estimates for annual flood damages.
- It is anticipated that 65% of the cost for a Minnesota 35,000 cfs diversion would be provided by Federal dollars even if a North Dakota diversion is selected.
- A sponsor for the project will need to be identified by July 2010. The duties of the sponsor will be itemized.
- The City and County Attorneys have been authorized to create a preliminary draft of a joint powers agreement.
- The issue of cost-share has not been addressed.
- There is a general sense that a North Dakota 35,000 cfs diversion would provide the City of Moorhead with adequate protection. This diversion level may not meet the needs of the City of Fargo.
- The State of Minnesota has not formally committed to any funding allocation to the project at this time.

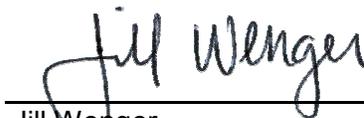
The meeting was adjourned at 7:24 PM.

APPROVED BY:

ATTEST:



Mark Voxland
Mayor



Jill Wenger
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Jill Wenger, City Clerk