



**CITY OF MOORHEAD  
PLANNING COMMISSION / BOARD OF ADJUSTMENTS  
MEETING MINUTES  
JANUARY 07, 2020 AT 5:00 PM  
1ST FLOOR COUNCIL CHAMBERS, MOORHEAD CITY HALL**

Pursuant to due call and notice thereof, a regular meeting of the Planning Commission was held in the 1st Floor Council Chambers, Moorhead City Hall, on January 07, 2020, at 5:00 PM.

**Roll call of the members was made as follows:**

Board Member:	Ben Hammer	Absent
Board Member:	Jim Haney	Present
Board Member:	Paul Krabbenhoft	Absent
4th Ward Council Member:	Steve Lindaas	Present
Board Member:	Matt Leiseth	Present
Board Member:	Nicole Mattson	Present
Board Member:	Timothy Stone	Present

**I. [Roll Call](#)**

**II. [Agenda](#)**

**Motion made to Approve agenda with one change removing the public hearing for 2501 11th St S made by Timothy Stone and seconded by Matt Leiseth.**

*Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 2*

**III. [Approval of Minutes](#)**

**1. [December 4, 2019](#)**

**Motion made to Approve made by Jim Haney and seconded by Timothy Stone.**

*Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 2*

**IV. Citizens To Be Heard**

**V. Public Hearing -- Planning Commission**

**1. [Request of B. Carlson, Design Resources Group, to rezone 2501 11th St S from RC: Regional Commercial to RHD1: Residential High Density 1](#)**

Staff indicated that the application has been withdrawn therefore the Commission will not hold the public hearing. Chair Mattson asked if anyone in the audience was in attendance for the public hearing. Sam Skaff, owner of 2501 11<sup>th</sup> St S, apologized for the inconvenience and stated he plans on resubmitting at a later date.

Staff indicated a letter of objection was received from Richard Jordahl and Moorhead Holiday Associates, property owners north of 2501 11 St S. They objected to the RHD1 zoning and stated a mixed use zone would be a better fit.

**VI. Other Business**

1. [Annual Meeting](#)

A. [2019 Annual Report](#)

Staff indicated the Commission is required to present an annual report of its work to the City Council each year.

**Motion made to Approve made by Matt Leiseth and seconded by Steve Lindaas.**

*Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 2*

B. 2020 [Election of Officers](#)

**Motion made by Steve Lindaas to nominate Nicole Mattson for Chair and seconded by Jim Haney.**

Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 2

**Motion made by Nicole Mattson to nominate Timothy Stone as Vice-Chair and seconded by Jim Haney.**

Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 2

**Motion made by Nicole Mattson to nominate Timothy Stone as FM Metro COG Policy Board Alternative Representative and seconded by Matt Leiseth.**

Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 2

VII. Reports / Information

VIII. [Adjournment](#)

**Motion made to Adjourn at 5:12 pm made by Jim Haney and seconded by Timothy Stone.**

*Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 2*

The proceedings of this meeting are digitally recorded and are available for public review.

APPROVED BY:

ATTEST:



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Nicole Mattson  
Chair

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Robin Huston  
City Planner

*Respectfully submitted by:  
Mary Schmitt, Planning and Neighborhood Services*