

**City of Moorhead  
City Council Meeting  
Meeting Minutes  
August 12, 2013 at 5:30 PM  
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on August 12, 2013, at 5:30 PM.

**Roll call of the members was made as follows:**

1st Ward Council Member:	Luther Stueland	Present
1st Ward Council Member:	Nancy Otto	Present
2nd Ward Council Member:	Heidi Durand	Present
2nd Ward Council Member:	Mark Altenburg	Present
Mayor:	Mark Voxland	Present
3rd Ward Council Member:	Mike Hulett	Present
3rd Ward Council Member:	Brenda Elmer	Present
4th Ward Council Member:	Mark Hintermeyer	Present
4th Ward Council Member:	Steve Gehrtz	Present

**City Council Meeting**

1. [Call to Order and Roll Call](#)
2. [Pledge of Allegiance](#)
3. [Approve Minutes](#)

Motion to Approve made by Nancy Otto and seconded by Heidi Durand

**Motion to Approve Minutes**

Motion Passed

For: 8

- A. [July 22, 2013 City Council Minutes](#)
- B. [July 29, 2013 Special Committee of the Whole Minutes](#)
- C. [August 5, 2013 Special Committee of the Whole Minutes](#)
4. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)

Minutes: No citizens addressed the Council.

5. [Agenda Amendments](#)

Motion to Approve made by Brenda Elmer and seconded by Mike Hulett

**Motion to Approve Agenda Amendments**

Motion Passed

For: 8

Minutes: Michael Redlinger, City Manager, provided one addition - Consent Agenda #28A

6. [Consent Agenda](#)

All items listed with an asterisk (\*) are enacted by one motion.

Motion to Approve made by Luther Stueland and seconded by Heidi Durand

**Motion to Approve Consent Agenda as Amended**

Minutes: Item numbers 7a, 13a, 14, and 22 were removed from the Consent Agenda. The resolution to approve terms and conditions for Airport Improvement Program Grants was added to the Consent Agenda.

7. Mayor and Council Appointments

A. [Resolution to Approve Reappointment to the Moorhead Public Service Commission](#)

Motion to Approve made by Mark Altenburg and seconded by Heidi Durand

**Motion to Approve Resolution to Approve Reappointment to the Moorhead Public Service Commission as Amended**

Motion Passed **Resolution 2013-0812-1**

For: 8

Minutes: Council Member Gehrtz stated that the term should commence in 2013, not 2016.

**Public Hearings (5:45 p.m.)**

8. [Public Hearing to Consider Submittal of a Grant Application to the Federal Transit Administration for 2013-14 Transit Operating, Planning, and Capital Assistance](#)

Motion to Approve made by Mark Altenburg and seconded by Nancy Otto

**Motion to Approve Public Hearing to Consider Submittal of a Grant Application to the Federal Transit Administration for 2013-14 Transit Operating, Planning, and Capital Assistance**

Motion Passed

For: 8

Minutes: Public Hearing opened at 5:48 pm

Lori Van Beek, Transit Manager, provided a brief summary of the grant application to the Federal Transit Administration for 2013-2014 transit operating, planning, and capital assistance.

Public Hearing closed at 5:52 pm

A. [Authorization to File an Application with the Federal Transit Administration for Receipt of 2013-14 Federal Operating, Planning and Capital Assistance](#)

Motion to Approve made by Nancy Otto and seconded by Mark Altenburg

**Motion to Approve Authorization to File an Application with the Federal Transit Administration for Receipt of 2013-14 Federal Operating, Planning and Capital Assistance**

Motion Passed **Resolution 2013-0812-2**  
For: 7; Against: 1 - Luther Stueland

## Community Services Department

9. [\\*Resolution to Approve Easement Vacation \(Lot 3 in both Blocks 1 and 2 Prairie Meadows 4th Addition\)](#) **Resolution 2013-0812-A**
10. [\\*Resolution to Approve Minor Subdivision \(Extraterritorial Area, Glyndon Township\)](#) **Resolution 2013-0812-B**
11. [\\*First Reading of Ordinance 2013-16: An Ordinance to Amend Sections 10-22: Signs and 10-19: Site Development Standards of the Moorhead City Code](#)
12. [\\*Resolution to Approve a Management Agreement with the Minnesota State Historical Society for the Operation of the Comstock House](#) **Resolution 2013-0812-C**
13. [Consider Actions Related to Ordinance 2013-12](#)

Motion to Approve made by Mark Altenburg and seconded by Nancy Otto  
**Motion to Approve Consider Actions Related to Ordinance 2013-12**

Motion Passed  
For: 8

Minutes: Michael Redlinger, City Manager, briefly explained the permit system.

- A. [Second Reading of Ordinance 2013-12: An Ordinance to Amend and Reenact Section 5-2-7: Parking Regulations Other than During a Declared Snow Emergency of the Moorhead Municipal Code \(Residential Parking Permit System within 3-hour Parking Districts\)](#)
- B. [Resolution to Approve the Title and Summary of Ordinance 2013-12](#)

Motion to Approve made by Mike Hulett and seconded by Heidi Durand  
**Motion to Approve Resolution to Approve the Title and Summary of Ordinance 2013-12**

Motion Passed **Resolution 2013-0812-3**  
For: 8

14. [Resolution to Approve Contracts with Moorhead Higher Education Institutions for 2013-14 U-Pass Unlimited Ride Program on MATBUS](#)

Motion to Approve made by Mark Altenburg and seconded by Brenda Elmer  
**Motion to Approve Resolution to Approve Contracts with Moorhead Higher Education Institutions for 2013-14 U-Pass Unlimited Ride Program on MATBUS**

Motion Passed **Resolution 2013-0812-D**  
For: 7; Against: 1 - Luther Stueland

15. [Resolution Approving Sale of City-owned Property in Johnson Farms Subdivision\(1584 36 Ave S\) to John Shockley, Moorhead City Attorney](#)

Motion to Approve made by Mike Hulett and seconded by Nancy Otto  
**Motion to Approve Resolution Approving Sale of City-owned Property in Johnson Farms**

**Subdivision(1584 36 Ave S) to John Shockley, Moorhead City Attorney**

Motion Passed **Resolution 2013-0812-4**

For: 8

**Engineering - Wastewater Treatment**

16. [\\*Resolution to Award Quote for Miscellaneous Concrete Improvements. Eng. No. 13-A7-1 Resolution 2013-0812-E](#)
17. [\\*Resolution to Approve a Budget Adjustment and Task Orders #4 & #6 with KLJ for Consultant Assistance with Traffic Control Requests and a Traffic Calming Study Resolution 2013-0812-F](#)
18. [\\*Resolution to Approve/Deny Requests for Changes in Traffic Control Resolution 2013-0812-G](#)
19. [\\*Resolution to Approve Engineering Services Agreement for MCCARA 4th Addition Street & Underground Utility Improvements. Eng. No. 14-A6-2 Resolution 2013-0812-H](#)
20. [\\*Resolution to Award Bid for the River Haven Road Flood Mitigation Project. Eng. No. 11-A13-2D Resolution 2013-0812-I](#)

**Administration**

21. [\\*Second Reading of Ordinance No. 2013-13: An Ordinance to Amend and Reenact Section 2-2B-7 of the Moorhead Municipal Code Relating to Application for Raffle License](#)
  - A. [\\*Resolution to Approve the Title and Summary of Ordinance 2013-13 Resolution 2013-0812-J](#)
22. [Second Reading of Ordinance 2013-14: An Ordinance to Amend and Reenact Article A of Chapter 6 of Title 2 of the Moorhead Municipal Code Relating to Taxicabs/Limousines](#)

Motion to Approve made by Heidi Durand and seconded by Nancy Otto

**Motion to Approve Second Reading of Ordinance 2013-14: An Ordinance to Amend and Reenact Article A of Chapter 6 of Title 2 of the Moorhead Municipal Code Relating to Taxicabs/Limousines**

Motion Passed

For: 7; Against: 1 - Luther Stueland

Minutes: Council Member Stueland expressed his concern with rates and regulations.

- A. [Resolution to Approve the Title and Summary of Ordinance 2013-14](#)

Motion to Approve made by Nancy Otto and seconded by Heidi Durand

**Motion to Approve Resolution to Approve the Title and Summary of Ordinance 2013-14**

Motion Passed **Resolution 2013-0812-5**

For: 8

23. [Second Reading of Ordinance No. 2013-15: An Ordinance to Amend and Reenact Section 1-6-1 of the Moorhead Municipal Code Relating to City Departments and Other](#)

## Officers

Motion to Approve made by Mark Altenburg and seconded by Mike Hulett

### **Motion to Approve Second Reading of Ordinance No. 2013-15: An Ordinance to Amend and Reenact Section 1-6-1 of the Moorhead Municipal Code Relating to City Departments and Other Officers**

Motion Passed

For: 7; Against: 1 - Luther Stueland

Minutes: Discussion occurred regarding volunteer services, EDA director, and rental housing inspections.

#### A. [Resolution to Approve Title and Summary of Ordinance 2012-15](#)

Motion to Approve made by Luther Stueland and seconded by Mark Altenburg

### **Motion to Approve Resolution to Approve Title and Summary of Ordinance 2012-15**

Motion Passed **Resolution 2013-0812-K**

For: 8

#### 24. [City of Moorhead Election Updates](#)

##### A. [Electronic Pollbooks Pilot Study Update](#)

Motion to Approve made by Mark Altenburg and seconded by Mike Hulett

### **Motion to Not Participate in the Electronic Pollbooks Pilot Study**

Motion Passed **Resolution 2013-0812-6**

For: 8

Minutes: Michelle French, City Clerk, provided a report on the potential costs and status of the upcoming ePollbook pilot study.

##### B. [Charter Commission Report on Even Year Election and Review of Ballot Question](#)

Minutes: Michelle French, City Clerk, provided a report on the action of the Charter Commission relating to even year elections. City Council reviewed the ballot question.

#### 25. [Mayor and Council Reports](#)

Minutes: Council Member Otto and Council Member Elmer provided a report on the Diversion Authority Board.

Mayor Voxland provided a report on the Coalition of Greater Minnesota Cities summer conference.

#### 26. [City Manager Reports - Updates](#)

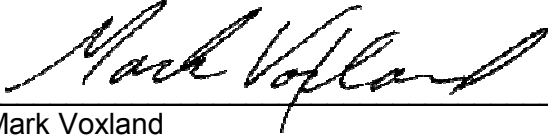
Minutes: Michael Redlinger, City Manager, discussed future Diversion Authority items and upcoming Council meetings.

Adjourned into Executive Session at 8:02 p.m.

#### 27. Executive Session


A. Labor Negotiations Update

APPROVED BY:



Mark Voxland  
Mayor

ATTEST:



Michelle French  
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

*Respectfully submitted by:*  
*Michelle French, City Clerk*