



**City of Moorhead  
Charter Commission  
Meeting Minutes  
February 15, 2017 at 8:00 AM  
City Hall Boardroom**

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**Call to Order**

**Roll call of the members was made as follows:**

Board Member:	Julian Dahlquist	Present
Board Member:	Corey Delorme	Absent
Board Member:	Douglas Fagerlie	Present
Board Member:	Angelique Gehring	Present until 9:12 am
Board Member:	Athena Gracyk	Present
Board Member:	Russell Hanson	Present
Board Member:	Thomas Krabbenhoft	Present
Board Member:	Darvin Landa	Present
Board Member:	Joel Rehder	Present
Board Member:	James Steen	Present
Board Member:	Kenneth Tangen	Present
Board Member:	Bradley Vesta	Present
Board Member:	Eldon Wollman	Present

Guests present:

Sarah Wear	City Attorney
Michelle French	City Clerk
Bill Schwandt	General Manager
Christina Volkens	City Manager

**Administer Oath of Office to New Member(s)**

Oath was administered to the following members:

Julian Dahlquist, Russell Hanson, Thomas Krabbenhoft, and Joel Rehder

**Election of Officers: Chair, Vice Chair, Secretary**

Motion to elect Fagerlie as Chair made by Vesta seconded by Tangen. Motion by Steen to cease nominations seconded by Dahlquist; motion approved by unanimous vote. Motion to elect Fagerlie as Chair approved by unanimous vote; Fagerlie abstained from voting.

Motion to elect Vesta as Vice Chair made by Steen seconded by Dahlquist. Motion by Tangen to cease nominations seconded by Hanson; motion approved by unanimous vote. Motion to elect Vesta as Vice Chair approved by unanimous vote; Vesta abstained from voting.

Motion to elect Gehring to Secretary made by Hanson seconded by Dahlquist. Motion by Steen to cease nominations seconded by Gracyk; motion approved by unanimous vote. Motion to elect Gehring as Secretary approved by unanimous vote; Gehring

abstained from voting.

## **Approval of Minutes**

### [September 21, 2016 Minutes](#)

Motion to approve minutes of September 21, 2016 by Hanson seconded by Landa; motion approved by unanimous vote.

## **Reports of the Chair, Officers, Commissions and Committees**

Doug Fagerlie, Chair, made the following statement: "I just want to remind everybody that we are here for the good of the citizens of Moorhead and the Charter protects the citizens. If there are any people that want to make wholesale changes to the charter, he would suggest moving up the food chain to run for City Council. This commission is supposed to be a non-political board; we should run the Charter Commission on objective principals with the influence of politics completely removed from our actions."

Discussion occurred regarding Roberts Rules of Order. The Charter Commission recommended that the meetings are moved to the Council Chambers and are recorded.

Motion to add Doug Fagerlie's comments to the minutes made by Steen seconded by Krabbenhoft; motion approved by unanimous vote.

## **Public Comment**

*The Moorhead City Charter Commission welcomes and encourages public input on issues listed on the agenda or of general community interest. Citizens wishing to address the Charter Commission regarding a specific agenda item will be afforded an opportunity during the discussion of that item. Speakers are limited to a 2-minute presentation. Citizens wishing to speak on matters not listed on the agenda will be afforded the opportunity to do so under the heading "Public Comment".*

## **Unfinished Business**

### **New Business**

#### [Approval of Moorhead City Charter Commission 2016 Annual Report](#)

Motion to approve the 2016 Annual Report made by Tangen seconded by Hanson; motion approved by unanimous vote.

#### **Charter Commission Absence Policy**

Sarah Wear, City Attorney, provided a draft "Absence Policy." Discussion occurred regarding the proposed Absence Policy.

Motion to amend Absence Policy to add "Chair and/or Vice Chair and/or Secretary" to bullet two and three and add "The Secretary will contact member after each absence" under the "Enforcement of Policy" by Steen seconded by Hanson; motion approved by unanimous vote.

#### **Update on New City Policies**

Michelle French, City Clerk, provided a brief update on the Council Board/Commission membership. She also introduced the "Meeting Decorum Policy for All Public Meetings". Discussion occurred regarding the use of cellular phones and Police presence.

Motion to table the discussion by Landa; seconded by Gehring; motion approved by unanimous vote.

Discussion occurred regarding the Mayor sitting on specific boards/commissions. The Charter Commission discussed the ward two vacancy and enforcement of the City Charter.

The Charter Commission also discussed decreasing the membership of the Charter Commission.

### **2017 Meeting Schedule**

The Charter Commission set a meeting for April 12 and June 21. Motion to approve the 2017 meeting schedule made by Tangen seconded by Dahlquist; motion approved by unanimous vote.

Bill Schwandt, General Manager, suggested adding the electric transfer to the June meeting for discussion.

### **Adjourn**

Meeting adjourned at 9:15 am.

*Respectfully submitted by:  
Michelle French, City Clerk*