

**City of Moorhead
Charter Commission
Meeting Minutes
May 01, 2013 at 8:00 AM
City Hall Boardroom**

Roll call of the members was made as follows:

Board Member:	James Danielson	Present
Board Member:	Francine Gilmore	Present
Board Member:	Vacant	N/A
Board Member:	Kenneth Tangen	Absent
Board Member:	Russell Hanson	Present
Board Member:	Darvin Landa	Present
Board Member:	Vacant	N/A
Board Member:	Ronald Hagemann	Present
Board Member:	Vacant	N/A
Board Member:	Douglas Fagerlie	Present
Board Member:	Thomas Krabbenhoft	Present
Board Member:	Richard Bolton	Present
Board Member:	Yoke-Sim Gunaratne	Absent

Charter Commission Meeting

1. Call to Order

Minutes: Chair Bolton called the meeting to order.

2. Roll Call

Minutes: Roll call of the Commission members was noted

3. Approval of Minutes

A. February 2, 2013

Motion to approve Minutes of February 2, 2013 by Hagemann seconded by Hanson; motion approved by unanimous vote.

4. Reports of the Chair, Officers, Commissions and Committees

Minutes: Richard Bolton, Chair, gave a brief overview on his mission of the Charter Commission.

5. Public Comment

Minutes: No citizens addressed the Commission.

6. Unfinished Business

A. Update on Charter Commission Recommendation to Council: Hydrant Fees

Minutes: John Shockley, City Attorney, provided a brief history on the current process. He stated that Moorhead Public Service (MPS) has not provided a proposed Memorandum of Understanding (MOU) between MPS and the City. Once the MOU is accepted by MPS and the Council, the Moorhead City Council intends to remove any references to hydrant fees from the Moorhead City Charter.

B. Update on Charter Commission Recommendation to Council: Continuity of Government

Minutes: John Shockley, City Attorney, stated that a public hearing was held on February 11, 2013 and continued on February 25, 2013 with no citizens addressing the Mayor and City Council. The motion failed by a vote of 5-4. There was preference to address the issue of Continuity of Government by resolution instead of a Charter change.

Charter Commission Members would like to move forward with the resolution to address the Continuity of Government.

7. New Business

A. Future Discussion Topics

Minutes: Discussion occurred regarding future Charter topics.

John Shockley, City Attorney, gave a brief summary of the annexation process and agreement for Oakport Township. He stated that the annexation process has been set forth in an agreement between the township, clay county and the City of Moorhead and the Charter commission does not need to take any further action.”

Council Member Hintermeyer suggested reviewing Chapter 11 regarding what authority does the City Council have with Moorhead Public Service. Charter Commission Members would like to get the resolutions from Moorhead Public Service (MPS), video link, and any other documents available. John Shockley, City Attorney, will draft a lengthy memo regarding the Council authority and Moorhead Public Service Commission authority.

B. Charter Vacancies

Minutes: Charter Commission Member expressed concern regarding the Charter vacancies.

Motion to approve to direct the Chair to draft a letter to appropriate Council Members for the current vacancies by Fagerlie seconded by Hanson; motion approved by unanimous vote.

8. Adjourn

Minutes: Landa moved to adjourn, seconded by Hagemann; motion approved by unanimous vote.

Meeting adjourned at 8:55 a.m.

*Respectfully submitted by:
Michelle French, City Clerk*