



**City of Moorhead
City Council Meeting
Meeting Minutes
January 13, 2020 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on January 13, 2020, at 5:30 PM.

Roll call of the members was made as follows:

1st Ward Council Member:	Shelly Dahlquist	Present
1st Ward Council Member:	Sara Watson Curry	Present
2nd Ward Council Member:	Shelly Carlson	Absent
2nd Ward Council Member:	Heidi Durand	Present
Mayor:	Johnathan Judd	Present
3rd Ward Council Member:	Deb White	Absent
3rd Ward Council Member:	Larry Seljevold	Present
4th Ward Council Member:	Chuck Hendrickson	Present
4th Ward Council Member:	Steve Lindaas	Present

City Council Meeting

1. [Call to Order and Roll Call](#)
2. [Pledge of Allegiance](#)
3. [Agenda Amendments](#)

Minutes: Item #8a pulled off of consent in order to discuss. City Manager noted that we will be pulling Kenyon Williams from Arts & Culture due to a clerical error. He has already filled his term and was unavailable for re-appointment.

4. [Consent Agenda](#)

All items listed with an asterisk (*) are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in accordance with the "Council Rules of Procedure". In such event, the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.

Motion to Approve Consent Agenda

Motion to Approve made by Steve Lindaas and seconded by Sara Watson Curry

Motion Passed

For: 6 - Shelly Dahlquist, Sara Watson Curry, Heidi Durand, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 2 - Shelly Carlson, Deb White

Recused: 0 - (None)

5. Recognitions - Presentations

A. [Presentation - Joe Raso, President/CEO Greater Fargo Moorhead Economic Development Corporation](#)

Minutes: Jim Raso, President/CEO Greater Fargo Moorhead EDC presented the Economic Development activities that support Moorhead business development. A list of available programs was provided to showcase the available incentives, programs and financing available for all cities, including Moorhead. Moving forward, they will focus on the Professional Service Agreement in regards to what their responsibilities are as the FMEDC works with both the City of Moorhead and Clay County.

B. [Presentation - 2020 Census Update](#)

Minutes: Robin Huston, City Planner, presented the work done since 2017 on planning for the 2020 census and plans moving forward for the Complete Count Committee. The Committee has been working on completing a census count and first ever digital census where residents are able to fill out the census online. We want everyone to count in order to help with Minnesota representation and specifically Moorhead. Minnesota's projected undercount is 965,000, which impacts the state in up to \$15 billion in funding and essentially will have an impact on Moorhead if the count is not right.

Historically, the census has missed certain groups including young children, people of Color, Indigenous people, and urban and rural low-income households at disproportionately high rates. In Moorhead we are working hard to count residents include New Americans, College Students, Homeless and Snowbirds.

The Committee is always looking for volunteers. If you are interested, please visit <https://2020census.gov/jobs> Wages start at \$19.00/hour and allow flexible scheduling. Advertising and Social Media marketing will be increasing as we get closer.

C. [Proclamation - Moorhead Rotary for Human Trafficking Awareness](#)

Minutes: Mayor Judd presented Mr. Steve Schaefer, President of Moorhead Rotary, the proclamation for Human Trafficking Awareness and Prevention month and January 11th as Human Trafficking Awareness Day.

6. [Approve Minutes](#)

A. [December 9, 2019 Minutes](#)

B. [December 23, 2019 - Special Meeting Minutes](#)

Motion to Approve Minutes

Motion to Approve made by Larry Seljevold and seconded by Steve Lindaas

Motion None

For: 6 - Shelly Dahlquist, Sara Watson Curry, Heidi Durand, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 2 - Shelly Carlson, Deb White

Recused: 0 - (None)

7. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)

Minutes: Citizen provided their recount of history of MPS from 2013 between MPS and the City of Moorhead.

Citizen encouraged everyone to work together and noted that this would be unprecedented having a council member appoint themselves

Citizen expressed opinion that by resolution, the optics are wrong of the proposed appointments to MPS. They shared that they did not want to have to change the Charter considering there are many qualified people to fill the position and he sits on the Charter Commission.

Council member Dahlquist commented that the people of Moorhead voted for our council members, who take these appointments very seriously.

Mayor Judd commented that MPS should be commended for serving our community, and MBA who advocates for local business and customers is very much appreciated.

8. Mayor and Council Appointments

A. [Resolution to Approve Mayor and Council Board/Commission Appointments](#)

Motion to Approve Resolution to Approve Mayor and Council Board/Commission Appointments

Motion to Approve made by Chuck Hendrickson and seconded by Steve Lindaas

Motion Passed

For: 5 - Shelly Dahlquist, Sara Watson Curry, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 2 - Shelly Carlson, Deb White

Recused: 1 - Heidi Durand

Economic Development

9. [*Resolution to Approve 2020 Tax Increment Interfund Loan](#)

Engineering Department

10. [*2020-2024 Pavement Management & Transportation Capital Improvement Plan](#)

A. [*Resolution to Adopt 2020-2024 Pavement Management & Transportation Capital Improvement Plan](#)

B. [*Resolution to Order Reports for Various 2020 Street Improvement Projects](#)

11. [*Resolution to Approve Amendment No. 1 to Task Order No. 5 with Apex Engineering for the 12 Ave S Street Improvements Project \(Eng. No. 20-A2-01\)](#)

12. [*Resolution to Approve Easement Acquisition for the 12 Ave S Street Improvements Project \(Eng. No. 20-A2-01\)](#)
13. [*Resolution to Approve Agreement No.1035985 with MnDOT for the Downtown \(11 St\) Railroad Grade Separation Project \(Eng. No. 14-02-03C\)](#)

Parks and Recreation Department

14. [*Resolution to Approve 2020 "Boiler Plate" Agreements and the 2020 Athletic Facility Use Guide for Routine Leasing of Facilities within the Parks and Recreation Department](#)
15. [*Resolution to Approve an Agreement with Personal Touch Embroidery LLC for Screen Printing and Embroidery Services](#)

Police Department

16. [*Resolution to Accept 2020 Overtime Reimbursement from the United Marshals Service Violent Offender Task Force.](#)
17. [*Resolution to Approve Budget Adjustment #20-002 to Transfer Monies from Federal Drug Seizures to Investigations Small Tools for the Purchase of Investigative Equipment.](#)

Moorhead Public Service

18. [*Resolution to Approve Change Order No. 2 with Key Contracting for 20th/21st Street 115kV Transmission Line Relocation Construction](#)

Public Works Department

19. [*Resolution to Approve Award of Contract for Bulk Fuel](#)
20. [*Resolution to Accept an Emerald Ash Borer Grant from the MN DNR](#)

Administration

21. [Presentation - Trollwood Performing Arts School 2020 Operating Budget](#)

Minutes: Kathy Anderson, Executive Director, presented the 2020 Operating Budget for Trollwood Performing Arts School. Council members praised the work done by the Trollwood team in making this arts opportunity available to the community.

- A. [Resolution to Approve the Trollwood 2020 Operating Budget & Execute an Affidavit to Determine that the Use & Operation of Real Property and Facility Meet State Requirements](#)

Motion to Approve the Trollwood 2020 Operating Budget & Execute an Affidavit to Determine that the Use & Operation of Real Property and Facility Meet State Requirements
Motion to Approve made by Steve Lindaas and seconded by Larry Seljevold

Motion Passed

For: 6 - Shelly Dahlquist, Sara Watson Curry, Heidi Durand, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 2 - Shelly Carlson, Deb White

Recused: 0 - (None)

22. [Joint Powers Agreement City of Moorhead/Moorhead Public Housing Agency Regarding Health Benefits](#)

Minutes: Due to the small staff size of Moorhead Public Housing, their buying power for health insurance services is low. Partnering with the City regarding human resource services related to health benefits allows Moorhead Public Housing to offer more affordable and comprehensive health plans for the employees. Additionally, the City's Human Resources Division will be available to provide Moorhead Public Housing staff with additional guidance and resources regarding benefits at no cost to the City.

A. [Resolution to Authorize Joint Powers Agreement](#)

Motion to Approve Resolution to Authorize Joint Powers Agreement

Motion to Approve made by Heidi Durand and seconded by Sara Watson Curry

Motion None

For: 6 - Shelly Dahlquist, Sara Watson Curry, Heidi Durand, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 2 - Shelly Carlson, Deb White

Recused: 0 - (None)

Other

23. [Mayor and Council Reports](#)

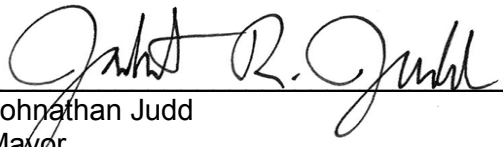
Minutes: Council member Watson Curry briefed the Council with meetings that were attended. Thank you to the following:

- Lori Van Beek for her work on the MatBus service and exploring the available options
- Kristie Leshovsky for her hard work with the Cass/Clay Food Partners. The City Manager was asked to pass along PowerPoint presentation to Council
- Mike Schroeder for sharing information and his process regarding pesticides
- Tori Jacobson, Deputy Police Chief, for help with the turkey management meeting. Commending staff and residents on working through the Turkey Management Plan together.

Mayor Judd reminded residents to join them for Coffee with the Mayor and Ward 3 Council members Larry Seljevold and Deb White January 23, 2020 at 7pm at First Presbyterian Church. State of the Cities, sponsored by FM Chamber, takes place January 16, 2020 to showcase the 2019 accomplishments of Moorhead and talk about the future of the city.


- 24. City Manager Reports - Updates
- 25. [Executive Session \(If needed\)](#)
- 26. New Business
- 27. Citizens Addressing the Council (continued, if necessary)

APPROVED BY:



Johnathan Judd
Mayor

ATTEST:



Christina Rust
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Christina Rust, City Clerk