

**MOORHEAD PUBLIC HOUSING AGENCY**  
**REGULAR MEETING AGENDA**

**April 25, 2017**  
**11:30 AM**  
**Speak Easy**

- I. Call to Order and Roll Call
- II. Approval of Minutes
  - A. Request Board Approval of March 28th, 2017 Meeting Minutes \_\_\_\_\_
- III. Request Approval for Payment of Bills
  - A. Request Board Approval of April Bills - Resolution 2017-13 \_\_\_\_\_
- IV. Agenda Amendments
- V. Citizens to be Heard
- VI. Other Business
  - A. Maintenance Technician Position Update \_\_\_\_\_
  - B. MN NAHRO Conference Update \_\_\_\_\_
  - C. 2018 Budget Update \_\_\_\_\_
- VII. Attorney's Report
- VIII. Adjournment

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I. CALL TO ORDER AND ROLL CALL

Chairperson McMaster called the Public Housing meeting to order at 11:29 AM.

Members Present: Donna McMaster, Chairperson; Terry Braun, Secretary; Daryl Moede, Resident Commissioner; Melissa Fabian, City Council Liaison; Michael Carbone, Commissioner

Members Absent: Greg Lemke, Vice-Chairperson

Others Present: Dawn Bacon, Executive Director; Toni Vondal, Housing Manager Residents, David Johnson, Jason Rousseau

II. REQUEST APPROVAL OF FEBRUARY 28, 2017 REGULAR MEETING MINUTES.

Braun moved, seconded by Carbone to approve the Minutes of February 28, 2017. All votes were in favor. Motion Carried.

III. REQUEST APPROVAL FOR PAYMENT OF BILLS-RESOLUTION 2017-10.

Braun moved, seconded by Carbone to approve the payment of bills as presented. All votes were in favor. Motion Carried.

IV. AGENDA AMENDMENTS

None

V. CITIZENS TO BE HEARD

Online viewing of forms: policy & lease

Facebook Page

VI. BUSINESS

A. Request Board Approval of changes to Admissions and Occupancy Policy – Resolution 2017-11.

Braun moved, seconded by Carbone to approve changes to Admissions and Occupancy Policy. All votes were in favor. Motion Carried.

B. Request Board Approval for Changes to Administrative Plan Policy – Resolution 2017-12.

Braun moved, seconded by Carbone to approve changes to Administrative Plan Policy. All votes were in favor. Motion Carried.

C. Commissioner Training Opportunity at MN NAHRO.

VII. OTHER BUSINESS:

A. Housing Choice Voucher Program and Funding Update

B. Draft staff rating form for ED Performance – Review and Discussion

C. Other Updates

Foss Architect

Extra Newspaper Article

Federal Budget

VII. ATTORNEY’S REPORT

None

IX. ADJOURNMENT:

There being no further business to discuss, the meeting adjourned at 11:56 AM.

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Donna McMaster – Chairman

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Terry Braun – Secretary

**CHECK REQUEST TOTALS**

**PREPARED April 19, 2017**

**PAID IN: March and April 2017**

	TOTAL AMOUNT	CHECK NUMBERS
PHA	\$ 50,017.70	11020-11072
PHA- Direct Deposit (2 payrolls)	\$22,399.09	154-165
SECTION 8	\$64,026.28	29145-29230
CAPITAL FUND	\$0	
AMHSIP	\$ 8,782.00	43486-43509
BRIDGES	\$ 13,819.00	52905-52934
BCOW	\$8,403.00	72838-72858
GENERAL FUND	\$0	
<b>TOTAL</b>	<b>\$167,447.07</b>	

**BANK TRANSFERS made between funds:**

DATE OF TRANSFER	FROM ACCOUNT	TO RECEIVING ACCOUNT	DOLLAR AMOUNT TRANSFERRED	REASON
4/19/2017	HCV Savings	FSS Checking	5,705	FSS update
4/19/17	FSS Checking	HCV Checking	6,318	FSS correction/reconcile
4/19/2017	Public Housing Savings	Public Housing Checking	40,000	Cash flow following 2017 insurance payment and payment in lieu of taxes.

**D. Bacon**

Executive Director Approval