



**City of Moorhead
City Council Meeting
Meeting Minutes
December 09, 2019 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on December 09, 2019, at 5:30 PM.

Roll call of the members was made as follows:

1st Ward Council Member:	Shelly Dahlquist	Present
1st Ward Council Member:	Sara Watson Curry	Present
2nd Ward Council Member:	Shelly Carlson	Present
2nd Ward Council Member:	Heidi Durand	Present
Mayor:	Johnathan Judd	Present
3rd Ward Council Member:	Deb White	Present
3rd Ward Council Member:	Larry Seljevold	Present
4th Ward Council Member:	Chuck Hendrickson	Present
4th Ward Council Member:	Steve Lindaas	Present

City Council Meeting

1. [Call to Order and Roll Call](#)
2. [Pledge of Allegiance](#)
3. [Agenda Amendments](#)

Motion to Approve Agenda Amendments

Motion to Approve made by Shelly Carlson and seconded by Chuck Hendrickson

Motion Passed

For: 8 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 0 - (None)

Recused: 0 - (None)

Minutes: Item #16, Approve 2020 Bond Sale and Call and Retire 2010C Bonds removed from consent

Item #21, Consider Actions Relating to Ordinance 2019-11: An Ordinance to Amend Liquor Control Definitions and Conditions of License removed from consent

Item #22, hard copy of contract passed out at meeting

4. [Consent Agenda](#)

All items listed with an asterisk (*) are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in accordance with the "Council Rules of Procedure". In such event, the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.

Motion to Approve Consent Agenda

Motion to Approve made by Heidi Durand and seconded by Sara Watson Curry

Motion Passed

For: 8 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 0 - (None)

Recused: 0 - (None)

5. Recognitions - Presentations

A. [Human Rights Awards](#)

Minutes: Human Rights Awards presented by Chair MaKell Pauling-Normandin

Haroon Hayder – Recognized in the Civic category

Lisa Arnold – Recognized in the Education category

Hope Inc. – Recognized in the Non-Profit category

B. [6:00 p.m. - Truth-in-taxation Public Comment Opportunity after Presentation of Proposed 2020 Budget](#)

Minutes: Karla McCall, Finance Director presented the 2020 Budget & Tax Rate. Notice that we are duplicating the presentation from December 2, 2019 due to a clerical error by Clay County. Notification was sent from the county to residents of the mistake in order to correct the error.

After a question from a citizen asked for clarification on the absorption of the prosecution department, the City Manager responded that the Finance Director will send an email response with total legal costs. New tax rates will be available from the County in March 2020.

Finance Director also noted that the county and school increase are not included into these example numbers. The City tax portion is increasing by 2.90%.

6. Approve Minutes

A. [December 2, 2019 Meeting Minutes](#)

Minutes: Council member Lindaas noted that there was a duplication of a paragraph on page 3 of 7. Change was noted and made.

Motion to Approve December 2, 2019 Meeting Minutes

Motion to Approve made by Steve Lindaas and seconded by Deb White

Motion Passed

For: 8 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 0 - (None)

Recused: 0 - (None)

7. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)

Minutes: Citizen speaking to item #21 relating to the amendment of the liquor amendment supports the change and would welcome more conversation that included developers, neighbors, business and schools.

8. Mayor and Council Appointments

A. [Resolution to Approve Appointment of Mayor to City Council Committees, Boards, and Commissions](#)

Motion to Approve Resolution to Approve Appointment of Mayor to City Council Committees, Boards, and Commissions

Motion to Approve made by Steve Lindaas and seconded by Deb White

Motion Passed

For: 8 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 0 - (None)

Recused: 0 - (None)

B. [*Resolution to Approve Appointment of Mayor Pro Tem and Mayoral Appointment of Council Members to Committees, Boards, and Commissions](#)

C. [*Resolution for Appointments to Boards and Committees](#)

Public Hearings (5:45 p.m.)

9. [Public Hearing to Consider Modification of MATBUS Service on the LinkFM Downtown Circulator Route Effective January 1, 2020](#)

Motion to Open Public Hearing made by Sara Watson Curry and seconded by Heidi Durand.

Motion to Open Public Hearing made by Sara Watson Curry and seconded by Heidi Durand

Motion Passed

For: 8 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

Against: 0 - (None)

Abstain: 0 - (None)
Absent: 0 - (None)
Recused: 0 - (None)

Minutes: The grant that was received through the State of MN covers the whole transit system. LinkFM budgeted \$107,000 and after inquiry relayed that we would be able to use the grant funds from the State of Minnesota during 2020 and 2021 even if we cancelled LinkFM. If Fargo does not participate, the Fargo hub would be closed and would cause some problems with keeping the Moorhead side of LinkFM running. Suggestion made by Chris Volkens that Council could give direction on adding transportation for special events (see list). As long as there is no charge for the fare and transportation is open to the public and not a specific group, services beyond the list presented can be added.

Motion to Close Public Hearing made by Shelly Carlson and seconded by Larry Seljevoll.
Motion to Close Public Hearing made by Shelly Carlson and seconded by Larry Seljevoll

Motion Passed

For: 8 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Larry Seljevoll, Chuck Hendrickson, Steve Lindaas
Against: 0 - (None)
Abstain: 0 - (None)
Absent: 0 - (None)
Recused: 0 - (None)

A. [Resolution to Approve Modification to MATBUS LinkFM Circulator Route Effective 1/1/2020](#)

Motion to Approve Resolution to Approve Modification to MATBUS LinkFM Circulator Route Effective 1/1/2020

Motion to Approve made by Deb White and seconded by Heidi Durand

Motion Passed

For: 8 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Larry Seljevoll, Chuck Hendrickson, Steve Lindaas
Against: 0 - (None)
Abstain: 0 - (None)
Absent: 0 - (None)
Recused: 0 - (None)

10. [Public Hearing to File an Application with the Federal Transit Administration for Receipt of 2020-2021 Federal Operating Assistance](#)

Motion to Open Public Hearing made by Steve Lindaas and seconded by Sara Watson Curry.

Motion to Open Public Hearing made by Steve Lindaas and seconded by Sara Watson Curry

Motion Passed

For: 8 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Larry Seljevoll, Chuck Hendrickson, Steve Lindaas
Against: 0 - (None)
Abstain: 0 - (None)
Absent: 0 - (None)
Recused: 0 - (None)

Minutes: Lori Van Beek presented the federal appropriation of which 50% of the money can be used for operating costs. The local share match is 50% comprised of match from 30% State of MN Funds 20% City funds. Funds can be banked for 5 years for reserve for larger projects.

Motion to Close Public Hearing made by Sara Watson Curry and seconded by Deb White.
Motion to Close Public Hearing made by Sara Watson Curry and seconded by Deb White

Motion Passed

For: 8 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 0 - (None)

Recused: 0 - (None)

A. [Resolution to Authorize Filing of an Application with the Federal Transit Administration for Receipt of 2020-2021 Federal Operating Assistance](#)

Motion to Approve Resolution to Authorize Filing of an Application with the Federal Transit Administration for Receipt of 2020-2021 Federal Operating Assistance

Motion to Approve made by Steve Lindaas and seconded by Chuck Hendrickson

Motion Passed

For: 8 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 0 - (None)

Recused: 0 - (None)

Economic Development

11. [*Economic Development Report](#)

Engineering Department

12. [*Resolution to Approve Agreement with ELM Utility Services for Utility Locating Services](#)

Community Development Department

13. [*Consider Actions Relating to Ordinance 2019-10: An Ordinance to Rezone 1705 10th Street N from INS: Institutional to RLD-2: Residential Low Density 2](#)

A. [*Second Reading](#)

B. [*Title and Summary](#)

Police Department

14. [*Resolution to Enter into a Grant Agreement with the Minnesota Department of Public Safety, Office of Justice Programs for Receipt of Youth Intervention Program Funds](#)

Moorhead Public Service

15. [*Resolution to Award Bid for Lime Sludge Dewatering Facility](#)

16. [Approve 2020 Bond Sale and Call and Retire 2010C Bonds](#)

Minutes: Nancy Lund, Administrative and Finance Manager for Moorhead Public Service presented the bond information. Council member Sara Watson Curry clarified information on the increase of 6% annually she asked how long that will commit us to the increases? MPS responded that the increase is not guaranteed to be this high each year however, the increase is needed to meet the current budget. Chris Knutson spoke about the future of the sludge facility. Goal of the City of Moorhead and MPS is to bond jointly, however due to scheduling differences the process was completed separately from the City.

A. [Resolution to Approve Request to Mayor and Moorhead City Council to Approve 2020 Bond Sale](#)

B. [Resolution to Approve the Call and Retirement of 2010 C Bonds](#)

Motion to Approve Resolution to Approve Request to Mayor and Moorhead City Council to Approve 2020 Bond Sale and the Call and Retirement of 2010 C Bonds

Motion to Approve made by Heidi Durand and seconded by Deb White

Motion Passed

For: 8 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 0 - (None)

Recused: 0 - (None)

Public Works Department

17. [Resolution to Approve a Project Development Agreement with Johnson Controls, Inc.](#)

Motion to Approve Resolution to Approve a Project Development Agreement with Johnson Controls, Inc.

Motion to Approve made by Heidi Durand and seconded by Shelly Carlson

Motion Passed

For: 8 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 0 - (None)

Recused: 0 - (None)

Minutes: Steve Moore, Public Works Director along with Harold Van Ness, Kent Wolf and Ryan Beard from Johnson Controls, Inc. presented. Johnson Controls, Inc. will look at our current infrastructure and create a plan for the future of our facilities. Performance Contract with Johnson Controls will allow the city to find energy savings and save money to make facility improvement so that we avoid having to levy taxes or bond for projects if it is found their financing is more appropriate.

18. [Resolution to Approve Recycling Agreement with Minnkota and a Recycling Fee Increase](#)

Minutes: The following options were presented by Steve Moore, Public Works Director:

Option #1 - Keep program as is and increase fee from \$3.59/month to \$4.47/month

Option #2 - Remove glass from the recycling stream and increase fee from \$3.59/month to \$4.33/month

Option #3 - Raise rate to \$4.00 in 2020, cover shortage with reserves and recommend a future rate increase in 2021

Option #4 - Raise rate to \$4.47/month for 6 months and reassess 7/1/2020 depending on offset fee requirement

Motion to move forward on option #4 made by Shelly Carlson and seconded by Heidi Durand

Upon further discussion, Steve Moore was asked for his recommendation. He recommended Option #1

Carlson moves to amend motion and make motion to move forward with Option #1. Council member Durand agreed to the amendment.

Motion to Approve Resolution to Approve Recycling Agreement with Minnkota and a Recycling Fee Increase as outlined in Option 1

Motion to Approve made by Shelly Carlson and seconded by Heidi Durand

Motion Passed

For: 8 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 0 - (None)

Recused: 0 - (None)

Administration

19. [*Resolution to Approve Amendment to Lake Agassiz Habitat for Humanity Agreement](#)

20. [*Resolution to Approve Submission of 2020-2024 Consolidated Plan and 2020 Annual Action Plan to HUD - Community Development Block Grant \(CDBG\)](#)

21. [Consider Actions Relating to Ordinance 2019-11: An Ordinance to Amend Liquor Control Definitions and Conditions of License](#)

A. [Second Reading](#)

B. [Title and Summary](#)

Minutes: Pulled off of consent so that public could speak to the desire to have meetings with the Developer. The developer will meet with residents around the area of the ordinance change.

Motion to Approve Consider Actions Relating to Ordinance 2019-11: An Ordinance to Amend Liquor Control Definitions and Conditions of License including Second Reading and Title and Summary

Motion to Approve made by Heidi Durand and seconded by Shelly Carlson

Motion None

For: 8 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 0 - (None)

Recused: 0 - (None)

22. [*Resolution Authorizing the a Contract with GFI Genfare for an Upgraded Farebox System](#)
23. [*Resolution to Approve Professional Services Agreement with Digiener for an Information Technology Assessment](#)
24. [*Resolution to Accept an Internship Program Grant from the Minnesota City/County Management Association](#)
25. [*Resolution to Approve CliftonLarsonAllen as Auditing Firm for City of Moorhead](#)
26. [Approve 2020 Tax Levy for the Housing Redevelopment Authority, 2020 Tax Levy and Budget for the Economic Development Authority, and the 2020 Tax Levy and Budget for the City of Moorhead](#)

Motion to Approve 2020 Tax Levy for the Housing Redevelopment Authority, 2020 Tax Levy and Budget for the Economic Development Authority, and the 2020 Tax Levy and Budget for the City of Moorhead

Motion to Approve made by Steve Lindaas and seconded by Heidi Durand

Motion Passed

For: 8 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 0 - (None)

Recused: 0 - (None)

- A. [Resolution to Approve 2020 Tax Levy and Budget for Moorhead Economic Development Authority](#)

B. [Resolution to Approve 2020 Tax Levy and Budget for the City of Moorhead](#)

27. [*City Council 2020 Meeting Dates](#)

Other

28. [Mayor and Council Reports](#)

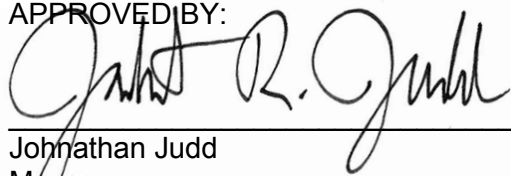
29. [City Manager Reports - Updates](#)

30. Executive Session (If needed)

31. [New Business](#)

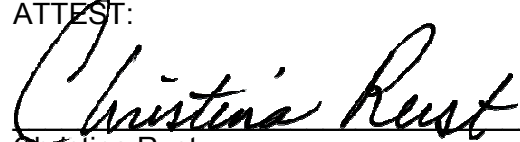
32. Citizens Addressing the Council (continued, if necessary)

APPROVED BY:



Johnathan Judd
Mayor
City Clerk

ATTEST:



Christina Rust
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Christina Rust, City Clerk