

City of Moorhead
Economic Development Authority
Meeting Minutes
October 28, 2013 at 11:45 AM
1st Floor, Council Chambers, Moorhead City Hall

Pursuant to due call and notice thereof, a regular meeting of the Economic Development Authority was held in the 1st Floor, Council Chambers, Moorhead City Hall, on October 28, 2013, at 11:45 AM.

Roll call of the members was made as follows:

Board Member:	Les Bakke	Present
Board Member:	Bob Buth	Present
Board Member:	Violet Deilke	Present
3rd Ward Council Member:	Brenda Elmer	Present
Board Member:	Jeff Frider	<i>Absent</i>
4th Ward Council Member:	Steve Gehrtz	Present
Board Member:	Ray Grefsheim	Present
Board Member:	Kris Gulsvig	<i>Absent</i>
Board Member:	Charley Johnson	<i>Absent</i>
Board Member:	Jim Steen	Present
Board Member:	Dave Sederquist	<i>Absent</i>

Others Present:

Matt Maslowski, Business Development Manager Bob Zimmerman, City Engineer
Amy Thorpe, ED Program Administrator

1. Call meeting to Order / Roll Call

2. Agenda Amendments - None

3. Approve Minutes

A [September 23, 2013](#)

Motion to Approve made by Brenda Elmer and seconded by Les Bakke

Motion to Approve Minutes of September 23, 2013

Motion Passed: For: 7; Against: 0; Abstain: 0; Absent: 4

4. Citizens Addressing the Board - None

5. [Commissioners' Reports](#)

Minutes: Bakke reported that owners of Crave Burger restaurant in south Moorhead had positive comments for city staff when asked directly for feedback.

6. [Director's Report](#)

Minutes: Maslowski provided a summary of his report as found in the packet. In addition, Maslowski reported the following:

- D & M Industries MCCARA 4 land sale on October 28, 2013, City Council agenda
- Moorhead was awarded \$250,000 Business Development Public Infrastructure Grant Program for the extension of 42 Street in MCCARA 4 Addition.

7. [Corridor & Rail Project Updates - Bob Zimmerman, City Engineer](#)

Minutes: Zimmerman provided an informal summary of the more important corridor and rail projects in Moorhead.

8. [Recommendation to Modify Incentives to Attract New Full Service Restaurants](#)

Minutes: Maslowski outlined the expansion of incentives for new full service restaurants as found in packet materials.

Motion to Recommend to City Council modification of incentives made by Steve Gehrtz and seconded by Brenda Elmer

Recommendation to modify incentives, as follows:

“Sales Tax Credit⁴ – Funded by the Border City Enterprise Zone state allocation, this program may provide a qualifying business/employer a “rebate” of Minnesota sales tax paid for construction materials and/or equipment used in the operation of the business. *See Minn. Stat. 469.1734 Subd. 6.* The credit is based on actual sales taxes paid for qualifying Minnesota purchases. This credit is also available to those businesses located within an active pre-2011 Tax Increment Financing District, *specifically Downtown and Holiday Center TIF Districts.* May be used in conjunction with Employee Credits.

Employee Credit⁴ – Funded by the Border City Enterprise Zone state allocation, this program may provide a qualifying business/employer an income tax credit of \$1,500 per employee. *See Minn. Stat. 469.171 Subd. 6(1).* This credit is available only to those businesses located within an active pre-2011 Tax Increment Financing District, *specifically Downtown and Holiday Center TIF Districts.* May be used in conjunction with Sales Tax Credit.

⁴ Maximum credits allowed for both the Sales Tax Credit and Employee Credit combined is \$25,000 per qualifying business/employer, subject to fund availability.”

Motion Passed: For: 7; Against: 0; Abstain: 0; Absent: 4

9. **Other Business**

A [EDA Board Retreat](#)

Minutes: Consensus of the group was to meet on a Saturday morning in January.

B [Manufacturing Week](#)

C [Holiday Board Meetings](#)

10. **Information / Update**

A [Building & Permit Valuation Summary](#)

B [GFMEDC Monthly Report](#)

11. [Adjourn](#)

Minutes: Meeting adjourned at 12:43 p.m.

APPROVED BY:



Jim Steen, Chair

ATTEST:



Charley Johnson, Secretary

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:

Amy Thorpe, Economic Development Program Administrator