



**City of Moorhead
Park Advisory Board
Meeting Minutes
January 15, 2014
1st Floor Council Chambers - City Hall**

Pursuant to due call and notice thereof, a regular meeting of the Park Advisory Board was held in the 1st Floor Council Chambers - City Hall, on January 15, 2014, at 4:00 PM.

Roll call of the members was made as follows:

| | | |
|--------------------------------|--------------------|---------|
| City Council Member: | Brenda Elmer | Absent |
| 2 nd Ward Member: | Sharon Ferris | Present |
| 1 st Ward Member: | Brad Leeser | Absent |
| Member at Large: | Kay Litch | Present |
| 4 th Ward Member: | Cassandra Lougheed | Absent |
| Member at Large: | Larry Seljevoid | Present |
| City Council Member Alternate: | Nancy Otto | Absent |
| 3 rd Ward Member: | Billi Jo Zielinski | Present |

1. Call To Order/Roll Call

2. Recognitions/Presentations/Introductions

3. Approve Meeting Minutes

Motion made to Approve made by Billi Jo Zielinski and seconded by Kay Litch
Motion to Approve 3. Approve Meeting Minutes

Motion Passed: For: 4; Against: 0; Abstain: 0; Absent: 3

4. Citizens Addressing the Board

5. Agenda Amendments

6. Receive Information Volunteer Program - Moorhead Parks

Minutes: Special Events/Volunteer Coordinator, Tara Ekren provided information on the volunteer program, activities, and opportunities with Parks and Recreation, as well as recognition for volunteer service. 4:14 PM

The board discussed past and future planning for volunteer requests, utilizing venues/service clubs for volunteer searches, recognition signage, and flower bed planting.

7. Review City of Moorhead - website: www.cityofmoorhead.com

Minutes: Special Events/Volunteer Coordinator, Tara Ekren provided a review of the redesigned City website including its history, work timeline, and structure. 4:29 PM

The board discussed user-friendly features of the website and informational sections pertaining to the Park Advisory Board.

8. [Information/Update](#)

Minutes: Parks and Recreation Director, Holly Heitkamp provided updates about the Oakport annexation, Legacy grant projects for MB Johnson Park, a River Corridor Study timeline, and smoke free facility signage implementation. 4:42 PM

a [Review Prioritization of Future Park Projects](#)

Minutes: Parks and Recreation Director, Holly Heitkamp and Parks/Forestry Manager, Larry Anderson presented a brief history of the park projects list and future prioritization. 4:37 PM

The board discussed providing feedback, board input, and funding.

b [Cross Country Ski Event](#)

c [Upcoming Events](#)

d [Legacy Grant Agreement - MB Johnson Park Shelter](#)

9. Adjourn

*Respectfully submitted by:
Randy Dahlin*