

**CITY OF MOORHEAD
PARK ADVISORY BOARD
Meeting Minutes
Tuesday, February 16, 2010
Hjemkomst Center
202 1st Avenue North
Moorhead, Minnesota 56560**

1. CALL TO ORDER/ROLL CALL

Pursuant to due call and notice thereof, a regular meeting of the Moorhead Park Advisory Board (PAB) was held at the Hjemkomst Center, Moorhead, Minnesota, on the 16th day of February 2010.

Members Present: Lila Hazeman, Ron Schneider, Rick Stotts, Council Member Mark Altenburg, Council Member Alternate Brenda Elmer

Members Absent: Randy Bach, Heidi Durand

Others Present: Larry Anderson, Parks/Forestry Manager; Holly Heitkamp, Recreation Division Manager; Karen Stremick, Office Specialist

Visitors Present: Mark Hintermeyer, Moorhead City Council; Deb Haugen, 4307 South River Haven Road, Moorhead; Gina Nolte, Clay County Public Health; Katie Ritt, NDSU Nursing Student; Rory Beil, Dakota Medical Foundation; Christy Elias, Moorhead School District; Kailah Ladbury, Fargo Cass Public Health; Kim Lipetzky, 3604 Westmoor Boulevard, Moorhead; Susan Zahradha, Coca-Cola, 2000 1st Avenue North, Moorhead; Kevin Lutt, Coca-Cola, 2000 1st Avenue North, Moorhead; Tim Zerr, Zerr Berg Architects

2. RECOGNITIONS/PRESENTATIONS / INTRODUCTIONS

None

3. MINUTES – January 19, 2010

Altenburg motioned to approve the minutes of the January 19, 2010 PAB Meeting, the motion was seconded by Stotts. All votes were in favor; the motion carried.

4. CITIZENS TO BE HEARD

Deb Haugen, a Moorhead resident, was present to request the PAB require any food and/or beverage contracts within the Moorhead Sports Center be in accordance with the Moorhead School District's Wellness Policy. She requested that this request be placed on the agenda for the March PAB Meeting. Staff reminded the PAB that the beverage provider contract for the Moorhead Parks System will expire on April 4, 2010. Request for Proposals have a deadline for submittal of February 26, 2010.

5. **AGENDA AMENDMENTS**

It was decided that the date for the March PAB Meeting will be changed to Monday, March 8, 2010. The change is to allow for enough time to have public input prior to entering into a preferred beverage contract at the City Council meeting March 22, 2010. The PAB will meet at 4:00 in the East Conference Room on first floor of City Hall.

6. **GOOSEBERRY PARK LARGE SHELTER**

Tim Zerr presented the drawings for the proposed Gooseberry Park Large Shelter to the PAB for approval. Due to repeated flooding, the original Gooseberry Park Large Shelter was deemed unsafe and is scheduled for demolition. FEMA inspected the shelter after the spring flooding in 2009 and allowed funding for a partial repair in the amount of \$93,000. This funding was insufficient to construct a new shelter; however, funding for flood repairs was also received from the Department of Natural Resources Flood Damage Reduction Grant. These funds are managed by the City of Moorhead Engineering Department. The additional funding for the new shelter construction would be supplied by this grant. The bid package provided by Zerr Berg Architects for the probable cost for construction of the new shelter was estimated at \$754,059.04. The construction costs would be fully covered by FEMA and the DNR Flood Damage Reduction Grant. PAB Members were impressed by the drawings provided and felt that the new shelter would be a wonderful asset to the Moorhead Parks System.

Stotts made a motion to approve the drawings of the proposed new shelter at Gooseberry Park and to recommend that the Moorhead City Council proceed with the bid process. The motion was seconded by Hazemann. All votes were in favor, the motion passed.

7. **LOG CABIN**

In May 2009 PAB approved a motion to relocate the Log Cabin to MB Johnson Park. There was opposition to moving the Log Cabin from the residents of the Woodlawn Park community. Staff has since met with Moorhead City Officials and it was determined that there would be adequate space for the Log Cabin to be moved to the southwest corner of Woodlawn Park, next to the water tower. This location would have both on and off street parking available. The cost to relocate the Log Cabin would be approximately \$142,000. There is currently \$50,000 allocated in Capital Improvement Funds for this project. The remaining funds would be received from the Department of Natural Resources Flood Damage Reduction Grant.

Stotts made a motion to rescind the original motion made at the May 2009 PAB Meeting to relocate the Log Cabin to MB Johnson Park. The motioned was seconded by Hazemann. All votes were in favor, the motion passed.

Hazemann made a motion to relocate the Log Cabin out of the 100 year flood plain to the southwest corner of Woodlawn Park, on the land adjacent to the water tower. The motion was seconded by Stotts. All votes were in favor, the motion passed.

8. **UPDATE/INFORMATION**

Chair Schneider adjourned the meeting

Respectfully submitted by:

A handwritten signature in blue ink that reads "Karen Stremick". The signature is written in a cursive style.

Karen Stremick
Office Specialist
Moorhead Parks and Recreation