

**City of Moorhead
City Council Meeting
Meeting Minutes
February 11, 2013 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on February 11, 2013, at 5:30 PM.

Roll call of the members was made as follows:

1st Ward Council Member:	Luther Stueland	Absent
1st Ward Council Member:	Nancy Otto	Present
2nd Ward Council Member:	Heidi Durand	Present
2nd Ward Council Member:	Mark Altenburg	Present
Mayor:	Mark Voxland	Present
3rd Ward Council Member:	Mike Hulett	Absent
3rd Ward Council Member:	Brenda Elmer	Present
4th Ward Council Member:	Mark Hintermeyer	Present
4th Ward Council Member:	Steve Gehrtz	Present

City Council Meeting

1. [Call to Order and Roll Call](#)

Minutes: Mayor Voxland called the meeting to order

2. Recognitions – Presentations

A. [Recognition of Moorhead Power Plant Study Committee](#)

Minutes: Mayor Voxland recognized the Moorhead Power Plant Study Group and Committee Chair Mark Chekola.

3. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)

Minutes: Michael Aas, Moorhead resident, addressed the Mayor and Council to request an extension of time limits related to a sound amplification permit for a Knights of Columbus event scheduled in June 2013. A petition was provided with signatures of those neighboring the Knights of Columbus location that are in agreement with the time limit extension. Mayor Voxland directed City staff to follow-up with Mr. Aas about the request and provide an update to the Moorhead City Council.

4. Agenda Amendments

Minutes: No agenda amendments were noted.

5. [Consent Agenda](#)

All items listed with an asterisk (*) are enacted by one motion.

Minutes: The following items were removed from the Consent Agenda:

- #12 - Authorize Submission of Repayment Plan to HUD for City-owned (CDBG) Multifamily Lot in Stonemill Estates
- #18 - Resolution to Approve First Reading of Ordinance 2013-04: An Ordinance to Amend the City's Fee Schedule

The following item was added to the Consent Agenda:

- #16 - Resolution to Approve Ordinance 2013-03: An Ordinance to Create and Enact Article D of Chapter 6 of Title 2 of the Moorhead Municipal Code Relating to the Licensing of Live Adult Entertainers

Motion to Approve made by Nancy Otto and seconded by Mark Altenburg

Motion to Approve Consent Agenda

Motion Passed

For: 6; Against: 0; Absent: 2 - Luther Stueland, Mike Hulett

6. [Mayor and Council Appointments](#)

Motion to Approve made by Brenda Elmer and seconded by Heidi Durand

Motion to Approve Mayor and Council Appointments

Motion Passed: **Resolution 2013-0211-01**

For: 6; Against: 0; Absent: 2 - Luther Stueland, Mike Hulett

7. [Executive Session: Proposed Flood Buyout Purchase Agreement](#)

Minutes: The Mayor and Council entered into executive session at 5:38 p.m. to discuss consideration of the sale of 3510 River Circle South.

The Mayor and Council exited executive session at 5:43 p.m.

A. [Resolution to Consider Sale of 3510 River Cir. S.](#)

Motion to Approve made by Nancy Otto and seconded by Brenda Elmer

Resolution to Consider Sale of 3510 River Cir. S.

Motion Passed: **Resolution 2013-0211-02**

For: 6; Against: 0; Absent: 2 - Luther Stueland, Mike Hulett

Public Hearings (5:45 p.m.)

8. [Public Hearing on Proposed Charter Amendment to Moorhead City Charter: Continuity of Government](#)

Minutes: Public hearing opened at 5:45 p.m.

John Shockley provided a brief summary of the proposed charter amendment. It was explained that first consideration of the ordinance will take place on February 25, 2013 when the Mayor and all Council Members are present for the vote.

Mayor Voxland recommended that the public hearing be held open to February 25.

Motion to Approve made by Nancy Otto and seconded by Brenda Elmer
Motion to adjourn Public Hearing on Proposed Charter Amendment to Moorhead City Charter: Continuity of Government to February 25, 2013
Motion Passed: **Resolution 2013-0211-02**
For: 6; Against: 0; Absent: 2 - Luther Stueland, Mike Hulett

Community Services Department

9. [*Resolution to Approve Food and Beverage Service - Moorhead Golf](#)
2013-0211-A
10. [*Resolution to Approve Minor Subdivision - 12th Ave and 34th St \(Parcel No. 58.372.0010\)](#)
2013-0211-B
11. [*Resolution to Approve Placement of Antenna on Existing Telecommunications Rooftop System \(901 7th St. S\)](#)
2013-0211-C
12. [Authorize Submission of Repayment Plan to HUD for City-owned \(CDBG\) Multifamily Lot in Stonemill Estates](#)

Minutes: Michael Redlinger, City Manager, noted that CDBG funds are actively managed by City staff. The proposed resolution retains maximum flexibility for development of the lot.

Motion to Approve made by Mark Altenburg and seconded by Nancy Otto
Authorize Submission of Repayment Plan to HUD for City-owned (CDBG) Multifamily Lot in Stonemill Estates
Motion Passed: **Resolution 2013-0211-03**
For: 6; Against: 0; Absent: 2 - Luther Stueland, Mike Hulett

13. [*Authorize FM Coalition for the Homeless to Administer Moorhead's Transportation Assistance to Homeless Persons](#)
2013-0211-D
14. [*Resolution to Approve Professional Services Agreement - Peer Engineering](#)
2013-0211-E

Operations Department

15. [*Resolution to Award Bid for Golf Carts](#)
2013-0211-F

Police Department

16. [*Resolution to Approve Ordinance 2013-03: An Ordinance to Create and Enact Article D of Chapter 6 of Title 2 of the Moorhead Municipal Code Relating to the Licensing of Live Adult Entertainers](#)
 - A. [*Resolution to Approve Second Reading of Ordinance 2013-03](#)
2013-0211-G

B. [*Resolution to Approve Title & Summary of Ordinance 2013-03](#)
2013-0211-H

17. [*Resolution to Approve the Transfer of State Drug Seizure Funds to Police Operating Supplies and Small Tools Accounts](#)
2013-0211-I

Administration

18. [Resolution to Approve First Reading of Ordinance 2013-04: An Ordinance to Amend the City's Fee Schedule](#)

Motion to Approve made by Heidi Durand and seconded by Mark Altenburg

Motion to Approve 18. *Resolution to Approve First Reading of Ordinance 2013-04: An Ordinance to Amend the City's Fee Schedule

Motion Passed: **Resolution 2013-0211-04**

For: 6; Against: 0; Absent: 2 - Luther Stueland, Mike Hulett

Minutes: Chief David Ebinger, Moorhead Police Department, noted that the proposed fee for the Adult Entertainment Ordinance is commensurate to the cost of City staff time associated with application processing and completion of the background investigation. It was noted that under state law license fees must be proportionate to City costs.

19. [*Resolution to Approve Village Business Institute Employee Assistance Program Contract](#)
2013-0211-J

20. [*Resolution to Approve Telecommunication Service Agreement Renewal with 702 Communications](#)
2013-0211-K

21. [*Resolution to Approve Licenses – Permits](#)
2013-0211-L

22. [Mayor and Council Reports](#)

Minutes: Council Member Otto provided an update on the next meeting of the Fargo Moorhead Diversion Authority.

Council Member Altenburg stated that he participated in a discussion with Revenue Commissioner Myron Franz at St. Josephs Catholic Church concerning the Governor's budget and stated that he and Council Member Durand participated in a town hall meeting conducted at Minnesota State University Moorhead.

Council Member Hintermeyer provided a report on a recent Coalition of Greater Minnesota Cities (CGMC) gathering.

23. [City Manager Reports – Updates](#)

Minutes: Michael Redlinger, City Manager, provided updates on flood mitigation legislation and snow removal.

Redlinger clarified the following in response to Mayor and Council questions related to snow removal:

- Contractors are not used to clear snow along city streets, but do assist in removing snow from the nearly 300 cul-de-sacs throughout Moorhead. This response provides the most economical use of resources.
- In a snow event the City prioritizes snow removal along snow emergency routes, residential roadways, and city-owned property. Enhanced snow removal within the Blue Snow Removal District is only implemented after these priorities are fully completed.

The Mayor and Council noted the following:

- GPS technology on snow plows could be a useful communication tool in future snow events.
- Added snow plowing resources may be necessary during large snow events.

City staff was directed to provide cost analysis of GPS technology on snow plows and use of contractors for snow removal.

Redlinger clarified the following in response to Mayor and Council questions related to legislation efforts:

- Frequent updates will be provided to the Mayor and Council throughout the legislative session.
- The Moorhead Business Association will be part of legislative efforts.

24. Executive Session (If needed)

25. [New Business](#)

Minutes: Council Member Altenburg requested that the Council consider providing a towing fee rebate for individuals towed in the Blue Snow Removal District around the campuses between January 29 and 31.

The Mayor and Council noted the following:

- Minnesota State University Moorhead (MSUM) had an internal communication issue that resulted in their campus email being delayed.
- A rebate of the towing fee may set future precedence.
- The snow district policy was enacted due to the input of numerous individuals living and working in that area.
- Adherence to the new snow removal district policy is the responsibility of drivers.

- Better communication, notification and signage are needed in future snow removal declaration events.

Michael Redlinger, City Manager, clarified the following in response to Mayor and Council questions:

- MSUM will be distributing the City's Snow Removal Declaration information at the same time the message is distributed to other affected institutions, such as Concordia College and Eventide.
- MSUM will make general parking lots available after hours on day 2 and day 3 of the declaration.
- MSUM staff and students are encouraged to sign up for Snow Removal Declaration email alerts from the City of Moorhead.
- MSUM will inform outside organizations planning to make visits to campus during a declaration of parking restrictions.
- The City moved up its Snow Removal Declaration time from 2:00 p.m. the day prior to towing to 8:00 a.m. the day prior to towing. This will provide at minimum notice of 24 hours.

Motion to Approve made by Mark Altenburg and seconded by Heidi Durand

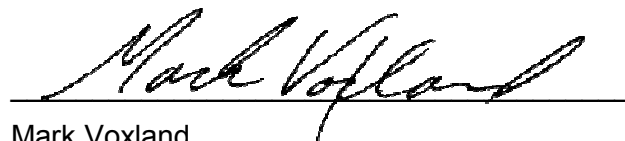
Motion that \$50 be rebated to those individuals towed in the Blue Snow Removal District between January 29 to January 31, 2013

Motion Failed

For: 2 - Heidi Durand, Mark Altenburg; Against: 4 - Nancy Otto, Brenda Elmer, Mark Hintermeyer, Steve Gehrtz; Absent: 2 - Luther Stueland, Mike Hulett

Meeting adjourned at 6:51 p.m.

APPROVED BY:



Mark Voxland
Mayor

ATTEST:



Becky Jahnke
Deputy City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Jill Wenger, City Clerk