

**CITY OF MOORHEAD  
PARK ADVISORY BOARD  
Meeting Minutes  
Tuesday, June 16, 2009  
Hjemkomst Center  
202 1<sup>st</sup> Avenue North  
Moorhead, Minnesota 56560**

**1. CALL TO ORDER/ROLL CALL**

Pursuant to due call and notice thereof, a regular meeting of the Moorhead Park Advisory Board (PAB) was held at the Moorhead Sports Center, Moorhead, Minnesota, on the 16<sup>th</sup> day of June 2009.

**Members Present:** Randy Bach, Heidi Durand, Lila Hazemann, Greg Lemke, Ron Schneider, Rick Stotts, Diane Wray-Williams

**Members Absent:** None

**Others Present:** Holly Heitkamp, Recreation Division Manager; Karen Stremick, Office Specialist, Mark Hintermeyer, Moorhead City Council

**Visitors Present:** None

**2. RECOGNITIONS/PRESENTATIONS/INTRODUCTIONS**

None

**3. MINUTES – May 19, 2009**

Lemke motioned to approve the minutes of the May 19, 2009 PAB Meeting, the motion was seconded by Bach. All votes were in favor; the motion carried.

**4. CITIZENS TO BE HEARD**

None

**5. AGENDA AMENDMENTS**

None

**6. APPROVE 2010 PROPOSED CAPITAL IMPROVEMENT PROJECTS**

As requested at the May 19, 2009 PAB Meeting, staff broke down the new park development into smaller projects such as grading and seeding, playground equipment installation, fencing and park completion. PAB agreed the highest priority should be grading, seeding and playground equipment across many parks as opposed to total completion of only a couple parks.

A motion was made by Bach to approve the 2010 Proposed Capital Improvement Projects. The motion was seconded by Stotts. All votes were in favor; the motion carried.

**7. REVIEW PARKLAND DEDICATION ORDINANCE**

The City has inadequate funds for new park development. Deb Martzahn, Moorhead City Planner and Peter Doll, Business and Development Services Manager, were

present to discuss the way in which park development funds are collected from developers and to try and improve on the process. The process allows for the dedication of land or fees in lieu of land. However, these fees were not in line with market value. This resulted in insufficient funding for new park development. The goal is to collect 10% of the area in a new subdivision as park land.

Some suggestions to improve the process are using the City's assessed value of the land in determining the value used to calculate parkland dedication fees, dividing the City into regions and assigning fees based on location and/or including the new park funding in special assessments.

The PAB felt that the parkland dedication should continue as a goal of 10%. They felt that the calculations should be based on regions since different areas of the City have different land values and that these regions should be reviewed annually. Planning staff will be returning to the PAB with their recommendations for change to the Parkland Dedication ordinance in an effort to correct the current inequities.

## 9. UPDATE/INFORMATION

**A. Stimulus Funds:** Heitkamp updated the PAB on the progress of the application to use stimulus to change out fixtures and bulbs at the Hjemkomst Center and the Sports Center. If the bulb replacements were made in both areas, the savings would pay for the replacements in two years.

**B. Disc Golf:** Heitkamp announced that the local disc golf club has offered to donate baskets to be used at a future disc golf course.

**C. Gooseberry Park Large Shelter:** Staff announced that a structural engineer assessed the flood damage at the Large Shelter in Gooseberry Park and found it to be in need of bracing prior to use. This shelter has been adversely affected by the recent flood but the engineers think that with some bracing we would be able to make it through the rental season. Contractors were called in immediately and installed the brace that will be used until the permanent fix is completed. Also recommended was that we hire a firm to analyze these beams with in fared technology.

Chair Schneider adjourned the meeting

Respectfully submitted by:

Karen Stremick  
Office Specialist  
Moorhead Parks and Recreation