

**City of Moorhead
Oakport Joint Powers Board
Meeting Minutes
July 28, 2010 at 7:30 AM
Basement East Conference Room, Moorhead City Hall**

Pursuant to due call and notice thereof, a regular meeting of the Oakport Joint Powers Board was held in the Basement East Conference Room, Moorhead City Hall, on July 28, 2010, at 7:30 AM.

Roll call of the members was made as follows:

Board Member:	Greg Anderson	Present
Board Member:	Kevin Campbell	Present
Board Member:	Carolyn Kastella	Present
1st Ward Council Member:	Nancy Otto	Present
1st Ward Council Member:	Luther Stueland	Present
Board Member:	Grant Weyland	Absent

1. **[Call meeting to Order/Roll Call](#)**

2. **[Approval of Minutes](#)**

Motion to Approve made by Greg Anderson and seconded by Luther Stueland

Approval of Minutes

Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 1

Minutes: Correction on item 2 - change the name of the person that seconded motion.

A February 24, 2010

3. **[Citizens To Be Heard](#)**

Minutes: There were no citizens to be heard.

4. **[Agenda Amendments](#)**

Minutes: There were no agenda amendments.

5. **[Public Hearing](#)**

Motion to Open Public Hearing made by Greg Anderson and seconded by Carolyn Kastella

Motion to Open Public Hearing made by Greg Anderson and seconded by Carolyn Kastella.

Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 1

A **[Request of Buffalo-Red River Watershed District for a Conditional Use Permit to construct a ring dike at 716 Wall Street Avenue North.](#)**

Minutes: Staff explained the request of applicant. Staff believes it meets the requirements of CUP. There are some recommended suggested actions.
Listed on page 7 of packet.

Motion to Close Public Hearing made by Greg Anderson and seconded by Nancy Otto

Motion to Close Public Hearing made by Greg Anderson and seconded by Nancy Otto.

Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 1

Motion to Approve made by Greg Anderson and seconded by Nancy Otto

Request of Buffalo-Red River Watershed District for a Conditional Use Permit to construct a

ring dike at 716 Wall Street Avenue North.

Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 1

B [Requests of Duane Egge to allow the construction of a 24 foot by 32 foot accessory building at 6008 Broadway Street NW](#)

i [Request for a variance to Section 10-18-3-B3 to exceed the number of allowed accessory buildings](#)

Motion to Open Public Hearing made by Carolyn Kastella and seconded by Greg Anderson

Motion to Open Public Hearing made by Carolyn Kastella and seconded by Greg Anderson.

Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 1

Minutes: Kristie gave a background on the property. The former residence and the new lot were presented to the board. The applicant will be moving a new home to the new lot. The new lot will not require any further input from the Oakport dike project. The code allows a max of two accessory buildings. Applicant wishes to construct a 3rd structure. A couple CUP requests that have come before the board, the board approves only if a current structure is removed, keeping within the 2 structure limit. Staff recommends denial of the variance. Some recommendations if the board approves. Recommend the approval be based on resulting factors that the applicant has had due to the dike project.

Question on how many vehicles Mr. Egge can have on his property and what are the codes regarding parking/licensing. Do they follow city codes? Once Oakport is annexed into the city, then all city codes will apply.

Otto questioned how the variance would be written. Staff explained if approved, the 5 conditions would apply. Add condition of no commercial business on property. Concern of neighbors is that a business is going to start on the property. Home occupations can be more restrictive.

Motion to Close Public Hearing made by Nancy Otto and seconded by Greg Anderson

Motion to Close Public Hearing made by Nancy Otto and seconded by Greg Anderson.

Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 1

Motion to Approve made by Greg Anderson and seconded by Luther Stueland

Request for a variance to Section 10-18-3-B3 to exceed the number of allowed accessory buildings

Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 1

Minutes: Approve with the property owner continuing to live as he has in the past 20 years, due to flood circumstances.

ii [Request for a Conditional Use Permit to exceed the limit on square footage established in Sections 10-18-3-B2](#)

Motion to Approve made by Greg Anderson and seconded by Carolyn Kastella

Request for a Conditional Use Permit to exceed the limit on square footage established in Sections 10-18-3-B2

Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 1

6. [Old Business](#)

Minutes: Discussion regarding annexation, timeline. Nancy & Luther have been appointed to the committee. One county rep should be in on discussion, Campbell will attend. Asks that Oakport call meeting and agenda. Every department should be present to discuss every issue that may arise. Otto suggests meeting as a group first and go over different issues that might be brought up to discuss. Kastella suggested neighborhood meetings in advance. City staff should be appointed to every meeting. Concern of Council is they did not approve annexation board. Otto explained that the committee is not an "Official standing committee" it is temporary.

It serves its purpose and then it is done. It is to help Oakport gather data so that there is a smooth transition into city ordinances.

Council members are welcome to attend the annexation committee meetings, and give input. They are encouraged to attend. Campbell thinks it would be advantageous to the city to keep part of Oakport as rural. There is talk of continueing contracting with Dilworth fire to avoid revenue issues with having to hire additional city staff after the annexation. Campbell suggests inviting representatives from every city department to the meetings so that they know what is going to be the affect on their department once Oakport is annexed. Otto suggested hosting an open house instead of inviting staff to initial meeting. Committee meeting will be at regular August OJPB meeting. Memo to department heads and Tim Magnuson. To kick-off discussion of annexation. 10 minutes per agenda item. Police, Fire, Codes, NS, Engineering, Assessor, city Manager, Parks, Operations, Tim Magnussen. Possibly have meeting in the chambers. Anderson thanked Kristie for all her hard work. Pleasure to work with.

7. **New Business**

Minutes: If any applications are received, the meeting will begin at 7:30 and the committee meeting can start at 7:45.

8. **Adjournment**

Minutes: Meeting adjourned at 8:40.

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Amy Thorpe, Community Services Planner