

**CITY OF MOORHEAD
PARK ADVISORY BOARD
Meeting Minutes
Monday, May 18, 2010
Hjemkomst Center
202 1st Avenue North
Moorhead, Minnesota 56560**

1. CALL TO ORDER/ROLL CALL

Pursuant to due call and notice thereof, a regular meeting of the Moorhead Park Advisory Board (PAB) was held at Heritage Hjemkomst Center, 202 1st Avenue North, Moorhead, Minnesota, on the 18th day of May 2010.

Members Present: Randy Bach, Lila Hazemann, Ron Schneider, Rick Stotts, Council Member Mark Altenburg, Council Member Alternate Brenda Elmer

Members Absent: Heidi Durand

Others Present: Larry Anderson, Parks/Forestry Manager; Holly Heitkamp, Recreation Division Manager; Karen Stremick, Office Specialist

Visitors Present: Mark Hintemeyer

2. RECOGNITIONS/PRESENTATIONS / INTRODUCTIONS

None

3. MINUTES

Bach motioned to approve the minutes of the April 20, 2010 PAB Meeting, the motion was seconded by Stotts. All votes were in favor; the motion carried.

4. CITIZENS TO BE HEARD

None

5. AGENDA AMENDMENTS

None

6. 2011 CAPITAL REQUESTS

Staff submitted to the PAB a list of prioritized, possible Capital Requests for the 2011 budget. It was mentioned that some of higher cost items on the list are not true capital improvement items, they are too expensive in their entirety for this funding source. They will continue to be listed in the master plan so that members are aware of their outstanding nature and need to be funded in the future.

Altenberg made a motion to approve the 2011 Capital Requests submitted by staff. The motion was seconded by Stotts. All votes were in favor, the motion passed.

7. MIRACLE FIELD UPDATE

Staff updated the PAB on the progress being made on the Miracle Field to be located at Southside Regional Park, 2000 40th Avenue South. The project was awarded a \$10,000 grant from the Minnesota Twins. It is now approximately 67% committed and the Rotary will begin requesting public donations on the project website after the ground breaking. The ground breaking ceremony will be on June 10, 2010 at 11:30am. The Miracle Field could be ready for play in the fall; however, most of the labor is donated so it may take longer.

8. PROPOSED CHANGES TO PARKS & RECREATION PROCEDURAL HANDBOOK

Staff proposed the following additions to the Parks and Recreation Procedural Handbook:

Section 3.7 Golf Course Operations and Property Conflicts – this suggested procedure outlines the process staff would follow in the event of damage to private property adjacent to the golf courses.

Section 5.1B Concerts – this procedure would define what staff should consider a concert

It was felt that if staff wanted to include Section 5.1B in the Parks and Recreation Procedural Handbook it should be reviewed by the City Attorney.

Altenburg made a motion to approve the proposed addition of Section 3.7 to the Parks and Recreation Procedural Handbook. The motion was seconded by Bach. All votes were in favor, the motion passed.

9. UPDATE/INFORMATION

a. The bills that were before the Minnesota Legislature regarding air quality in hockey arenas were not approved by the end of the session. The request for such control could be resubmitted in the future.

b. The proposed shelter in Gooseberry Park is on hold due to obtaining the necessary permits for construction within a floodway within the Minnesota State Building Code. If the location of the shelter is to remain in its current location the shelter must be a remodel not a new construction as previously proposed. It would also require a Conditional Use Permit which could be an issue with the DNR and use of the grant funding.

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Chair Schneider adjourned the meeting.

Respectfully submitted by:

A handwritten signature in blue ink that reads "Karen Stremick". The signature is written in a cursive style.

Karen Stremick
Office Specialist
Moorhead Parks and Recreation