



## City of Moorhead Economic Development Authority

Meeting Agenda  
March 28, 2016 at 11:45 AM  
1st Floor, Council Chambers, Moorhead City Hall

Pursuant to due call and notice thereof, a regular meeting of the Economic Development Authority was held in the 1st Floor, Council Chambers, Moorhead City Hall, on March 28, 2016, at 11:45 AM.

### **Roll call of the members was made as follows:**

Board Member:	Bob Buth	Present
Board Member:	Bruce Bekkerus	Present
Board Member:	Violet Deilke	Present
4th Ward Council Member:	Steve Gehrtz	<i>Absent</i>
Board Member:	Charley Johnson	Present
Board Member:	Pat Kovash	Present
Board Member:	John Rogalla	Present
Board Member:	Dave Sederquist	Present
Board Member:	James Steen	Present
Board Member:	Marsha Weber	Present
Mayor:	Del Rae Williams	Present

### **Others Present:**

Cindy Graffeo, EDA Executive Director  
Amy Thorpe, Economic Development Program Administrator

### **1. [Call meeting to Order / Roll Call](#)**

### **2. Agenda Amendments**

### **3. Approve Minutes**

A [February 22, 2016](#)

**Motion to Approve made by Violet Deilke and seconded by Charley Johnson**

*Motion Passed: For: 10; Against: 0; Abstain: 0; Absent: 1*

### **4. Citizens Addressing the Board - None**

### **5. [Commissioners' Reports](#)**

Minutes: Rogalla provided a brief Moorhead Public Service Commission update.

Kovash and Bekkerus provided a brief Moorhead Business Association update.

Deilke provided a brief update on an upcoming "Sweet Freedom" Clay County Jail Ministry fundraiser.

### **6. [Director's Report](#)**

Minutes: Graffeo summarized activities as found in packet materials.

7. [Recommendation Regarding H & S Contracting Inc. Project Located at Lot 1 Block 1 MCCARA 3rd Addition \(4110 34 Ave S\)](#)

Minutes: Graffeo provided a summary of the request for improvements by H & S Contracting Inc. as found in packet materials.

**Motion to Approve made by Bob Buth and seconded by Pat Kovash**

Motion to recommend to City Council approval of a request for improvements made by H & S Contracting Inc. for a project located at Lot 1 Block 1 MCCARA 3rd Addition (4110 34 Ave S) with a variance for less than the 15% minimum building coverage required by covenants.

*Motion Passed: For: 10; Against: 0; Abstain: 0; Absent: 1*

8. [Residential Marketing & Communications Update - Lisa Bode](#)

Minutes: Bode provided an update of residential marketing and communication strategies as found in packet materials.

9. [Workforce Study Findings - Jim Gartin, GFMEDC](#)

Minutes: Gartin presented findings of the Regional Workforce Study in support of regional workforce development as found in packet materials.

10. [Election of Officers](#)

**Motion to Approve made by Pat Kovash and seconded by Marsha Weber**

Motion to Approve Jim Steen to the office of Chair.

*Motion Passed: For: 10; Against: 0; Abstain: 0; Absent: 1*

**Motion to Approve made by Pat Kovash and seconded by Marsha Weber**

Motion to Approve Bob Buth to the office of Vice President.

*Motion Passed: For: 10; Against: 0; Abstain: 0; Absent: 1*

**Motion to Approve made by James Steen and seconded by Pat Kovash**

Motion to Approve Charley Johnson to the office of Secretary.

*Motion Passed: For: 10; Against: 0; Abstain: 0; Absent: 1*

11. **Information / Update**

A [GFMEDC Activity Report - February](#)

B [Building & Permit Valuation Summary - February](#)

12. **Adjourn**

Minutes: Adjourned at 12:52 p.m.

APPROVED BY:



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Jim Steen  
Chair

ATTEST:



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Charley Johnson  
Secretary

The proceedings of this meeting are digitally recorded and are available for public review.

*Respectfully submitted by:*  
*Amy Thorpe, Economic Development Program Administrator*