

**City of Moorhead
City Council Meeting
Meeting Minutes
November 12, 2013 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on November 12, 2013, at 5:30 PM.

Roll call of the members was made as follows:

1st Ward Council Member:	Luther Stueland	Absent
1st Ward Council Member:	Nancy Otto	Present
2nd Ward Council Member:	Heidi Durand	Present
2nd Ward Council Member:	Mark Altenburg	Present
Mayor:	Mark Voxland	Present
3rd Ward Council Member:	Mike Hulett	Present
3rd Ward Council Member:	Brenda Elmer	Present
4th Ward Council Member:	Mark Hintermeyer	Present
4th Ward Council Member:	Steve Gehrtz	Present

City Council Meeting

1. [Call to Order and Roll Call](#)

2. [Pledge of Allegiance](#)

3. [Recognitions - Presentations](#)

A. [Eagle Scout Presentation - Travis Christopher](#)

Minutes: Travis Christopher, Executive Director of the Northern Lights Council of the Boy Scouts, presented the Eagle Scout Association Honor Award to Mayor Mark Voxland.

4. [Approve Minutes](#)

Motion to Approve made by Nancy Otto and seconded by Mike Hulett
Motion to Approve Minutes from October 28, 2013 and November 4, 2013

Motion Passed
For: 7; Absent: 1 - Luther Stueland

A. [October 28, 2013 City Council Meeting Minutes](#)

B. [November 4, 2013 City Council Meeting Minutes](#)

5. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)

Minutes: No citizens addressed the City Council.

6. [Agenda Amendments](#)

Minutes: No Agenda Amendments were made.

7. [Consent Agenda](#)

All items listed with an asterisk (*) are enacted by one motion.

Motion to Approve made by Nancy Otto and seconded by Heidi Durand
Motion to Approve Consent Agenda

Motion Passed
For: 7; Absent: 1 - Luther Stueland

8. Mayor and Council Appointments

Public Hearings (5:45 p.m.)

9. [Public Hearing: Consider Properties to Receive City of Moorhead Two-Year Residential Property Tax Exemption for New Construction and Substantial Renovation](#)

Minutes: Public Hearing Opened at 6:05 pm

Michael Redlinger, City Manager, and Scott Hutchins, Director of Community Services, provided a brief summary of the two-year residential property tax exemption for new construction and substantial renovation.

Public Hearing Closed at 6:08 pm

A. [Approve Properties to Receive Moorhead's Two-Year Residential Property Tax Exemption for New Construction and Substantial Renovation](#)

Motion to Approve made by Steve Gehrtz and seconded by Nancy Otto
Motion to Approve Properties to Receive Moorhead's Two-Year Residential Property Tax Exemption for New Construction and Substantial Renovation

Motion Passed **Resolution 2013-1112-01**
For: 7; Absent: 1 - Luther Stueland

Community Services Department

10. [*Resolution to Consider Community Development Block Grant \(CDBG\) 2014 Action Plan & 2013 Activity Amendment](#)
Resolution 2013-1112-A

11. [*Resolution to Approve Utility Easement Vacation - Lots 1-2, Block 1, Kost Addition](#)
Resolution 2013-1112-B

12. [*Consider Actions Related to Trails at Stonemill Estates Addition](#)

A. [*Resolution to Approve Vacation of Easements and 9th Street Roadway](#)
Resolution 2013-1112-C

B. [*Resolution to Approve Preliminary and Final Plat - The Trails at Stonemill Estates Addition](#)

Resolution 2013-1112-D

- C. [*First Reading of Ordinance 2013-19: An Ordinance to Amend the Official Zoning Map for Lots with Trails at Stonemill Estates Addn and Lots 7-8, Block 3 Stonemill Estates First Addn](#)
Ordinance 2013-19

- 13. [*Resolution to Preserve Option to Establish Tax Increment Finance District at the Power Plant Site](#)
Resolution 2013-1112-E

Engineering - Wastewater Treatment

- 14. [*Resolution to Approve Various Actions for Phase 2 of Comstock's 5th Addition Underground Utility Improvements. Eng. No. 13-A6-4](#)

- A. [*Resolution to Receive Petitions](#)
Resolution 2013-1112-F

- B. [*Resolution to Order Improvements and Declare Intent to Assess](#)
Resolution 2013-1112-G

- C. [*Resolution to Award Quotes](#)
Resolution 2013-1112-H

- 15. [*Resolution to Approve Engineering Services Agreement with Stantec for Access Improvements on TH 75 at 44th Ave S. Eng. No. 14-A2-6](#)
Resolution 2013-1112-I

- 16. [*Resolution to Approve Budget Adjustment and Task Order #7 with KLJ for Traffic Control Request Reports](#)
Resolution 2013-1112-J

- 17. [*Resolution to Approve a Revision to the Biosolids Management Policy Statement](#)
Resolution 2013-1112-K

- 18. [Resolution to Approve Amendment to Engineering Services Agreement with Houston Engineering for Various Flood Mitigation Projects, Interior Drainage Improvements & LOMR Submittals](#)

Motion to Approve made by Brenda Elmer and seconded by Nancy Otto

Motion to Approve Resolution to Approve Amendment to Engineering Services Agreement with Houston Engineering for Various Flood Mitigation Projects, Interior Drainage Improvements & LOMR Submittals

Motion Passed **Resolution 2013-1112-2**

For: 7; Absent: 1 - Luther Stueland

Minutes: Michael Redlinger, City Manager, and Bob Zimmerman, City Engineer, provided a general update on the flood mitigation projects.

Police Department

- 19. [*Resolution to Accept Grant Funds from AAA North Dakota to Purchase Demonstration Bench for Child and Restraint Systems Classes](#)

Resolution 2013-1112-L

Administration

20. [*Resolution to Canvass Results for the November 5, 2013 City Election](#)
Resolution 2013-1112-M

21. [First Reading of Ordinance No. 2013-20: An Ordinance to Amend and Reenact Sections 2-3-3 and 2-3-11-C of the Moorhead Municipal Code Relating to On-Sale Liquor License for Private, Nonprofit College and Conditions of License](#)

Motion to Approve made by Mike Hulett and seconded by Nancy Otto

Motion to Approve First Reading of Ordinance No. 2013-20: An Ordinance to Amend and Reenact Sections 2-3-3 and 2-3-11-C of the Moorhead Municipal Code Relating to On-Sale Liquor License for Private, Nonprofit College and Conditions of License

Motion Passed **Ordinance 2013-20**
For: 7; Absent: 1 - Luther Stueland

Minutes: Michael Redlinger, City Manager, provided a brief summary of the ordinance.

22. [First Reading on Ordinance No. 2013-21: An Ordinance to Amend and Reenact Section 2-5A-3 of the Moorhead Municipal Code Relating to Tobacco Sales, and to Repeal Article C of Title 2, Chapter 2, Relating to Theaters, and Article E of Title 2, Chapter 5 Relating to Going out of Business Sales](#)

Motion to Approve made by Steve Gehrtz and seconded by Brenda Elmer

Motion to Approve First Reading on Ordinance No. 2013-21: An Ordinance to Amend and Reenact Section 2-5A-3 of the Moorhead Municipal Code Relating to Tobacco Sales, and to Repeal Article C of Title 2, Chapter 2, Relating to Theaters, and Article E of Title 2, Chapter 5 Relating to Going out of Business Sales

Motion Passed **Ordinance 2013-21**
For: 7; Absent: 1 - Luther Stueland

Minutes: Michael Redlinger, City Manager, provided a brief summary of the ordinance changes.

23. [*Resolution to Approve Contract for Insurance Agent of Record](#)
Resolution 2013-1112-N

24. [*Resolution to Approve Annual Agreement with Moorhead Community Access Media](#)
Resolution 2013-1112-O

25. [Preliminary 2014 Operating and Capital Budget Presentation/Discussion](#)

Minutes: Michael Redlinger, City Manager, and Wanda Wagner, Finance Director, gave brief presentation on the *Preliminary 2014 Operating and Capital Budget*.

26. [Mayor and Council Reports](#)

Minutes: Council Member Elmer provided a brief update on a briefing held at CCRI.

Council Member Altenburg discussed the "Election Workers Win Roses" article in

the Fargo Forum.

Council Member Gehrtz suggested conducting a City Manager review prior to 2014.

27. [City Manager Reports - Updates](#)

Minutes: Michael Redlinger, City Manager, thanked staff and volunteers for their work with the City Election. He also announced that residents and businesses will be receiving information on revised Blue Snow District protocols for Winter 2013-2014.

John Shockley, City Attorney, announced that the Federal District Court added the Diversion Authority as a defendant to a recent lawsuit and provided a brief status update.

Meeting adjourned at 7:14 pm

APPROVED BY:



Mark Voxland
Mayor

ATTEST:



Michelle French
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Michelle French, City Clerk