



**City of Moorhead
Charter Commission
Meeting Minutes
February 07, 2018 at 8:00 AM
City Hall Council Chambers**

Call to Order

Roll call of the members was made as follows:

Board Member:	Eldon Wollman	Present
Board Member:	Russ Hanson	Absent
Board Member:	Julian Dahlquist	Absent until 8:03 am
Board Member:	Kenneth Tangen	Present
Board Member:	Angelique McDonald	Absent
Board Member:	Darvin Landa	Present
Board Member:	James Steen	Present
Board Member:	Athena Gracyk	Present
Board Member:	Corey Delorme	Present
Board Member:	Thomas Krabbenhoft	Absent
Board Member:	Douglas Fagerlie	Present
Board Member:	Bradley Vesta	Present
Board Member:	Joel Rehder	Present

Guests present:

Sarah Wear
Michelle French

City Attorney
City Clerk

1. **Election of Officers: Chair, Vice Chair, Secretary**

Minutes: Motion to elect Vesta as Chair made by Landa; seconded by Delorme; motion approved by unanimous vote. Vesta abstained from voting.

Motion to elect Rehder as Vice Chair made by Steen; seconded by Landa; motion approved by unanimous vote. Rehder abstained from voting.

Motion to elect Dahlquist as Secretary made by Landa; seconded by Vesta; motion approved by unanimous vote. Dahlquist abstained from voting.

Approval of Minutes

2. **June 21, 2017 Minutes**

Minutes: Motion to approve minutes of June 21, 2017 made by Tangen; seconded by Steen; motion approved by unanimous vote.

Reports of the Chair, Officers, Commissions and Committees

Minutes: Doug Fagerlie stated that the September and December Charter Meetings were cancelled due to the lack of agenda items. He suggested that the Charter

Commission meet only when necessary.

James Steen agreed and stated that the Charter Bylaws only require one meeting a year.

Julian Dahlquist expressed his concern with not being able to view the previous meeting because he was absent and the software doesn't work with a mac. Discussion occurred regarding the access to meeting video.

Public Comment

The Moorhead City Charter Commission welcomes and encourages public input on issues listed on the agenda or of general community interest. Citizens wishing to address the Charter Commission regarding a specific agenda item will be afforded an opportunity during the discussion of that item. Speakers are limited to a 2-minute presentation. Citizens wishing to speak on matters not listed on the agenda will be afforded the opportunity to do so under the heading "Public Comment".

Unfinished Business

3. [Discuss Election Vacancies/Open Seats](#)

Minutes: Doug Fagerlie provided a brief recap from the June 21, 2017 discussion regarding election vacancies and open seats.

Athena Gracyk announced that the Council should have provided input; therefore since no input has been made, we should continue the discussion.

Jim Steen stated that the Charter Commission is here to interpret the Charter, not create policies.

Ken Tangen discussed section 2.06 in the City Charter regarding vacancies.

Motion to direct the Chair to entertain the invitation to the Mayor and Council to discuss a standard policy regarding election vacancies/open seats and have a response to the Charter Commission by March 30, 2018 made by Steen; seconded by Gracyk; motion approved by unanimous vote.

New Business

4. [Approval of Moorhead City Charter Commission 2017 Annual Report](#)

Minutes: Motion to approve the 2017 Annual Report made by Landa; seconded by Delorme; motion approved by unanimous vote.

5. 2018 Meeting Schedule

Minutes: The Charter Commission set the following 2018 meeting schedule: April 18, June 6th, September 12th, and December 5th.

Motion to approve the 2018 meeting schedule made by Steen; seconded by Gracyk; motion approved by unanimous vote.

Adjourn

Meeting adjourned at 8:47 am

*Respectfully submitted by:
Michelle French, City Clerk*