



**City of Moorhead
City Council Meeting
Meeting Minutes
March 23, 2015 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on March 23, 2015, at 5:30 PM.

Roll call of the members was made as follows:

1st Ward Council Member:	Mari Dailey	Present
1st Ward Council Member:	Nancy Otto	Present
2nd Ward Council Member:	Jim Haney	Present
2nd Ward Council Member:	Heidi Durand	Present
Mayor:	Del Rae Williams	Present
3rd Ward Council Member:	Mike Hulett	Present
3rd Ward Council Member:	Brenda Elmer	Present
4th Ward Council Member:	Steve Gehrtz	Absent
4th Ward Council Member:	Chuck Hendrickson	Present

City Council Meeting

1. [Call to Order and Roll Call](#)

2. [Pledge of Allegiance](#)

3. [Recognitions - Presentations](#)

Minutes: Bill Christian, Metro COG Executive Director, provided a brief overview of the organization and the City of Moorhead's partnership with Metro COG.

4. [Approve Minutes](#)

Motion to Approve made by Chuck Hendrickson and seconded by Nancy Otto

Motion to Approve All Minutes

Motion Passed

For: 7; Absent: 1 - Steve Gehrtz

A. [March 2, 2015 Committee of the Whole Minutes](#)

B. [March 9, 2015 City Council Minutes](#)

C. [March 16, 2015 Adjourned City Council Meeting Minutes](#)

D. [March 16, 2015 Committee of the Whole Minutes](#)

5. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)

6. [Agenda Amendments](#)

Motion to Approve made by Brenda Elmer and seconded by Mike Hulett
Motion to Approve Agenda Amendments

Motion Passed
For: 7; Absent: 1 - Steve Gehrtz

Minutes: Michael Redlinger, City Manager, announced that the requested tobacco license appeal hearing has been removed from the agenda. It was suggested that items 25a, 25b, and 25c be added to the Consent Agenda.

7. [Consent Agenda](#)

All items listed with an asterisk (*) are enacted by one motion.

Motion to Approve made by Mike Hulett and seconded by Heidi Durand
Motion to Approve the Consent Agenda

Motion Passed
For: 7; Absent: 1 - Steve Gehrtz

8. Mayor and Council Appointments

A. [*Resolution to Approve the Mayor and Council Committee Appointments](#)
Resolution 2015-0323-A

9. [Item Removed: Tobacco License Appeal Hearing - Hookah on Main, Inc.](#)

[Public Hearings \(5:45 p.m.\)](#)

10. [Public Hearing for the 20 St Improvements. Eng. No. 14-A2-2](#)

Minutes: Public Hearing opened at 5:45 p.m.

Tom Trowbridge, Assistant City Engineer, provided a brief summary of the project.

Public Hearing closed at 5:56 p.m.

A. [Resolution to Order Improvements and Declare Intent to Assess](#)

Motion to Approve made by Mike Hulett and seconded by Nancy Otto
Motion to Approve Resolution to Order Improvements and Declare Intent to Assess

Motion Passed **Resolution 2015-0323-1**
For: 7; Absent: 1 - Steve Gehrtz

B. [Resolution to Award Bid](#)

Motion Passed **Resolution 2015-0323-2**
For: 7; Absent: 1 - Steve Gehrtz

C. [Resolution to Purchase Easements](#)

Motion Passed **Resolution 2015-0323-3**

For: 7; Absent: 1 - Steve Gehrtz

D. [Resolution to Approve Task Order for Engineering Services](#)

Motion Passed **Resolution 2015-0323-4**

For: 7; Absent: 1 - Steve Gehrtz

11. [Public Hearing for Access Improvements on TH 75 at 44 Ave S. Eng. No. 14-A2-6A](#)

Minutes: Public Hearing opened at 5:58 p.m.

Tom Trowbridge, Assistant City Engineer, provided a brief overview of the project.

Public Hearing closed at 6:01 p.m.

A. [Resolution to Order Improvements and Declare Intent to Assess](#)

Motion to Approve made by Mari Dailey and seconded by Heidi Durand

Motion to Approve Resolution to Order Improvements and Declare Intent to Assess

Motion Passed **Resolution 2015-0323-5**

For: 7; Absent: 1 - Steve Gehrtz

B. [Resolution to Approve Addendum No. 3 to the Engineering Services Agreement with Stantec](#)

Motion Passed **Resolution 2015-0323-6**

For: 7; Absent: 1 - Steve Gehrtz

C. [Resolution to Approve a Cooperative Construction Agreement with MnDOT](#)

Motion Passed **Resolution 2015-0323-7**

For: 7; Absent: 1 - Steve Gehrtz

12. [Public Hearing for the Final Bituminous Overlay Project. Eng. No. 15-A2-1](#)

Minutes: Public Hearing opened at 6:02 p.m.

Tom Trowbridge, Assistant City Engineer, provided a brief overview of the final bituminous overlay project.

Public Hearing closed at 6:06 p.m.

A. [Resolution to Order Improvements and Declare Intent to Assess](#)

Motion to Approve made by Nancy Otto and seconded by Brenda Elmer

Motion to Approve Resolution to Order Improvements and Declare Intent to Assess

Motion Passed **Resolution 2015-0323-8**

For: 7; Absent: 1 - Steve Gehrtz

B. [Resolution to Award Bid](#)

Motion Passed **Resolution 2015-0323-9**

For: 7; Absent: 1 - Steve Gehrtz

13. [Public Hearing for the TH 10/TH 75 Safety and Operations Improvement Project \(CIMS Grant\) Eng. No. 14-2-1 and Street Improvements on Main Ave from 8 to 19 St. Eng. No. 15-A2-2](#)

Minutes: Public Hearing opened at 6:06 p.m.

Tom Trowbridge, Assistant City Engineer, provided a brief overview of the TH 10/TH 75 Safety and Operations Improvement project.

Gary Thiel, resident, suggested that the entire city be assessed rather than just the area.

Public Hearing closed at 6:22 p.m.

- A. [Resolution to Order & Receive Report](#)

Motion Passed **Resolution 2015-0323-10**

For: 7; Absent: 1 - Steve Gehrtz

- B. [Resolution to Order Improvements & Declare Intent to Assess](#)

Motion Passed **Resolution 2015-0323-11**

For: 7; Absent: 1 - Steve Gehrtz

Planning and Neighborhood Services Department

14. [*Consider Actions Related to Ordinance 2015-09](#)

- A. [*Second Reading of Ordinance 2015-09: To Rezone 3101 and 3118 8th Street South from CC: Community Commercial to MU-3: Commercial Mixed Use Ordinance 2015-09](#)

- B. [*Title and Summary for Ordinance 2015-09](#)
Resolution 2015-0323-B

15. [*Consider Actions Relating to Proposed 2015 Project at Moorhead Municipal Airport - Public Hangar](#)

- A. [*Resolution to Approve Agreement with Mead and Hunt for Engineering, Architectural and Bidding Services](#)
Resolution 2015-0323-C

- B. [*Resolution to Approve Grant Agreement with the State of Minnesota \(MnDOT\) for Airport Improvements](#)
Resolution 2015-0323-D

16. [*Resolution to Receive Community Development Block Grant 2014 Consolidated Annual Performance & Evaluation Report \(CAPER\) and Authorize City Manager to Submit to HUD](#)
Resolution 2015-0323-E

Engineering Department

17. [*Resolution to Award Bid for Phases 2 & 3 of the North Moorhead Street Improvements Project. Eng. No. 14-A2-07 B & C](#)
Resolution 2015-0323-F
18. [*Resolution to Approve Various Actions for the SE Main & 12 Ave Intersection Improvements. Eng. No. 14-A2-3](#)
 - A. [*Resolution to Award Bid](#)
Resolution 2015-0323-G
 - B. [*Resolution to Approve Amendment No. 1 to Engineering Services Agreement](#)
Resolution 2015-0323-H
19. [*Resolution to Authorize Property/Easement Acquisition for the TH 10/TH 75 Safety and Operations Improvement Project \(CIMS Grant\). Eng. No. 14-2-1](#)
Resolution 2015-0323-I
20. [*Resolution to Authorize Property/Easement Acquisition for Sidewalk Improvements along TH 75 from 2 to 20 Ave S. Eng. No. 14-7-1](#)
Resolution 2015-0323-J
21. [*Resolution to Authorize Property/Easement Acquisition for Street Improvements on Main Ave from 8 to 19 St. Eng. No. 15-A2-2](#)
Resolution 2015-0323-K
22. [*Resolution to Approve Task Order #12 with KLJ for the Quiet Zone Project. Eng. No. 15-13-4](#)
Resolution 2015-0323-L
23. [*Resolution to Adopt Traffic Calming Policy](#)
Resolution 2015-0323-M
24. [*Resolution to Approved Change Order No. 1 for Flood Mitigation Project Area E. Eng. No. 11-A13-3E](#)
Resolution 2015-0323-N
25. [Resolutions to Approve Various Actions for Street & Underground Utility Improvements in Prairie Meadows 5th Addition. Eng. No. 15-A2-3](#)
 - A. [Resolution to Receive Petitions](#)
Resolution 2015-0323-O
 - B. [Resolution to Order Improvements & Declare Intent to Assess](#)
Resolution 2015-0323-P
 - C. [Resolution to Award Bid](#)
Resolution 2015-0323-Q

Police Department

26. [*Consider Actions Relating to Ordinance 2015-07: An Ordinance to Amend and Reenact Title 2, Chapter 6, Article C, of the Moorhead Municipal code Relating to Massage](#)

Therapy

- A. [*Second Reading of Ordinance 2015-07](#)
Ordinance 2015-07
 - B. [*Title and Summary of Ordinance 2015-07](#)
Resolution 2015-0323-R
27. [*Consider Actions Relating to Ordinance 2015-08: An Ordinance to Amend and Reenact Title 2, Chapter 6, Article A, of the Moorhead Municipal Code Relating to Taxicabs/Limousines](#)
- A. [*Second Reading of Ordinance 2015-08](#)
Ordinance 2015-08
 - B. [*Title and Summary of Ordinance 2015-08](#)
Resolution 2015-0323-S

Administration

28. Approve Licenses - Permits
- A. [*Resolution to Approve a Sound Amplification Permit for Minnesota State University Moorhead](#)
Resolution 2015-0323-T
 - B. [*Resolution to Approve the Consumption of Beer on the Premises of the Moorhead Youth Hockey Arena on April 3, 2015 and April 4, 2015](#)
Resolution 2015-0323-U
29. [*Approve Budget Adjustment for Capital Items Omitted from Final 2015 Operating & Capital Budget](#)
Resolution 2015-0323-V
30. [FM Flood Risk Management District No. 1 Ballot](#)
- Minutes: Michael Redlinger, City Manager, provided a brief overview of the official ballot received. City Council agreed to abstain.
31. [Mayor and Council Reports](#)
- Minutes: Council Member Otto provided a brief update from the Diversion Authority Board.
- Mayor Williams provided an update on the Mayor's Art Advisory Task Force.
- Council Member Dailey would like to remind citizens to pick up after your dogs at Centennial Park.
- Council Member Hulett asked for an update on the Hookah on Main, Inc. tobacco licensing issue.
- Council Member Elmer inquired about the Connector Bus Task Force and annual cleanup week.

A. [Receive Report on EDA Organizational Model Research and Consider Resolution to Call for a Public Hearing](#)

32. [City Manager Reports - Updates](#)

Minutes: Michael Redlinger, City Manager, provided a brief legislative and flood update.

Meeting adjourned at 6:57 p.m.

APPROVED BY:

ATTEST:



Del Rae Williams
Mayor



Michelle French
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Michelle French, City Clerk