



**City of Moorhead  
City Council Meeting  
Meeting Minutes  
July 24, 2017 at 5:30 PM  
City Hall Council Chambers**

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Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on July 24, 2017, at 5:30 PM.

**Roll call of the members was made as follows:**

1st Ward Council Member:	Mari Dailey	Present
1st Ward Council Member:	Sara Watson Curry	Present
2nd Ward Council Member:	Melissa Fabian	Present
2nd Ward Council Member:	Heidi Durand	Absent
Mayor:	Del Rae Williams	Present
3rd Ward Council Member:	Brenda Elmer	Present
3rd Ward Council Member:	Joel Paulsen	Present
4th Ward Council Member:	Steve Gehrtz	Present
4th Ward Council Member:	Chuck Hendrickson	Present

**City Council Meeting**

1. [Call to Order and Roll Call](#)
2. [Pledge of Allegiance](#)
3. [Recognitions - Presentations](#)
  - A. [2016 Comprehensive Annual Financial Report and Audit Presentation](#)
4. [Approve Minutes](#)

Motion to Approve made by Brenda Elmer and seconded by Joel Paulsen  
**Motion to Approve Minutes**

Motion Passed  
For: 7; Absent: 1 - Heidi Durand

- A. [July 10, 2017 City Council Meeting](#)
- B. [July 17, 2017 Special City Council Meeting](#)
5. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)

Minutes: Peter Karlsson and Steven Beitelspacher, First Congregational Church, briefly explained the proposed boulevard rain garden.

Vince Prouly, resident, expressed his frustration with the enforcement of garbage

and placement of the garbage/recycling bins.

6. [Agenda Amendments](#)

Minutes: Mayor Williams announced that the City Council will adjourn the Special City Council Meeting prior to the Mayor and Council Reports to move into the Committee of the Whole. After the Committee of the Whole, the City Council will open the Special City Council Meeting again to move into Executive Session following the Mayor and Council Reports and City Manager Reports.

Christina Volkens, City Manager, announced that there will be an added resolution under item 10b, a resolution to approve the terms and conditions of the grant.

7. [Consent Agenda](#)

All items listed with an asterisk ( \* ) are enacted by one motion.

Motion to Approve made by Sara Watson Curry and seconded by Melissa Fabian  
**Motion to Approve Consent Agenda**

Motion Passed  
For: 7; Absent: 1 - Heidi Durand

8. Mayor and Council Appointments

**Public Hearings (5:45 p.m.)**

9. [Public Hearing to Consider a Proposal to Establish a Redevelopment Tax Increment Financing District \(Woodlawn Pointe Redevelopment Project\) on the Site of the Former Moorhead Power Plant](#)

Minutes: Public Hearing opened at 6:42 pm

Cindy Graffeo, Economic Development Director, provided a brief overview of the proposal.

Public Hearing closed at 6:43 pm

A. [Resolution Establishing Woodlawn Pointe Redevelopment Project and Approving the Redevelopment Plan and Establishing the Tax Increment Financing \(Redevelopment\) District \(Woodlawn Pointe\) and Approving the Tax Increment Financing Plan](#)

Motion to Approve made by Joel Paulsen and seconded by Chuck Hendrickson  
**Motion to Approve Resolution Establishing Woodlawn Pointe Redevelopment Project and Approving the Redevelopment Plan and Establishing the Tax Increment Financing (Redevelopment) District (Woodlawn Pointe) and Approving the Tax Increment Financing Plan**

Motion Passed **Resolution 2017-0724-1**  
For: 7; Absent: 1 - Heidi Durand

**Engineering Department**

10. [Resolution to Approve Engineering Services Agreement with SRF Consulting Group for](#)

[Final Design \(Phase 2\) for the SE Main Ave/20 St/21 St Railroad Grade Separation Project. Eng. No. 02-2-2F](#)

Motion to Approve made by Brenda Elmer and seconded by Melissa Fabian

**Motion to Approve both Resolutions to Approve Engineering Services Agreement with SRF Consulting Group for Final Design (Phase 2) for the SE Main Ave/20 St/21 St Railroad Grade Separation Project. Eng. No. 02-2-2F**

Motion Passed

For: 7; Absent: 1 - Heidi Durand

Minutes: Bob Zimmerman, City Engineer, provided a brief overview of the SE Main Ave/20 St/21 St Railroad Grade Separation Project.

- A. [Resolution to Approve Engineering Services Agreement](#)  
**Resolution 2017-0724-2**
  - B. Resolution to Approve the Terms and Conditions of the Grant Consistent with Minnesota Statutes  
**Resolution 2017-0724-3**
11. [\\*Resolution to Approve Grant Submittal: Midtown Trail - Woodlawn Park to Gooseberry Mound Park \(River Corridor Trail\)](#)  
**Resolution 2017-0724-A**

**Public Works Department**

12. [\\*Resolution to Approve Budget Adjustment and Award Bid to Replace City Hall Roof](#)  
**Resolution 2017-0724-B**

**Police Department**

13. [\\*Resolution to Authorize Internal Service Fund Reserve Transfer for Scheduled Equipment Replacement](#)  
**Resolution 2017-0724-C**

**Moorhead Public Service**

14. [\\*Approve Contract and Procedure for Transmission Operator Services with Western Area Power Administration](#)  
**Resolution 2017-0724-D**
15. [\\*Approve Promissory Note Related to Land Purchase for Future Substation](#)  
**Resolution 2017-0724-E**

**Administration**

16. Approve Licenses - Permits
- A. [\\*Resolution Approving the Sound Amplification Permits](#)  
**Resolution 2017-0724-F**
17. [\\*Resolution to Waive Bonding Requirements and Authorize Issuance of Replacement Check](#)  
**Resolution 2017-0724-G**

18. [\\*Resolution to Approve Revised Meeting Schedule for 2017](#)  
**Resolution 2017-0724-H**

19. [Resolution authorizing the City of Moorhead to participate in the Minnesota GreenStep Cities Program](#)

Motion to Approve made by Joel Paulsen and seconded by Melissa Fabian  
**Motion to Approve Resolution authorizing the City of Moorhead to participate in the Minnesota GreenStep Cities Program**

Motion Passed **Resolution 2017-0724-4**  
For: 7; Absent: 1 - Heidi Durand

Minutes: Christina Volkens, City Manager, provided a brief overview of the Minnesota GreenStep Cities Program.

Motion to Approve made by Sara Watson Curry and seconded by Joel Paulsen  
**Motion to Adjourn into the Committee of the Whole at 6:55 pm**

### **Special City Council Meeting resumed at 7:44 pm**

20. [Mayor and Council Reports](#)

Minutes: Council Member Paulsen provided a brief update on the Diversion Authority.

Mayor Williams announced that our founding years was 1871 and suggested having a big 150 year celebration. She also congratulated the 15U Babe Ruth Baseball Team on the State Tournament win.

Council Member Watson provided a brief update on the Arts and Culture Commission events and reminded residents on the upcoming Nite to Unite.

21. City Manager Reports - Updates

Minutes: Christina Volkens, City Manager, asked if the City Council would be interested in a tour of the new schools on August 9, 2017.

22. Executive Session

Motion to Approve made by Brenda Elmer and seconded by Mari Dailey  
**Motion to Move into Executive Session at 7:53 pm**

- A. Executive Session - Labor Negotiations Strategy Regarding Classification and Compensation Study Results
- B. Executive Session - Purpose of Discussion of Land Sale Negotiations for a Redevelopment Project Located at the Southeast Corner of Eighth Street and Main Avenue - Parcel # 58.575.0670

Council Member Gehrtz left after the Executive Session for Labor Negotiations Strategy Regarding Classification and Compensation Study due to the conflict with the redevelopment project located at 8<sup>th</sup> Street and Main Avenue.

Meeting adjourned at 9:35 pm

APPROVED BY:



Del Rae Williams  
Mayor

ATTEST:



Michelle French  
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

*Respectfully submitted by:*  
*Michelle French, City Clerk*