



**City of Moorhead
City Council Meeting
Meeting Minutes
April 14, 2014 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on April 14, 2014, at 5:30 PM.

Roll call of the members was made as follows:

1st Ward Council Member:	Mari Dailey	Present
1st Ward Council Member:	Nancy Otto	Present
2nd Ward Council Member:	Jim Haney	Present
2nd Ward Council Member:	Heidi Durand	Present
Mayor:	Del Rae Williams	Present
3rd Ward Council Member:	Mike Hulett	Present
3rd Ward Council Member:	Brenda Elmer	Present
4th Ward Council Member:	Steve Gehrtz	Present
4th Ward Council Member:	Chuck Hendrickson	Present

City Council Meeting

1. [Call to Order and Roll Call](#)
2. [Pledge of Allegiance](#)
3. [Recognitions - Presentations](#)

A. [Earth Week Proclamation](#)

Minutes: Mayor Williams presented Lori Van Beek with a proclamation for "Earth Week."

B. [Minnesota Fire Chiefs Association Poster Contest Winner](#)

Minutes: Rich Duysen, Fire Chief, presented an award from the Minnesota State Fire Chiefs Association for the "Prevent Kitchen Fires" poster. Mayor Williams presented Hope Macleod with a proclamation for "Hope Macleod Recognition Day."

4. Approve Minutes

A. [March 24, 2014 City Council Meeting Minutes](#)

Motion to Approve made by Nancy Otto and seconded by Mike Hulett
Motion to Approve the March 24, 2014 City Council Meeting Minutes

Motion Passed
For: 8

5. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)

Minutes: Autum Pribyl, Ellen Hopkins Elementary School 3rd Grade Student, provided a petition of signatures requesting the Centro de Cultural building be reopened.

6. Agenda Amendments

Minutes: No agenda amendments were made.

7. [Consent Agenda](#)

All items listed with an asterisk (*) are enacted by one motion.

Motion to Approve made by Mike Hulett and seconded by Heidi Durand

Motion to Approve the Consent Agenda as Amended

Motion Passed

For: 8

Minutes: Item number 19 was removed from the Consent Agenda.

8. Mayor and Council Appointments

A. [*Resolution to Approve the Mayor and Council Committee Appointments](#)

Resolution 2014-0414-A

[Public Hearings \(5:45 p.m.\)](#)

9. [Public Hearing Regarding the Request of Riley Rude, Diamond Rock Properties LLC, for Property Tax Exemption \(814 10 Ave S\)](#)

Minutes: Public Hearing Opened at 5:46 pm

Michael Redlinger, City Manager, provided a brief overview of the proposed property tax exemption for Diamond Rock Properties LLC.

Public Hearing Closed at 5:48 pm

A. [Resolution Approving Property Tax Exemption for Diamond Rock Properties LLC](#)

Motion to Approve made by Mike Hulett and seconded by Brenda Elmer

Motion to Approve Resolution Approving Property Tax Exemption for Diamond Rock Properties LLC

Motion Passed **Resolution 2014-0414-1**

For: 8

10. [Public Hearing Regarding the Request of Mike Skatvold, T.C. Holdings of Moorhead LLC, for Property Tax Exemption \(810 4th Ave S\)](#)

Minutes: Public Hearing Opened at 5:48 pm

Michael Redlinger, City Manager, provided a brief overview of the proposed property

tax exemption for T.C. Holdings of Moorhead LLC.

Public Hearing Closed at 5:50 pm

A. [Resolution Approving Property Tax Exemption for T.C. Holdings of Moorhead LLC](#)

Motion to Approve made by Steve Gehrtz and seconded by Mari Dailey

Motion to Approve Resolution Approving Property Tax Exemption for T.C. Holdings of Moorhead LLC

Motion Passed **Resolution 2014-0414-2**

For: 8

11. [Public Hearing Regarding the North Moorhead Street Improvements. Eng. No. 14-A2-7A](#)

Minutes: Public Hearing Opened at 5:51 pm

Bob Zimmerman, City Engineer, and Tom Trowbridge, Assistant City Engineer, provided a brief presentation explaining the projects and assessments for street improvements in North Moorhead.

Public Hearing Closed at 6:12 pm

A. [Resolution to Order Improvement and Declare Intent to Assess](#)

Motion to Approve made by Nancy Otto and seconded by Steve Gehrtz

Motion to Approve the Resolution to Order Improvement and Declare Intent to Assess and Resolution to Concur with the Bid Award

Motion Passed **Resolution 2014-0414-3**

For: 8

B. [Resolution to Concur with the Bid Award](#)

Motion Passed **Resolution 2014-0414-4**

For: 8

Planning and Neighborhood Services Department

12. [*Resolution to Approve an Agreement with Mead and Hunt to provide Airport Consulting Services for the Moorhead Municipal Airport](#)

Resolution 2014-0414-B

13. [*Request of ERD-Stonemill, LLC for Final Plat Approval for Trails at Stonemill Estates Second Addition](#)

Resolution 2014-0414-C

14. [Consider Actions Related to Adopting and Filing an Initiating Resolution with the Municipal Boundary Adjustment Unit of the Office of Administrative Hearings as required by the 1990 Orderly Annexation Agreement between the City of Moorhead and Oakport Township](#)

Motion to Approve made by Mike Hulett and seconded by Nancy Otto

Motion to Approve Consider Actions Related to Adopting and Filing an Initiating Resolution with the Municipal Boundary Adjustment Unit of the Office of Administrative

Hearings as required by the 1990 Orderly Annexation Agreement between the City of Moorhead and Oakport Township

Motion Passed **Resolution 2014-0414-5**

For: 8

Minutes: Michael Redlinger, City Manager, provided a brief summary of the open house for the Oakport residents and explained the actions related to the adopting and filing an initiating resolution with the Municipal Boundary Adjustment Unit of the Office of Administrative Hearings.

Engineering Department

15. [*Resolution to Accept Petitions, Order and Receive Report, Order and Approve Plans & Specifications, and Order Improvements for Miscellaneous Sanitary Sewer and Water Service Installations and Repairs. Eng. No. 14-A6-1](#)
Resolution 2014-0414-D

16. [*Resolution to Approve Various Actions for Improvements on SE Main Ave from Oak Way to I-94. Eng. Nos. 14-A2-3 & 14-A2-4](#)

A. [*Resolution to Order & Receive Engineer's Report, Order Plans & Specifications and Call for Public Hearing. Eng. No. 14-A2-3 & 14-A2-4](#)
Resolution 2014-0414-E

B. [*Resolution to Approve Plans & Specifications and Authorize Advertisement for Bids. Eng. No. 14-A2-3](#)
Resolution 2014-0414-F

C. [*Resolution to Approve Plans & Specs. Eng. No. 14-A2-4](#)
Resolution 2014-0414-G

17. [Consider TIGER Grant Application for the SE Main Ave/20th St/21st St Railroad Grade Separation Project. Eng. No. 02-2-2](#)

Motion to Approve made by Heidi Durand and seconded by Brenda Elmer

Motion to Approve Consider TIGER Grant Application for the SE Main Ave/20th St/21st St Railroad Grade Separation Project. Eng. No. 02-2-2

Motion Passed **Resolution 2014-0414-6**

For: 8

Minutes: Michael Redlinger, City Manager, and Bob Zimmerman, City Engineer, provided a brief overview of the projects for the TIGER Grant Application.

City Council recommended moving towards scenario 2 of the resolution.

Fire Department

18. [*Resolution to Approve Sale of the 1999 Ford F550 Rescue Truck to the City of Dilworth](#)
Resolution 2014-0414-H

19. [Resolution to Enter Into a Lease Agreement for Use of Facilities at Camp Ripley for Hazmat Training](#)

Motion to Approve made by Nancy Otto and seconded by Heidi Durand
Motion to Approve Resolution to Enter Into a Lease Agreement for Use of Facilities at Camp Ripley for Hazmat Training

Motion Passed **Resolution 2014-0414-7**

For: 8

Minutes: Michael Redlinger, City Manager, provided a brief summary of the lease agreement.

20. [*Resolution to Accept Grant Award for 2013 Hazardous Materials Emergency Preparedness \(HMEP\) Grant Program](#)
Resolution 2014-0414-I

Public Works Department

21. [*Resolution to Approve Contract with Cass County Vector Control for Mosquito Surveillance](#)
Resolution 2014-0414-J

Police Department

22. [*Resolution to Approve the Transfer of State Drug Seizure Funds to the Police Operating Supplies Account \(Budget #14-009\)](#)
Resolution 2014-0414-K
23. [*Resolution to Authorize the Funding Contribution of \\$5,000 from the State Forfeiture Account to the 7th Judicial District Office for the Clay/Becker Drug Court. \(Budget #14-010\)](#)
Resolution 2014-0414-L
24. [*Resolution to Approve Budget Adjustment - Police Pistol Range Building Repairs \(Budget #14-008\)](#)
Resolution 2014-0414-M

Moorhead Public Service

25. [*Award Bids for 2014 Underground Cable Replacements, Annual Boring, and Extension and Upgrade Projects](#)
Resolution 2014-0414-N
26. [*Award Bid for Center Avenue Watermain Replacement Project](#)
Resolution 2014-0414-O

Administration

27. [*Resolution to Approve Expansion of Historical and Cultural Society of Clay County Liquor License for the Midwest Viking Festival - June 27-28, 2014](#)
Resolution 2014-0414-P
28. [First Reading of Ordinance 2014-04 Relating to Regulation of Cable Communications](#)

Motion to Approve made by Chuck Hendrickson and seconded by Nancy Otto
Motion to Approve First Reading of Ordinance 2014-04 Relating to Regulation of Cable Communications

Motion Passed
For: 8

Minutes: John Shockley, City Attorney, briefly explained the ordinance.

29. [Mayor and Council Reports](#)

Minutes: Council Member Otto provided a brief update on the Diversion Board of Authority meeting.

Council Member Durand announced that the Moorhead Public Library would like to hold a public appreciation event and have the Council pose on a postcard to promote reading.

Council Member Hulett and Council Member Durand will be updating the Council at an upcoming City Council meeting on recent discussions with Moorhead Public Service.

Council Member Dailey provided a brief update on the Human Rights Commission Retreat.

30. [City Manager Reports - Updates](#)

Minutes: Michael Redlinger, City Manager, provided a brief update on upcoming meetings.

Meeting Adjourned at 7:14 pm

APPROVED BY:

ATTEST:



Del Rae Williams
Mayor



Michelle French
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Michelle French, City Clerk