



City of Moorhead Economic Development Authority

Meeting Minutes
June 03, 2019 at 11:45 AM
1st Floor, Council Chambers, Moorhead City Hall

Pursuant to due call and notice thereof, a regular meeting of the Economic Development Authority was held in the 1st Floor, Council Chambers, Moorhead City Hall, on June 03, 2019, at 11:45 AM.

Roll call of the members was made as follows:

Board Member:	Nate Anderson	Absent
Board Member:	Michael Burns	Present
Board Member:	Violet Deilke	Present
Council Member Alt:	Chuck Hendrickson (for Durand)	Present
Board Member:	Zachary Huering	Present
Board Member:	Pat Kovash	Present
Board Member:	John Rogalla	Present
Board Member:	Jeff Schaumann	Present
Board Member:	Roberta Solien	Present
Board Member:	Alexandre Cyusa	Absent
Council Member:	Deb White	Absent

Others Present:

Ryan Aashiem, GFMEDC
Lisa Bode, Government Affairs Manager
Derrick LaPoint, DMI / Economic Development
Dan Mahli, Assistant City Manager
Sammi Rowe, GFMEDC
John Shockley, City Attorney
Amy Thorpe, Economic Development Program Administrator
Chris Volkers, City Manager / Acting Economic Development Director

1. [Call meeting to Order / Roll Call](#)

2. Agenda Amendments

Minutes: Agenda was amended to add Holiday Mall TIF after Commissioner's Reports

3. Approve Minutes

A [May 6, 2019](#)

Motion to Approve made by Pat Kovash and seconded by Roberta Solien

Motion Passed: For: 8; Against: 0; Abstain: 0; Absent: 3

4. Citizens Addressing the Board

Minutes: None

5. Commissioners' Reports

Minutes: Commissioner Kovash, MBA, reported on a successful MBA Golf Tournament; announced that the 4th of July Celebration was in need of more volunteers; upcoming Bridge Bash in September to welcome back college students; current membership is 216 and growing.

6. [Holiday Mall TIF](#)

Minutes: Chris Volkers, City Manager, and John Shockley, City Attorney, provided detailed background and information regarding the Holiday Mall TIF. Commissioners inquired for further background regarding a Settlement Agreement signed between the parties in 2009 which Shockley provided.

7. [2019 Legislative Session Final Update - Lisa Bode, Government Affairs Director](#)

Minutes: Lisa Bode, Government Affairs Director, provided final outcomes of Moorhead's legislative priorities regarding the 2019 legislative session. A final report is found in packet materials.

8. [Border City Enterprise Zone - Worker's Compensation Rebate Program - 2019](#)

Motion to Approve made by Pat Kovash and seconded by Chuck Hendrickson

Approve Recommendation to City Council to continue the Border City Enterprise Zone Worker's Compensation Rebate Program for the 2019 program year at a 20% credit, capped up to \$25,000 per business.

Motion Passed: For: 8; Against: 0; Abstain: 0; Absent: 3

Minutes: Amy Thorpe, Economic Development Program Administrator, stated that receiving an annual appropriation to the Border City Enterprise Zone Fund was an important step for Moorhead's economic development programs. An annual appropriation allows for better budgeting and program stability and would begin in July 2020. Therefore, the recommendation for the 2019 Workers' Compensation Rebate Program was to continue at the 20% credit level, capped at \$25,000 per business.

9. [Business Retention & Expansion Software - GFMEDC](#)

Minutes: Ryan Aasheim and Sammi Rowe, GFMEDC, stated that they are working to create shared community portals through their CRM database (SalesForce) to better work with partner cities and to better serve primary sector businesses. They stated the system would include online surveys, a "ticket system" to assign and track follow-up, and robust data analysis. They stated Moorhead could choose to expand development of the community portal to include other business sectors.

LaPoint stated that a planning grant was available through West Central Initiative which would provide up to two thirds of Moorhead's cost to develop the community portal. He stated that a motion was needed from the applicant's governing body authorizing application for the funds. He said that a budget adjustment for the remaining funds would come before this board once it is known if a grant is awarded.

Motion to Approve made by Pat Kovash and seconded by Violet Deilke

Approve Application for Funds from West Central Initiative's Community Planning Grant.

Motion Passed: For: 8; Against: 0; Abstain: 0; Absent: 3

10. [Economic Development Report](#)

Minutes: Derrick LaPoint provided a summary of May economic activities as found in packet materials.

11. Information / Update

- A Upcoming Public Hearings for Tax Incentives
 - i [Thrive Behavioral Network](#)
 - ii [Gavilon Fertilizer](#)

- B Building & Permit Valuation Report - Sign up for "Building and Housing" e-Notifications at:
<https://www.ci.moorhead.mn.us/about-the-city/news/sign-up-for-e-notification>

12. Adjourn

Minutes: Meeting adjourned at 12:52 p.m.

APPROVED BY:

ATTEST:



Michael Burns
Chair

Violet Deilke
Secretary

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Amy Thorpe, Economic Development Program Administrator