

**City of Moorhead
Park Advisory Board
Meeting Minutes
April 17, 2012
Hjemkomst Center, 202 1st Avenue North**

Pursuant to due call and notice thereof, a regular meeting of the Park Advisory Board was held in the Hjemkomst Center, 202 1st Avenue North, on April 17, 2012, at 4:00 PM.

Roll call of the members was made as follows:

Board Member:	Sharon Ferris	Present
Board Member:	Brad Leeser	Absent
Board Member:	Kay Litch	Present
Board Member:	Cassandra Lougheed	Present
Board Member:	Larry Seljevold	Present
Board Member:	Janeen Stenso	Absent
3rd Ward Council Member:	Brenda Elmer	Present
1st Ward Council Member Alternate:	Nancy Otto	Absent

1. Call To Order/Roll Call

2. Recognitions/Presentations/Introductions

3. Approve Meeting Minutes

a. [March 20, 2012](#)

Motion to approve March 20, 2012 PAB minutes made by Member Elmer and seconded by Member Lougheed

For: 5; Against: 0; Abstain: 0; Absent: 2

4. Citizens Addressing the Board

5. Agenda Amendments

6. [Website Update/Demonstration](#)

Heitkamp gave the PAB a demonstration of the City website. Included in the demonstration was where to locate information on programs, facilities, registration, "what's new" in the City, PAB/City Council meetings/agendas, and the Parks Procedural Handbook.

7. [Parks and Recreation Procedural Handbook Additions](#)

The following sections were updated in the Parks and Recreation Procedural Handbook:
1.1P – Street Closing Policy – This is a City wide policy that will be added to the Parks and Recreation Procedural Handbook due to the large volume of street closings, for special events, that affect the park system.

1.2C – Facility Reservations – A section was added that limited the size of signage that can be posted during facility rentals.

5.4H – Filming/Photography Production in City Parks – Due to the increased number of requests for filming in Moorhead Parks the procedure was documented and added to the Handbook.

8. Information/Update

[a. Village Green Sixth Park/Proposed Park Christian School](#)

Park Christian School (PCS) is interested in building a new facility in south Moorhead. The proposed facility would be next to the Village Green 6th park land. A land swap has been proposed for the existing Village Green 6th park land for land adjacent to the PCS site that is owned by Park Christian. The land swap will be equal acreage to what is existing park land, just a different configuration. The new proposed park land could be leased to the City until the land swap is finalized, allowing the installation of the play equipment as early as June 2012.

Motion to recommend approval to the City Council for a “land swap” with Park Christian School and City at Village Green East Park and to proceed with the installation of playground equipment on property made available to the City. Made by Member Loughheed and seconded by Member Ferris

For: 5; Against: 0; Abstain: 0; Absent: 2

[b. Matson Field-"Field of Dreams" Grandstand Financials](#)

[c. Indoor Arena Air Quality](#)

[d. 2012 Celtic Festival Summary](#)

[e. 2012 Ice Show Summary](#)

Adjourn

*Respectfully submitted by:
Karen Stremick*