



**City of Moorhead
City Council Meeting
Meeting Minutes
January 22, 2018 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on January 22, 2018, at 5:30 PM.

Roll call of the members was made as follows:

1st Ward Council Member:	Mari Dailey	Present
1st Ward Council Member:	Sara Watson Curry	Present
2nd Ward Council Member:	Melissa Fabian	Present
2nd Ward Council Member:	Heidi Durand	Present
Mayor:	Del Rae Williams	Present
3rd Ward Council Member:	Joel Paulsen	Present
3rd Ward Council Member:	Brenda Elmer	Present
4th Ward Council Member:	Steve Gehrtz	Present until 6:19 pm
4th Ward Council Member:	Chuck Hendrickson	Absent

City Council Meeting

1. [Call to Order and Roll Call](#)
2. [Pledge of Allegiance](#)
3. [Agenda Amendments](#)

Minutes: Item number 9b was removed from the agenda.

4. [Consent Agenda](#)

All items listed with an asterisk (*) are enacted by one motion.

Motion to Approve made by Melissa Fabian and seconded by Brenda Elmer

Motion to Approve the Consent Agenda

Motion Passed

For: 7; Absent: 1 - Chuck Hendrickson

Minutes: Council Member Watson Curry asked for clarification on item number 14 to ensure no modifications were being made to the pedestrian bridge.

5. Recognitions - Presentations
 - A. [Welcome, Moorhead-Sabin Junior Girl Scout Troop #30475! The 5th graders from Horizon Middle School West are joining us to work on their Inside Government Badge.](#)

Minutes: Mayor Williams welcomed Moorhead-Sabin Junior Girl Scout Troop.

B. [Mayor's State of the City Address Video](#)

Minutes: Mayor Williams provided the Mayor's State of the City Address video with brief comments.

6. Approve Minutes

A. [January 8, 2018 Council Meeting](#)

Motion to Approve made by Steve Gehrtz and seconded by Mari Dailey
Motion to Approve the January 8, 2018 Council Meeting

Motion Passed

For: 7; Absent: 1 - Chuck Hendrickson

7. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)

8. Mayor and Council Appointments

A. [*Resolution to Approve Mayor and Council Board/Commission Appointments
Resolution 2018-0122-A](#)

Public Hearings (5:45 p.m.)

9. [Feasibility Report and Public Hearing Regarding Phase 1 Improvements to the Moorhead Youth Hockey Association \(MYHA\) Facility](#)

Minutes: Public Hearing opened at 5:49 pm

Steve Moore, Public Works Director, provided a brief summary of the Phase 1 Improvements to the Moorhead Youth Hockey Association Facility.

Public Hearing closed at 5:52 pm

A. [Resolution Receiving and Approving Feasibility Report](#)

Motion to Approve made by Brenda Elmer and seconded by Melissa Fabian

Motion to Approve Resolution Receiving and Approving Feasibility Report

Motion Passed **Resolution 2018-0122-1**

For: 7; Absent: 1 - Chuck Hendrickson

B. [Resolution Ordering the Improvements and the Preparation of Plans and Specifications](#)

Minutes: Item number 9b was removed from the agenda.

10. [Public Hearing Regarding the Request of South Shore Landing LLC for Property Tax Exemption for a Project Located at 2725 40 St S](#)

Minutes: Public Hearing opened at 5:53 pm

Cindy Graffeo, Economic Development Director, provided a brief overview of the proposed property tax exemption.

Public Hearing closed at 5:55 pm

A. [Resolution to Approve Property Tax Exemption for South Shore Landing LLC \(2725 40 St S\)](#)

Motion to Approve made by Joel Paulsen and seconded by Mari Dailey

Motion to Approve Resolution to Approve Property Tax Exemption for South Shore Landing LLC (2725 40 St S)

Motion Passed **Resolution 2018-0122-2**

For: 7; Absent: 1 - Chuck Hendrickson

11. [Public Hearing Regarding the Request of MBA Investments LLC for Property Tax Exemption for Projects Located within the Urban Progress Zone](#)

Minutes: Public Hearing opened at 5:56 pm

Cindy Graffeo, Economic Development Director, provided a brief overview of the proposed property tax exemption.

Kevin Bartram, Owner/Developer, spoke in regards to the proposed project. Mr. Bartram asked City Council consider a single resolution approving both projects as one for historic tax credits.

Public Hearing closed at 6:13 pm

Motion to Approve made by Mari Dailey and seconded by Melissa Fabian

Motion to Approve Property Tax Exemption for MBA Investments for a Project Located within the Urban Progress Zone known as the Former Armory (904 Center Ave) and the Former Simon Warehouse (8 10 St N)

Motion Passed **Resolution 2018-0122-3**

For: 7; Absent: 1 - Chuck Hendrickson

A. [Resolution to Approve Property Tax Exemption for MBA Investments LLC for a Project Located within the Urban Progress Zone known as the Former Armory \(904 Center Ave\)](#)

B. [Resolution to Approve Property Tax Exemption for MBA Investments LLC for a Project Located within the Urban Progress Zone known as the Former Simon Warehouse \(8 10 St N\)](#)

Engineering Department

12. [*Consider Actions Relating to Ordinance 2018-01: An Ordinance to Amend Multiple Sections of the City Code - Sidewalks](#)

A. [*Second Reading](#)
Ordinance 2018-01

- B. [*Title and Summary](#)
Resolution 2018-0122-B
13. [*Receive Report, Order Plans & Specifications and Call for a Public Hearing for various 2018 Projects from the Pavement Management and Transportation Capital Improvement Plan](#)
- A. [*Resolution to Receive Report, Order Preparation of Plans & Specifications and Call for a Public Hearing for the making of street improvements on 15th Ave N from the Red River to 28th St N \(Eng. No. 18-A2-02A\)](#)
Resolution 2018-0122-C
- B. [*Resolution to Receive Report, Order Preparation of Plans & Specifications and Call for a Public Hearing for the making of street improvements on 28th St N from TH 10 to 15th Ave N \(Eng. No. 18-A2-02B\)](#)
Resolution 2018-0122-D
- C. [*Resolution to Receive Report, Order Preparation of Plans & Specifications and Call for a Public Hearing for the making of street improvements in the Village Estates, Sun Valley and Anderson's Addition Area \(Eng. No. 18-A2-01\)](#)
Resolution 2018-0122-E
- D. [*Resolution to Receive Report, Order Preparation of Plans & Specifications, and Call for a Public Hearing on the making of street improvements in the 22nd - 27th Ave S \(1100 to 1300 blocks\) Area \(Eng. No. 18-A2-01\)](#)
Resolution 2018-0122-F
- E. [*Resolution to Receive Report, Order Preparation of Plans & Specifications and Call for a Public Hearing for the making of street improvements on 6th Ave S from 11th St to 20th St S \(Eng. No. 18-A2-04\)](#)
Resolution 2018-0122-G
- F. [*Resolution to Receive Report, Order Preparation of Plans & Specifications and Call for a Public Hearing on the making of street improvements on 6th St S from 12th to 16th Ave S \(Eng. No. 18-A2-04\)](#)
Resolution 2018-0122-H
- G. [*Resolution to Receive Report, Order Preparation of Plans & Specifications and Call for a Public Hearing on the making of street improvements in the 2nd, 4th, 6th & 7th Ave N Area \(Eng. No. 18-A2-03\)](#)
Resolution 2018-0122-I
14. [*Approve Plans & Specifications and Authorize Advertisement for Bids for 15th Ave N Bridge Rehabilitation Project](#)
Resolution 2018-0122-J

Parks and Recreation Department

15. [*Resolution to Approve an Employment Contract with Jay Haug to Manage The Meadows Golf Course](#)
Resolution 2018-0122-K

Planning and Neighborhood Services Department

16. [*Resolution Approving the 2018 Transit Title VI Civil Rights Program and Authorizing Submission to the Federal Transit Administration](#)
Resolution 2018-0122-L

Moorhead Public Service

17. [*Resolution to Award Bid for 20th/21st Street 115kV Transmission Line Relocation Construction](#)
Resolution 2018-0122-M

Public Works Department

18. [*Resolution to approve the 2018 - 2020 Cass County Vector Control Mosquito Control Agreement](#)
Resolution 2018-0122-N
19. [*Resolution to Approve the 2018 - 2020 Aerial Spraying Mosquito Control Agreement](#)
Resolution 2018-0122-O

Administration

20. Approve Licenses - Permits
 - A. [*Resolution to Approve Sound Amplification Permit](#)
Resolution 2018-0122-P
 - B. [*Resolution to Approve Off-Site Gambling Permit to Moorhead Youth Hockey Association on April 29, 2018](#)
Resolution 2018-0122-Q
21. [*Resolution to Authorize Execution of LMCIT Liability Coverage Waiver Form \(Statutory Tort Liability Limits\)](#)
Resolution 2018-0122-R
22. [*Resolution to Approve Trollwood Performing Arts School 2018 Operating Budget](#)
Resolution 2018-0122-S
23. [*Resolution to Approve Memorandum of Understanding between the City of Moorhead and International Association of Firefighters \(IAFF\)](#)
Resolution 2018-0122-T

Other

24. [Mayor and Council Reports](#)

Minutes: Council Member Durand announced that Moorhead Pubic Service is looking at a water main replacement project on High 75 in July of 2018.

Council Member Watson Curry provided a brief Park Advisory Board update and Human Rights Commission update.

Council Member Elmer provided an update on the Center Avenue Open House.

Mayor Williams and Joel Paulson congratulated Moorhead Spuds on the great win!

Mayor Williams announced that the FM Coalition of Homeless asked that the City of Moorhead participate and she would look for further details.

Council Member Paulsen congratulated Mayor Williams on serving as the Chair for the Division Authority Board and provided a brief Diversion Authority Update. Council Member Paulsen also announced that the Planning Commission will be discussing parking lots at the next meeting.

Council Member Elmer MN Environmental Quality Board will be hosting the State Board lunch meeting in Moorhead on March 21, 2018.

25. [City Manager Reports - Updates](#)

26. Executive Session

A. [700 1st Ave N - Lease/Future Actions: Pursuant to Minn. Stat. § 13D.05, subd. 3, to discuss the proposed sale of Clay County Parcel No. 58.980.1701 also known as the former American Legion Building property.](#)

Motion to Approve made by Joel Paulsen and seconded by Brenda Elmer
Motion to Move Into Executive Session at 6:28 pm

Executive Session ended at 7:24 pm.

Meeting adjourned at 7:25 pm.

APPROVED BY:



Del Rae Williams
Mayor

ATTEST:



Michelle French
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Michelle French, City Clerk