

**City of Moorhead
City Council Meeting
Meeting Minutes
January 09, 2012 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on January 09, 2012, at 5:30 PM.

Roll call of the members was made as follows:

1st Ward Council Member:	Luther Stueland	Present
1st Ward Council Member:	Nancy Otto	Present
2nd Ward Council Member:	Heidi Durand	Present
2nd Ward Council Member:	Mark Altenburg	Present
3rd Ward Council Member:	Mike Hulett	Present
3rd Ward Council Member:	Brenda Elmer	Present
4th Ward Council Member:	Mark Hintermeyer	Present
4th Ward Council Member:	Steve Gehrtz	Present
Mayor:	Mark Voxland	Present

City Council Meeting

1. [Call to Order and Roll Call](#)

Minutes: Mayor Voxland called the meeting to order.

2. Presentation of Colors: Moorhead Fire Department Honor Guard

3. Pledge of Allegiance

4. Invocation: Pastor Jeff Seaver, Triumph Lutheran Brethren Church

5. Oath of Office: Honorable Michael Kirk

Minutes: Honorable Michael Kirk administered the Oath of Office for Council Members Nancy Otto, Heidi Durand, Mike Hulett, and Steve Gehrtz.

6. [Mayor's State of the City Address](#)

Minutes: Mayor Voxland provided the State of the City Address.

7. [Approve Minutes](#)

A. [December 12, 2011 \(City Council Meeting\)](#)

B. [December 19, 2011 \(Special City Council Meeting\)](#)

Motion to Approve made by Nancy Otto and seconded by Mark Altenburg
Approve Minutes of December 12, 2011 (City Council Meeting) and December 19, 2011 (Special City Council Meeting)
Motion Passed

For: 8

8. [Citizens Addressing the Council](#)

Minutes: No citizens addressed the Mayor and Council.

9. [Agenda Amendments](#)

Minutes: No agenda amendments were noted.

10. [Consent Agenda](#)

All items listed with an asterisk (*) are enacted by one motion.

Minutes: The following agenda items were removed:

- #15 – Resolution to Approve the Employment Agreements for PGA Golf Professionals
- #16 – Resolution Approving Pilot Program to Increase Evening MATBUS Service on Routes 7 & 8 for 2012
- #17 – Resolution to Approve the 2012-2016 Transit Development Plan (TDP) and Authorize Mayor to Sign Resolution of Adoption

Motion to Approve made by Brenda Elmer and seconded by Nancy Otto

Approve Consent Agenda

Motion Passed

For: 8

11. [Mayor and Council Appointments](#)

Motion to Approve made by Mike Hulett and seconded by Nancy Otto

Approve Mayor and Council Appointments

Motion Passed: Resolution #'s noted below

For: 8

- A. [Resolution to Approve Appointment to Economic Development Authority \(Mayor\)](#)
Resolution 2012-0109-1
- B. [Resolution to Approve Appointment to the Moorhead Library Board and Lake Agassiz Regional Library Board \(Mayor\)](#)
Resolution 2012-0109-2
- C. [Resolution to Approve Appointment to the Park Advisory Board \(Mayor\)](#)
Resolution 2012-0109-3
- D. [Resolution to Approve Appointment to the Police Civil Service Commission \(Mayor\)](#)
Resolution 2012-0109-4
- E. [Resolution to Approve Appointment to the Public Housing Agency Board \(Mayor\)](#)
Resolution 2012-0109-5

- F. [Resolution to Approve Appointment to Planning Commission \(Ward 1\)](#)
Resolution 2012-0109-6
 - G. [Resolution to Approve Appointment to the Moorhead Library Board and Lake Agassiz Regional Library Board \(Ward 2\)](#)
Resolution 2012-0109-7
 - H. [Resolution to Approve Appointment to the Park Advisory Board \(Ward 2\)](#)
Resolution 2012-0109-8
 - I. [Resolution to Approve Appointment to Planning Commission \(Ward 2\)](#)
Resolution 2012-0109-9
 - J. [Resolution to Approve Appointment to Planning Commission \(Ward 4\)](#)
Resolution 2012-0109-10
 - K. [Resolution to Approve Appointment to Moorhead Public Service Commission \(Ward 4\)](#)
Resolution 2012-0109-11
12. [Mayor and Council Reports](#)
- Minutes: No reports were provided by the Mayor and Council.
13. [Permanent Flood Protection Discussion/Update](#)
- Minutes: City staff clarified the following in response to Mayor and Council questions:
- Michael Redlinger, City Manager, announced the launch of the FM Diversion website at www.fmdiversion.com which will post meeting announcements, reports and other information.
 - The State of Minnesota is unable to provide financial commitment for the FM Diversion Project until the Environmental Impact Statement (EIS) is accepted and Congressional authorization of the project is achieved. Minnesota legislators have indicated their ongoing support for the project.

Community Services Department

14. [*Resolution to Approve 2012 Tax Increment Interfund Loan](#)
Resolution 2012-0109-A
15. [Resolution to Approve the Employment Agreements for PGA Golf Professionals](#)
- Motion to Approve made by Luther Stueland and seconded by Brenda Elmer
Resolution to Approve the Employment Agreements for PGA Golf Professionals
Motion Passed: **Resolution 2012-0109-12**
For: 8
- Minutes: City staff clarified the following in response to Mayor and Council questions:
- Eide Bailly will be conducting an audit of Moorhead golf operations. City staff will also be surveying other regional golf courses. This

report will be provided to the Mayor and Council for future consideration of golf course arrangements.

- The proposed employment agreements are for one year and no substantive changes have been made in comparison to agreements made in previous years.

The Mayor and Council Members stated the following:

- It was requested that terms of the contract related to food and beverage sales be evaluated as part of the golf course review.

16. [Resolution Approving Pilot Program to Increase Evening MATBUS Service on Routes 7 & 8 for 2012](#)

Minutes: City staff clarified the following in response to Mayor and Council questions:

- A variety of data will be collected on the pilot program.
- Grant funding allocated for transit services is based on population size and is not competitive. A portion of unused grant funds will be carried over into 2013.

Motion to Approve made by Mark Altenburg and seconded by Nancy Otto
Resolution Approving Pilot Program to Increase Evening MATBUS Service on Routes 7 & 8 for 2012

Motion Passed: **Resolution 2012-0109-13**
For: 7; Against: 1 - Luther Stueland

17. [Resolution to Approve the 2012-2016 Transit Development Plan \(TDP\) and Authorize Mayor to Sign Resolution of Adoption](#)

Minutes: It was noted that the Transit Development Plan is intended to provide a menu of options which may be incorporated as tools in the future. Approval of the resolution does not commit the City to any specific strategy.

Motion to Approve made by Mark Altenburg and seconded by Brenda Elmer
Resolution to Approve the 2012-2016 Transit Development Plan (TDP) and Authorize Mayor to Sign Resolution of Adoption

Motion Passed: **Resolution 2012-0109-14**
For: 7; Against: 1 - Luther Stueland

Engineering - Wastewater Treatment

18. [*Resolution to Approve Change Order #2 for the River's Edge Subdivision Flood Mitigation Project. Eng. No. 11-13-3](#)
Resolution 2012-0109-B

19. [*Resolution to Approve 2011 Budget Adjustment - GIS Equipment and Software](#)
Resolution 2012-0109-C

Fire Department

20. [*Resolution Accepting Donations Designated for Fire Education Fund](#)
Resolution 2012-0109-D

Administration

21. [Resolution to Approve 2012 Annual Meeting Business Items](#)

Motion to Approve made by Mark Altenburg and seconded by Brenda Elmer

Resolution to Approve 2012 Annual Meeting Business Items

Motion Passed: **Resolution 2012-0109-15**

For: 8

22. [*Resolution to Authorize Execution of LMCIT Liability Coverage Waiver Form \(Statutory Tort Liability Limits\)](#)
Resolution 2012-0109-E

23. [*Resolution to Waive Bonding Requirements and Authorize Issuance of Replacement Check](#)
Resolution 2012-0109-F

24. [*Resolution to Authorize Payment to Andrea and Mark Ryan](#)
Resolution 2012-0109-G

25. *Approve Licenses - Permits

- A. [*Resolution to Approve Licenses – Permits](#)
Resolution 2012-0109-H

26. [City Manager Reports - Updates](#)

- A. Discuss 2012 City Council Retreat Format, Goals, & Objectives

Minutes: Michael Redlinger, City Manager, provided a proposed outline for the 2012 City Council Retreat format, goals, and objectives. It is recommended that this be one of three mini-retreats intended to discuss governance topics, Council-Manager-staff relationships, and strategic planning.

The Mayor and Council requested the following:

- Future retreats are conducted on weeknights.
- Long-range planning efforts engage public participation.
- That time is set aside to hear directly from newly appointed Council Members on observations they made during their election campaigns.
- An ice breaker activity is conducted.
- Members of the Executive Leadership Team (ELT) participate in the retreat on Friday evening.

The Mayor and City Council will determine whether they would like to utilize a facilitator related to future strategic planning discussions at a later date.

B. [Fire Chief Selection Process Update](#)

Minutes: Michael Redlinger, City Manager, reported that the position for Moorhead Fire Chief was posted internally and applications will be due by mid-January. The City Manager's appointment of the Fire Chief must be approved by the City Council.

The Mayor and City Council indicated interest in having members of the City Council serve on a review committee to meet with eligible candidates.

27. Executive Session

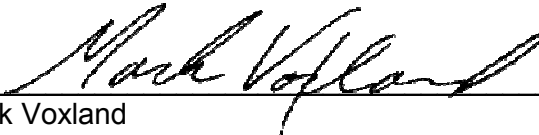
Minutes: No executive session was held.

28. [New Business](#)

Minutes: It was reported that the City has received a Petition for Referendum of Ordinance 2011-11, an ordinance related to drug paraphernalia. The City will review the petition for sufficiency as outlined in the City Charter and provide a report of its finding to the City Council within 30 days of petition receipt.

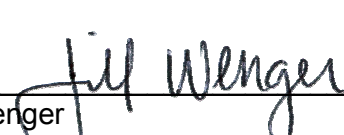
Meeting adjourned at 7:07 p.m.

APPROVED BY:



Mark Voxland
Mayor

ATTEST:



Jill Wenger
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Jill Wenger, City Clerk