

**City of Moorhead
City Council Meeting
Meeting Minutes
July 22, 2013 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on July 22, 2013, at 5:30 PM.

Roll call of the members was made as follows:

1st Ward Council Member:	Luther Stueland	Absent
1st Ward Council Member:	Nancy Otto	Present
2nd Ward Council Member:	Heidi Durand	Present
2nd Ward Council Member:	Mark Altenburg	Present
Mayor:	Mark Voxland	Present
3rd Ward Council Member:	Mike Hulett	Present
3rd Ward Council Member:	Brenda Elmer	Present
4th Ward Council Member:	Mark Hintermeyer	Present
4th Ward Council Member:	Steve Gehrtz	Absent

City Council Meeting

1. [Call to Order and Roll Call](#)
2. [Pledge of Allegiance](#)
3. [Approve Minutes](#)

Motion to Approve made by Nancy Otto and seconded by Brenda Elmer
Motion to Approve Minutes from July 8, 2013 and July 15, 2013.

Motion Passed

For: 6; Absent: 2 - Luther Stueland, Steve Gehrtz

- A. [July 8, 2013 Minutes](#)
- B. [July 15, 2013 Minutes](#)
4. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)

Minutes: No citizens addressed the Council.

5. [Agenda Amendments](#)

Motion to Approve made by Mike Hulett and seconded by Mark Altenburg
Motion to Approve Agenda Amendments

Motion Passed

For: 6; Absent: 2 - Luther Stueland, Steve Gehrtz

Minutes: Council Member Hulett suggested moving the Organizational Topics Presentation/Discussion just after item 8.

6. [Consent Agenda](#)

All items listed with an asterisk (*) are enacted by one motion.

Motion to Approve made by Brenda Elmer and seconded by Nancy Otto
Motion to Approve Consent Agenda as Amended

Motion Passed

For: 6; Absent: 2 - Luther Stueland, Steve Gehrtz

Minutes: Item number 12 was removed from the Consent Agenda.

7. [Mayor and Council Appointments](#)

Minutes: No appointments at this time.

Public Hearings (5:45 p.m.)

8. [Public Hearing to Consider Adoption of Special Assessments for Public Improvement Projects](#)

Minutes: Public Hearing Opened at 6:20 pm.

Scott Hutchins, Deputy City Manager, gave a brief overview of the assessment hearing and recommended removing two properties off the special assessment resolution.

Tom Trowbridge, Assistant City Engineer, explained a slight modification to the assessment resolution.

Brenda Rapske, resident, inquired about her street assessment.

Bruce Bekkerus, A-1 Automotive, inquired about the SE Main Ave. ramp assessment.

Public Hearing Closed at 6:34 pm.

Motion to Approve made by Mark Hintermeyer and seconded by Mark Altenburg
Motion to Approve to Correct the Text to Reflect the Correct Assessment Properties.

Motion Passed

For: 6; Absent: 2 - Luther Stueland, Steve Gehrtz

Motion to Approve made by Mark Altenburg and seconded by Nancy Otto
Motion to Approve Public Hearing to Consider Adoption of Special Assessments for Public Improvement Projects as Amended

Motion Passed **Resolution 2013-00722-1**

For: 6; Absent: 2 - Luther Stueland, Steve Gehrtz

Community Services Department

9. [*Consider Actions Relating to Ordinance 2013-11](#)
 - A. [*Second Reading of Ordinance 2013-11](#)
 - B. [*Title and Summary of Ordinance 2013-11](#)
Resolution 2013-0722-A

10. [First Reading of Ordinance 2013-12: An Ordinance to Amend and Reenact Section 5-2-7: Parking Regulations Other than During a Declared Snow Emergency of the Moorhead Municipal Code \(Residential Parking Permit System within 3-hour Parking Districts\)](#)

Minutes: Scott Hutchins, Deputy City Manager, provided a brief summary of the parking ordinance.

David Ebinger, Police Chief, explained the enforcement side of the proposed ordinance.

Motion to Approve made by Nancy Otto and seconded by Mark Altenburg
Motion to Amend 5-2-7-3 A 4 possession or use of "stolen", duplicated or unofficially fabricated permits is a violation of this section.

Motion Passed
For: 6; Absent: 2 - Luther Stueland, Steve Gehrtz

Motion to Approve made by Nancy Otto and seconded by Mark Altenburg
Motion to Approve First Reading of Ordinance 2013-12: An Ordinance to Amend and Reenact Section 5-2-7: Parking Regulations Other than During a Declared Snow Emergency of the Moorhead Municipal Code (Residential Parking Permit System within 3-hour Parking Districts) as Amended

Motion Passed
For: 6; Absent: 2 - Luther Stueland, Steve Gehrtz

 - A. [Authorize Residential Parking Permit System and Budget Adjustment](#)
Resolution 2013-0722-2

11. [*Resolution to Approve Selection of an ATM Vendor for Park System Facilities](#)
Resolution 2013-0722-B

12. [Resolution to Approve Budget Adjustment for Metro Youth / RSVP - Youth Scholarships](#)

Motion to Approve made by Mark Altenburg and seconded by Brenda Elmer
Motion to Approve Resolution to Approve Budget Adjustment for Metro Youth / RSVP - Youth Scholarships

Motion Passed **Resolution 2013-0722-3**
For: 6; Absent: 2 - Luther Stueland, Steve Gehrtz

Minutes: Scott Hutchins, Deputy City Manager, and Holly Heitkamp, Recreation Division Manager, provided a brief history on this program and funding opportunities.

13. [*Approve Monument Sign for Village Green Public Golf Course](#)
Resolution 2013-0722-C

14. [*Resolution to Approve Minor Subdivision - Parcel 58.162.0040](#)
Resolution 2013-0722-D
15. [*Resolution to Approve Grant Agreement with MnDOT for Maintenance and Operations Expenses - Moorhead Municipal Airport](#)
Resolution 2013-0722-E
16. [*Resolution to Approve Change Order #1: Moorhead Municipal Airport - Pavement Rehabilitation and Tie Down Replacement Project](#)
Resolution 2013-0722-F

Engineering - Wastewater Treatment

17. [*Resolution to Adopt Sanitary Lift Station Asset Management Plan, Approve Engineering Services Agreements, and Approve Budget Adjustment for Project Design](#)
Resolution 2013-0722-G

Fire Department

18. [*Resolution to Approve Budget Adjustment for TEEEX Training at Camp Ripley](#)
Resolution 2013-0722-H

Operations Department

19. [*Consider Renewing Green View Contract](#)
Resolution 2013-0722-I
20. [*Consider Entering Into One Year Lease for Two Wheel Loaders](#)
Resolution 2013-0722-J

Administration

21. [*Resolution to Approve Budget Adjustment for Credit Card Readers](#)
Resolution 2013-0722-K
22. [*Resolution to Approve Budget Adjustment for Microsoft Maintenance Agreement](#)
Resolution 2013-0722-L
23. [*First Reading of Ordinance No. 2013-13: An Ordinance to Amend and Reenact Section 2-2B-7 of the Moorhead Municipal Code Relating to Application for Raffle License](#)
24. [*First Reading of Ordinance 2013-14: An Ordinance to Amend and Reenact Article A of Chapter 6 of Title 2 of the Moorhead Municipal Code Relating to Taxicabs/Limousines](#)
25. [Organizational Topics Presentation/Discussion](#)

Motion to Approve made by Mark Hintermeyer and seconded by Nancy Otto
Motion to Amend 1-6-1 B to Strike Assistant City Manager and insert Deputy City Manager.

Motion Passed
For: 6; Absent: 2 - Luther Stueland, Steve Gehrtz

Motion to Approve made by Nancy Otto and seconded by Brenda Elmer
Motion to Amend 1-6-1 A to Strike Civic Services and Replace with Planning and Neighborhood Services and Strike Department of Recreation and Culture and Replace

with Department of Parks and Recreation; 1-6-1 C Strike Civic Services and Replace with Planning and Neighborhood Services; and 1-6-1 H Strike Recreation and Culture and Replace with Parks and Recreation.

Motion Passed

For: 6; Absent: 2 - Luther Stueland, Steve Gehrtz

Motion to Approve made by Mike Hulett and seconded by Mark Altenburg

Motion to Approve First Reading of Ordinance 2013-15: An Ordinance to Amend and Reenact Section 1-6-1 of the Moorhead Municipal Code Relating to City Departments and Other Officers

Motion Passed

For: 6; Absent: 2 - Luther Stueland, Steve Gehrtz

Minutes: Jill Wenger, Human Resources Director, gave a brief update on previous discussions.

26. [Mayor and Council Reports](#)

Minutes: Council Member Hulett provided report on the Bikeable Community Workshop and the Joint Committee for the Bluestem Center for the Arts.

Council Member Elmer provided a report on the EDA meeting.

Council Member Otto provided an update on the Diversion Authority meeting.

27. City Manager Reports - Updates

28. [Executive Session](#)

Motion to Approve made by Brenda Elmer and seconded by Mark Altenburg

Motion to Enter into Executive Session at 7:24 pm

Motion Passed

For: 6; Absent: 2 - Luther Stueland, Steve Gehrtz

A. [Consider Settlement and Release Agreement](#)

Motion to Approve made by Mike Hulett and seconded by Nancy Otto

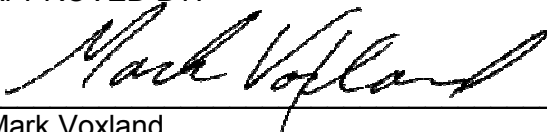
Motion to Approve Consider Settlement and Release Agreement

Motion Passed **Resolution 2013-0722-4**

For: 6; Absent: 2 - Luther Stueland, Steve Gehrtz

Meeting Adjourned 7:38

APPROVED BY:



Mark Voxland
Mayor

ATTEST:



Michelle French
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

*Respectfully submitted by:
Michelle French, City Clerk*