



City of Moorhead Economic Development Authority

Meeting Minutes July 01, 2019 at 11:45 AM 1st Floor, Council Chambers, Moorhead City Hall

Pursuant to due call and notice thereof, a regular meeting of the Economic Development Authority was held in the 1st Floor, Council Chambers, Moorhead City Hall, on July 01, 2019, at 11:45 AM.

Roll call of the members was made as follows:

Board Member:	Nate Anderson	Present
Board Member:	Michael Burns	Present
Board Member:	Alexandre Cyusa	Absent
Board Member:	Violet Deilke	Present
Council Member Alt:	Chuck Hendrickson for Durand	Present
Board Member:	Zachary Heuring	Present
Board Member:	Pat Kovash	Present
Board Member:	John Rogalla	Absent
Board Member:	Jeff Schaumann	Absent
Board Member:	Roberta Solien	Absent
Council Member:	Deb White	Present

Others Present:

Derrick LaPoint, DMI / Economic Development
John Shockley, City Attorney
Amy Thorpe, Economic Development Program Administrator
Chris Volkers, City Manager / Acting Economic Development Director

1. [Call meeting to Order / Roll Call](#)

2. Agenda Amendments

Minutes: LaPoint stated that Item 9 had been updated and was reflected in the printed packet as well as the online packet.

3. Approve Minutes

A [June 3, 2019](#)

Motion to Approve made by Deb White and seconded by Pat Kovash

Motion Passed: For: 7; Against: 0; Abstain: 0; Absent: 4

4. Citizens Addressing the Board

Minutes: None

5. [Commissioners' Reports](#)

Minutes: Kovash provided updates to July 4 Fireworks Celebration and Bridge Bash.

6. [Renaissance Zone Review - Lachowitz Investments LLC](#)

Minutes: LaPoint provided background for the project which is detailed in packet materials. Mike Dawson, Chris Hawley Architecture, was present representing the project on behalf of his client, Matt Lachowitz. Commissioners had questions regarding capital versus equipment cost. LaPoint stated that staff can request receipts for project costs once complete. He also stated that Matt's Automotive is operating out of a smaller building located on Center Ave. and that property would likely become their corporate office once the project is complete. It was reported that Lachowitz also recently acquired Todd's Alignment business located in south Moorhead.

Motion to Recommend Approve made by Nate Anderson and seconded by Violet Deilke
Recommend to City Council Approval of Renaissance Zone Property Tax Exemption to Lachowitz Investments LLC

Motion Passed: For: 7; Against: 0; Abstain: 0; Absent: 4

7. [Consider Changes to Moorhead's Façade Loan Program](#)

Minutes: LaPoint provided background of the program and proposed changes to the program. Changes included:

- Change the name to Storefront Rehab Program
- Simplify application and approval process
- Loans from \$5,000 to \$25,000 per storefront
- Requires 50% matching funds
- 0% interest deferred loan, forgivable after 5 years
- City Council could chose to deviate from the Renaissance Zone boundary
- Cap of \$200,000 for the start of the program

Commissioners had detailed discussion.

Motion to Recommend Approval made by Chuck Hendrickson and seconded by Deb White
Recommend to City Council Approval of Changes to Moorhead's Façade Loan Program, including changing the name to Storefront Rehab Program.

Motion Passed: For: 7; Against: 0; Abstain: 0; Absent: 4

8. [Resolution to Accept WCI Community Planning Grant and Budget Adjustment](#)

Motion to Approve made by Pat Kovash and seconded by Deb White
Approve Resolution to Accept WCI Community Planning Grant and Budget Adjustment

Motion Passed: For: 7; Against: 0; Abstain: 0; Absent: 4

9. [Motion of Support for Submission of MN DEED Business Development Competitive Grant Proposal by MSUM](#)

Minutes: LaPoint provided background for the submission of DEED grant. He stated that the City would be in a support role. MSUM, in partnership with Emerging Prairie, would be the lead applicant and grant and program administrators.

Motion to Approve made by Violet Deilke and seconded by Deb White
Approve Motion of Support for Submission of MN DEED Business Development Competitive Grant Proposal by MSUM

Motion Passed: For: 7; Against: 0; Abstain: 0; Absent: 4

10. Economic Development Report

Minutes: LaPoint summarized economic development activities which has occurred since the last meeting.

11. Information / Update

A Building & Permit Valuation Report - Sign up for "Building and Housing" e-Notifications at:
<https://www.ci.moorhead.mn.us/about-the-city/news/sign-up-for-e-notification>

12. Adjourn

Minutes: Meeting adjourned at 12:49 p.m.

APPROVED BY:

ATTEST:



Michael Burns
Chair

Violet Deilke
Secretary

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Amy Thorpe, Economic Development Program Administrator