



**CITY OF MOORHEAD
PLANNING COMMISSION / BOARD OF ADJUSTMENTS
MEETING MINUTES
JANUARY 02, 2019 AT 5:00 PM
1ST FLOOR COUNCIL CHAMBERS, MOORHEAD CITY HALL**

Pursuant to due call and notice thereof, a regular meeting of the Planning Commission was held in the 1st Floor Council Chambers, Moorhead City Hall, on January 02, 2019, at 5:00 PM.

Roll call of the members was made as follows:

3rd Ward Council Member:	Joel Paulsen	Present
Board Member:	Paul Krabbenhoft	Present
Board Member:	Roger Buscher	Absent
Board Member:	Ben Hammer	Present
Board Member:	Jim Haney	Present
Board Member:	Matt Leiseth	Present
Board Member:	Nicole Mattson	Present

I. [Roll Call](#)

II. [Agenda Amendments](#)

Minutes: No amendments to the agenda.

Motion to Approve the Agenda made by Matt Leiseth and seconded by Jim Haney

Motion to Approve Agenda

Motion Passed: For: 6; Against: 0; Abstain: 0; Absent: 1

III. [Approval of Minutes](#)

1. [December 5, 2018](#)

Motion made to Approve made by Nicole Mattson and seconded by Jim Haney

Motion Passed: For: 6; Against: 0; Abstain: 0; Absent: 1

IV. Citizens To Be Heard

V. Public Hearing -- Board of Adjustments

VI. [Public Hearing -- Planning Commission](#)

1. [Request of the City of Moorhead to Rezone Property within MCCARA Industrial Park](#)

Motion made to Open Public Hearing made by Joel Paulsen and seconded by Ben Hammer

Motion Passed: For: 6; Against: 0; Abstain: 0; Absent: 1

Minutes: Staff briefed the commission on the request and that this is a housekeeping item.

Staff recommends approval of request.

Motion made to Close Public Hearing made by Matt Leiseth and seconded by Ben Hammer

Motion Passed: For: 6; Against: 0; Abstain: 0; Absent: 1

Motion made to Approve made by Ben Hammer and seconded by Matt Leiseth
Motion to Recommend Approval of Request to Rezone Property within MCCARA Industrial Park

Motion Passed: For: 6; Against: 0; Abstain: 0; Absent: 1

VII. Other Business

1. [Annual Meeting](#)

Minutes: One member of the commission, Roger Buscher, is at end of his term.

A. [2018 Annual Report](#)

B. [2019 Election of Officers](#)

Motion made to designate:

1. **Nicole Mattson as Chair and FM Metro COG Policy Board Representative, nominated by Jim Haney and seconded by Ben Hammer, and**
2. **Matt Leiseth as Vice Chair, nominated by Jim Haney and seconded by Nicole Mattson, and**

Motion Passed: For: 6; Against: 0; Abstain: 0; Absent: 1

C. [By-Law Review & Update](#)

Motion made to Approve made by Nicole Mattson and seconded by Jim Haney
Motion to Approve By-Laws.

Motion Passed: For: 6; Against: 0; Abstain: 0; Absent: 1

VIII. Reports / Information

IX. Adjournment

The proceedings of this meeting are digitally recorded and are available for public review.

APPROVED BY:

ATTEST:



Nicole Mattson
Chair

Robin Huston
City Planner

Respectfully submitted by:
Mary Schmitt, Planning and Neighborhood Services