



## City of Moorhead Economic Development Authority

Meeting Agenda  
April 24, 2017 at 11:45 AM  
1st Floor, Council Chambers, Moorhead City Hall

Pursuant to due call and notice thereof, a regular meeting of the Economic Development Authority was held in the 1st Floor, Council Chambers, Moorhead City Hall, on April 24, 2017, at 11:45 AM.

### Roll call of the members was made as follows:

Board Member:	Bob Buth	Present
Board Member:	Bruce Bekkerus	Present
Board Member:	Kathy Cochran	Present
Board Member:	Violet Deilke	Present
Board Member:	Charley Johnson	Present
Board Member:	Pat Kovash	Present
Board Member:	John Rogalla	Present
Board Member:	Marsha Weber	Present
Council Member:	Chuck Hendrickson	Present
Council Member:	Mari Dailey	Absent
Board Member:	Vacant Position	Vacancy

### Also Present:

Cindy Graffeo, EDA Executive Director  
Jim Stewart, Arnston Stewart Wegner PC  
Amy Thorpe, Economic Development Program Administrator  
Jill Wenger, Human Resources Director

### 1. Call meeting to Order / Roll Call

### 2. Agenda Amendments

Minutes: None

### 3. **Approve Minutes**

A March 27, 2017

**Motion to Approve made by Charley Johnson and seconded by Violet Deilke**

*Motion Passed: For: 9; Against: 0; Abstain: 0; Absent: 2*

### 4. Citizens Addressing the Board

Minutes: None

### 5. Commissioners' Reports

Minutes: MBA - The MBA will host a water station at Mile 10 in Viking Ship Park for the Fargo Marathon on May 20. Signup to volunteer online at the MBA website. Annual meeting was well attended and the speaker, Steve Scheel, delivered a memorable speech.

**6. [Director's Report](#)**

Minutes: Graffeo summarized April activities as found in packet materials.

**7. [Public Hearing - Solutions Revenue Bond](#)**

**Motion to Open Public Hearing made by Pat Kovash and seconded by Marsha Weber**

*Motion Passed: For: 9; Against: 0; Abstain: 0; Absent: 2*

Minutes: Graffeo provide background of the project and request as found in packet materials. Jim Stewart, attorney at law, was present to answer questions.

**Motion to Close Public Hearing made by Pat Kovash and seconded by Marsha Weber**

*Motion Passed: For: 9; Against: 0; Abstain: 0; Absent: 2*

**Motion to Approve made by Pat Kovash and seconded by Marsha Weber**

Resolution to Approve Revenue Bond for Solutions Revenue Bond contingent upon final review and approval by the City Attorney.

**8. [Park View Terrace Estoppel Certificate](#)**

**Motion to Approve made by Marsha Weber and seconded by Bruce Bekkerus**

Approve Park View Terrace Estoppel Certificate contingent upon final review and approval of the City Attorney.

*Motion Passed: For: 9; Against: 0; Abstain: 0; Absent: 2*

**9. [Clarification of Employee Performance Review Protocol - Jill Wenger, HR Director](#)**

Minutes: Jill Wenger, Human Resources Director, provided an overview. Commissioners had detailed discussion and directed Wenger to bring a new draft to the next meeting for review.

**10. [Election of Officer - Chair](#)**

Minutes: Commissioners nominated Charley Johnson for the office of Chair leaving his current office, Secretary, open. Commissioners nominated Marsha Weber for the office of Secretary.

**Motion to Approve made by Marsha Weber and seconded by Bruce Bekkerus**

Motion to Appoint Charley Johnson to the office of Chair

*Motion Passed: For: 9; Against: 0; Abstain: 0; Absent: 2*

**Motion to Approve made by Bob Buth and seconded by Bruce Bekkerus**

Motion to Appoint Marsha Weber to the office of Secretary

*Motion Passed: For: 9; Against: 0; Abstain: 0; Absent: 2*

**11. [Resolution to Appoint Member to the MCCARA Development Control Board](#)**

Minutes: Commissioners nominated Bruce Bekkerus to serve on the MCCARA Development Control Board.

**Motion to Approve made by Pat Kovash and seconded by Bob Buth**

Motion to Appoint Bruce Bekkerus to the MCCARA Development Control Board

*Motion Passed: For: 9; Against: 0; Abstain: 0; Absent: 2*

**12. Information / Update**

A [GFMEDC Activity Report - March](#)

**13. Adjourn**

Minutes: Meeting adjourned at 12:16 p.m.

APPROVED BY:

ATTEST:



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Charley Johnson  
Chair

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Marsha Weber  
Secretary

The proceedings of this meeting are digitally recorded and are available for public review.

*Respectfully submitted by:*  
*Amy Thorpe, Economic Development Program Administrator*