



**Advisory Budget Work Group Agenda
April 18, 2017 - 8:30 AM
City Hall Boardroom**

Advisory Budget Work Group

1. Citywide Budget Summary _____
2. General Fund Detail _____
3. Next Steps _____
4. Future Meeting Schedule _____
 - A. Tuesday, April 25 _____
 - B. Tuesday, May 16 _____
 - C. Tuesday, June 20 _____
 - D. Tuesday, July 25 _____
 - E. Tuesday, August 15 _____

Upon request, accommodations for individuals with disabilities, language barriers, or other needs to allow participation in City Council meetings will be provided. To arrange assistance, call the City Clerk's office at 218.299.5166 (voice) or 711 (TDD/TTY).

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2017 BUDGETED REVENUE - ALL FUNDS FUNDING SOURCES AND FUND DISTRIBUTION

TAXES \$12,816,387 15.88%	INTERGOV'TL REVENUE \$6,117,965 7.57%	INTEREST \$113,948 0.14%	SPECIAL ASSESSMENTS \$6,956,602 8.61%	FINES & FORFEITS \$475,600 0.59%	INTERFUND TRANSFERS \$13,320,848 16.49%	RESERVES \$4,644,479 5.75%
LGA \$7,136,188 8.83%	CHARGES FOR SERVICES \$24,474,202 30.30%	LICENSES & PERMITS \$658,345 0.82%	TAX INCREMENTS \$1,083,456 1.34%	FRANCHISE FEES \$1,000,000 1.24%	OTHER REVENUE \$1,980,011 2.45%	

TOTAL SOURCES
\$80,778,031

INTERNAL SERVICE FUNDS

Intergov'tl	830
Chgs/Serv	4,827,942
Interest	500
Other	30,824
Reserves	146,883
Total	\$ 5,006,979

ENTERPRISE FUNDS

Intergov'tl	979,192
Chgs/Serv	18,053,575
Spec Assmts	293,887
Interest	53,611
Lic/Permits	4,500
Interfund Tfr	1,157,750
Other	761,505
Reserves	879,007
Total	\$ 22,183,027

SPECIAL REVENUE FUNDS

Taxes	4,239,814
Intergov'tl	3,334,636
Chgs/Serv	772,385
Interest	5,149
Fines/Forf	11,000
Interfund Tfr	647,790
Other	534,491
Reserves	409,767
Total	\$ 9,955,032

GENERAL FUND

Taxes	3,392,419
LGA	7,136,188
Intergov'tl	1,375,842
Franchise Fees	1,000,000
Chgs/Serv	820,300
Interest	54,688
Lic/Permits	653,845
Fines/Forf	464,600
Interfund Tfr	8,126,750
Other	215,250
Total	\$ 23,239,882

DEBT SERVICE

Taxes	5,184,154
Intergov'tl	364,965
Increments	1,083,456
Spec Assmts	6,662,715
Interfund Tfr	1,319,558
Other	437,941
Reserves	3,208,822
Total	\$ 18,261,611

CAPITAL PROJECTS

Interfund Tfr	2,069,000
Intergov'tl	62,500
Total	\$ 2,131,500

Computer	1,272,979
Radio	314,907
Mtce Shop	1,559,593
Vehicle	1,712,617
Reserves	146,883
Total	\$ 5,006,979

Storm Water	2,706,271
Wastewater	8,119,407
Sanitation	4,350,790
Golf Course	1,911,435
Sports Center	568,950
Forestry	847,540
Animal Control	112,100
ROW Mtce	336,595
Mosquitos	240,200
Airport	1,330,732
Street Light Utility	780,000
Reserves	879,007
Total	\$ 22,183,027

CDBG	398,615
Library	879,917
Rental Regis	225,585
Park Fund	3,143,901
HHIC	503,346
Transit	3,805,937
Econ Dev	194,964
EDA	393,000
Reserves	409,767
Total	\$ 9,955,032

Police	9,643,554
Fire	4,246,374
Streets	2,269,271
Mtce/Gen Bldg	590,869
Administration	775,602
Acctg/Psnl	1,297,994
Engineering	2,117,546
CD/Assessing	840,127
Plng/Codes	789,985
Prog/Serv	73,560
Legal	514,000
Self Ins	38,000
Reserves	43,000
Total	\$ 23,239,882

MYHA Arena	74,765
Debt Service	102,000
Tax Increment	1,083,456
Spec Assmt	13,792,568
Reserves	3,208,822
Total	\$ 18,261,611

Capital Impr	2,069,000
Permanent Impr	62,500
Total	\$ 2,131,500

Agenda Item #1.

-1-

2017 BUDGETED USES - ALL FUNDS CATEGORY AND FUND DISTRIBUTION

WAGES & BENEFITS	SUPPLIES	DEBT SERVICE	CAPITAL OUTLAY	OTHER	INTERFUND TRANSFERS	RESERVES
\$24,631,867 30.49%	\$4,201,558 5.20%	\$18,291,333 22.64%	\$4,865,033 6.02%	\$21,432,533 26.53%	\$4,244,848 5.25%	\$3,110,859 3.85%



INTERNAL SERVICE FUNDS

Wages	847,913
Supplies	1,390,505
Other	450,946
Capital	2,155,000
Reserves	162,615
Total	\$ 5,006,979

Computer	1,272,979
Radio	152,292
Mtce Shop	1,559,593
Vehicle	1,859,500
Reserves	162,615
Total	\$ 5,006,979

ENTERPRISE FUNDS

Wages	5,194,570
Supplies	1,454,793
Other	9,593,640
Debt	2,732,932
Capital	827,800
Transfers	2,021,558
Reserves	357,734
Total	\$ 22,183,027

Storm Water	3,132,736
Wastewater	8,296,381
Sanitation	4,389,660
Golf Course	1,602,176
Sports Center	772,982
Forestry	876,107
Aminal Control	116,199
ROW Mtce	328,198
Mosquitos	224,612
Airport	1,329,700
Street Light Utility	756,542
Reserves	357,734
Total	\$ 22,183,027

SPECIAL REVENUE FUNDS

Wages	2,405,892
Supplies	259,756
Other	5,145,311
Capital	1,053,833
Transfers	1,070,240
Reserves	20,000
Total	\$ 9,955,032

CDBG	398,615
Library	879,917
Rental Registration	368,102
Park Fund	3,143,901
HHIC	483,346
Transit	3,805,937
EDA	855,214
Reserves	20,000
Total	\$ 9,955,032

GENERAL FUND

Wages	16,183,492
Supplies	998,954
Other	6,014,436
Reserves	43,000
Total	\$ 23,239,882

Police	9,643,554
Fire	4,246,374
Streets	2,269,271
Mtce/Gen Bldg	590,869
Administration	775,602
Acctg/Psnl	1,297,994
Engineering	2,117,546
CD/Assessing	840,127
Plng/Codes	789,985
Prog/Serv	73,560
Legal	514,000
Self Ins	38,000
Reserves	43,000
Total	\$ 23,239,882

DEBT SERVICE

Debt	15,558,401
Other	25,700
Transfers	150,000
Reserves	2,527,510
Total	\$ 18,261,611

Mun Impr	3,500
MYHA Arena	74,765
Debt Service	102,057
Tax Increment	991,092
Spec Assmt	14,562,687
Reserves	2,527,510
Total	\$ 18,261,611

CAPITAL PROJECTS

Supplies	97,550
Capital	828,400
Other	202,500
Transfers	1,003,050
Total	\$ 2,131,500

Capital Impr	2,069,000
Permanent Impr	62,500
Total	\$ 2,131,500

General Fund

General Fund Revenues and Other Financing Sources

	2015 Actual	2016 Budget	2016 Actual	2017 Budget
Taxes				
Property Taxes	1,112,610	2,288,457	2,287,908	3,392,419
Franchise Fees	1,013,045	1,000,000	922,395	1,000,000
	<u>2,125,655</u>	<u>3,288,457</u>	<u>3,210,303</u>	<u>4,392,419</u>
Licenses & Permits	<u>803,312</u>	<u>650,045</u>	<u>1,173,828</u>	<u>653,845</u>
Intergovernmental Revenue				
Federal Grants & Aid	37,723	34,000	35,841	34,000
State - Local Government Aid	7,114,504	7,128,746	7,128,746	7,136,188
State - Other Grants & Aid	1,274,860	822,019	1,297,926	1,085,092
County Grants & Aid	178,292	77,600	177,242	152,000
Other Intergovernmental	107,458	87,930	104,315	104,750
	<u>8,712,837</u>	<u>8,150,295</u>	<u>8,744,070</u>	<u>8,512,030</u>
Charges for Services				
General Government	238,977	184,995	293,981	190,700
Public Safety	177,670	129,450	197,270	129,450
Highways & Streets	1,355,219	2,165,150	1,223,896	500,150
	<u>1,771,866</u>	<u>2,479,595</u>	<u>1,715,147</u>	<u>820,300</u>
Fines & Forfeits				
Court Fines	253,564	254,000	274,956	234,600
Parking Fines	235,129	226,800	238,917	230,000
	<u>488,693</u>	<u>480,800</u>	<u>513,873</u>	<u>464,600</u>
Miscellaneous				
Interest	21,891	68,634	61,591	66,488
Rents	113,300	54,500	193,162	67,450
Asset Sales	51,116	50,000	62,348	50,000
Other Revenue	112,993	86,000	64,685	86,000
	<u>299,299</u>	<u>259,134</u>	<u>381,786</u>	<u>269,938</u>
Total Revenues	14,201,662	15,308,326	15,739,007	15,113,132
Transfers from Other Funds				
Electric	6,350,000	6,475,000	6,475,000	6,600,000
Water	369,930	346,000	405,141	357,000
Wastewater Treatment	353,450	399,400	385,735	391,200
Storm Water	130,238	129,730	133,152	132,500
Sanitation	465,511	458,850	469,059	470,250
Pest Control	80,026	93,610	94,791	94,400
Forestry	40,953	40,590	43,150	42,400
Street Light Utility		33,750	39,755	39,000
Capital Improvement	2,970			
Total Revenues and Other Financing Sources	<u>21,994,740</u>	<u>23,285,256</u>	<u>23,784,790</u>	<u>23,239,882</u>

General Fund

General Fund Expenditures and Other Financing Uses

	2015 Actual	2016 Budget	2016 Actual	2017 Budget
Elected Officials &				
Citywide Administration				
Mayor & Council	274,132	288,366	291,840	294,478
Programs, Services, Activities	65,001	70,560	72,407	73,560
City Manager	320,446	376,230	408,575	364,158
City Clerk	98,488	111,222	109,540	116,966
Elections & Voters	510	35,950	50,916	
Finance	1,365,583	840,960	1,426,658	960,659
Legal	502,016	495,000	468,627	514,000
Human Resources	309,752	328,284	306,914	361,955
Labor Relations	8,302	18,380	4,504	18,380
Engineering	1,525,344	1,709,586	1,668,309	1,897,546
City Traffic Signals				120,000
Engineering Street Maintenance				100,000
Self Insurance	27,587	38,000	50,515	38,000
	<u>4,497,161</u>	<u>4,312,538</u>	<u>4,858,805</u>	<u>4,859,702</u>
Police Department				
Administration	2,277,451	2,416,661	2,340,799	2,574,281
Community Policing	72,286	76,355	72,790	80,239
Tri-College Partnership	13,269	10,594	5,374	10,643
Investigative	1,087,535	913,042	1,172,446	931,374
Patrol	4,037,253	4,738,979	4,635,603	5,073,511
DARE	97,818	98,666	99,701	102,921
Youth Services	98,482	102,179	99,503	102,668
Bike Patrol	1,754	2,445	2,441	2,445
Tactical Team	16,245	16,245	14,693	15,000
K-9	4,435	5,500	4,330	5,500
Drug Court	2,408	5,185		5,600
Community Service	206,711	214,491	210,474	236,661
Server Training		13,456	1,745	13,517
Grant Funded Activities	328,212	289,461	282,451	489,194
	<u>8,243,859</u>	<u>8,903,259</u>	<u>8,942,350</u>	<u>9,643,554</u>
Fire Department				
Fire Protection	3,387,877	3,517,054	3,526,170	3,826,521
ND HazMat	1,095		1,952	
Fire Training	127,949	128,670	139,635	148,094
Fire Prevention	185,202	243,518	217,920	249,940
Grant Funded Activities	209,753		148,460	12,669
Outdoor Warning Sirens	5,539	3,325	12,819	9,150
	<u>3,917,415</u>	<u>3,892,567</u>	<u>4,046,956</u>	<u>4,246,374</u>
Public Works Department				
General Government Building	289,963	310,915	347,656	325,659
Street & Alley	1,490,086	1,742,416	1,588,431	1,691,857
Wheelage Tax Projects				80,000
Street Cleaning	102,671	131,784	133,117	134,611
Snow & Ice	124,058	271,479	133,113	251,908
Traffic Signs	103,417	126,517	99,638	110,895
Central Maintenance Shop	1,372,583	2,061,411	1,272,820	265,210
	<u>3,482,778</u>	<u>4,644,522</u>	<u>3,574,775</u>	<u>2,860,140</u>

General Fund Expenditures and Other Financing Uses - Continued

	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2016 Actual</u>	<u>2017 Budget</u>
Planning & Neighborhood Services Department				
Assessing	343,212	420,339	397,977	461,555
Planning & Zoning	213,635	236,585	326,570	250,564
Community Development	169,874	178,348	166,972	182,266
Neighborhood Services	187,259	189,583	187,472	196,306
Building Codes	501,500	507,515	510,585	539,421
	<u>1,415,480</u>	<u>1,532,370</u>	<u>1,589,576</u>	<u>1,630,112</u>
Total Expenditures and Other Financing Uses	<u>21,556,693</u>	<u>23,285,256</u>	<u>23,012,462</u>	<u>23,239,882</u>