

**City of Moorhead  
Oakport Joint Powers Board  
Meeting Minutes  
August 24, 2011 at 7:30 AM  
Basement East Conference Room, Moorhead City Hall**

Pursuant to due call and notice thereof, a regular meeting of the Oakport Joint Powers Board was held in the Basement East Conference Room, Moorhead City Hall, on August 24, 2011, at 7:30 AM.

**Roll call of the members was made as follows:**

Board Member:	Jeff Schaumann	Present
Board Member:	Kevin Campbell	Present
Board Member:	Carolyn Kastella	Present
1st Ward Council Member:	Nancy Otto	Present
1st Ward Council Member:	Luther Stueland	Absent
Board Member:	Grant Weyland	Present

**Others Present:**

Kristie Leshovsky, City Planner  
Mary Schmitt, Office Specialist  
Tim Magnusson, Clay County Planner

1. [Call meeting to Order/Roll Call](#)

2. [Approval of Minutes](#)

A [October 27, 2010](#)

**Motion to Approve made by Jeff Schaumann and seconded by Nancy Otto**

Approval of Minutes

*Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 1*

3. [Citizens To Be Heard](#)

Minutes: There were no citizens to be heard.

4. [Agenda Amendments](#)

Minutes: Otto requested that Oakport Annexation Sub-Committee be added under Other Business.

5. **Other Business**

A [Request of George and Rose Goeser for a Minor Subdivision of parcel 23.078.0110](#)

Minutes: Staff outlined the applicants request to split their property to facilitate the sale of two properties. In 2003, the Board approved a Conditional Use Permit to construct an additional accessory structure on the west side of the lot. In 2007, the owner combined what was two properties into one property and now wishes to split the properties in the same configuration prior to the lot combination. Leshovsky noted that the application meets the minor subdivision criteria and staff recommends approval.

Chair Campbell inquired whether the Board required a lot combination when the CUP was approved. He noted that if the parcels are split, the west property would not have a residential structure, only outbuildings. Campbell also noted the need for there to be specific language included about no commercial activity. Staff noted that the approved CUP from 2003 includes a condition of no commercial activity in any accessory building on the property.

Staff noted that the previous CUP did not require a lot combination and that the applicant has a copy of the CUP language and knows of the “no commercial uses” requirement.

Schaumann questioned if commercial equipment could be stored on the site. Staff stated that the Moorhead City Code has regulations regarding commercial vehicle storage.

Staff noted that Title 10 of the City Code references provisions for storing recreational vehicles. Title 9 limits parking of commercial vehicles to a maximum of two.

Chair Campbell questioned whether a CUP could be revised. Staff explained a CUP can be amended using the same process as applying for a CUP.

Staff will draft a letter to the owner about what can and cannot be done on the property so that the current and future owners know the requirements.

**Motion to Approve made by Jeff Schaumann and seconded by Grant Weyland**  
Request of George and Rose Goeser for a Minor Subdivision of parcel 23.078.0110  
*Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 1*

In other business, Otto discussed the formation of a sub-committee for tract two annexation discussions. The sub-committee will communicate to Oakport resident’s services that will be provided by the City of Moorhead following the annexation. Otto identified items that need planning and communication.

Chair Campbell stated the end goal would be to send communication to residents. Campbell suggested that Otto and Schaumann coordinate discussions.

Carolyn Kastella was nominated and elected as Secretary of the Oakport Joint Powers Board.

## 6. Adjournment

Minutes: Meeting adjourned at 8:15.

The proceedings of this meeting are digitally recorded and are available for public review.

*Respectfully submitted by:*  
*Mary L. Schmitt, Community Services*