



**City of Moorhead
Park Advisory Board
Meeting Minutes
May 28, 2019
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the Park Advisory Board was held in the City Hall Council Chambers, on May 28, 2019, at 4:00 PM.

Roll call of the members was made as follows:

1 st Ward Board Member	Janelle Brandon	Present
Council Member (Alternate)	Shelly Carlson	Alternate
Council Member	Heidi Durand	Present
3 rd Ward Board Member	Abby Gold	Absent
Citizen-at-Large	James Hand	Present
4 th Ward Board Member	Sebastian McDougal	Present
Citizen-at-Large	Gia Rassier	Absent
2 nd Ward Board Member	Lindsie Schoenack	Present

1. Call To Order/Roll Call

2. Recognitions/Presentations/Introductions

- a. Trevor Magnuson, Recreation Specialist

Minutes: Chair, James Hand introduced Trevor Magnuson as the new Recreation Specialist for Moorhead Parks and Recreation. 4:02 PM

3. Approve Meeting Minutes

Motion made to Approve made by Janelle Brandon and seconded by Sebastian McDougal

Motion to Approve 3. Approve Meeting Minutes

Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 2

4. Citizens Addressing the Board

5. Agenda Amendments

6. Presentation: River Corridor Update (Legacy Grant Application)

- a. Presenter, Kristie Leshovsky, Community Development Director

Minutes: Community Development Director, Kristie Leshovsky presented updates to the River Corridor plan. 4:12 PM

The Board discussed volunteering and project assistance, as well as grant programs.

7. Presentation: 2019 Capital Improvements Spend Plan

- a. Presenter, Steve Moore, Public Works Director

Minutes: Public Works Director, Steve Moore presented the Capital Improvements spend plan for 2019 and requests for 2020. 4:45 PM

The Board discussed the Village Green bathroom's desired budget and design, iPad survey stations, park program demographics in Neighborhood Recreation Centers, improvement plan request approvals, and public involvement.

b. [Recommendation: 2020 Capital Improvement Requests](#)

Motion made to Approve made by Sebastian McDougal and seconded by Janelle Brandon

Motion to Approve b. Recommendation: 2020 Capital Improvement Requests

Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 2

8. [Recommendation: 2020 Program Fees](#)

Minutes: Parks and Recreation Director, Holly Heitkamp presented the recommended program fees for 2020. 4:49 PM

The Board discussed the proposed field damage fee for Southside Regional Park.

Motion made to Approve made by Lindsie Schoenack and seconded by Janelle Brandon

Motion to Approve 8. Recommendation: 2020 Program Fees

Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 2

9. [Approve: Matson Grandstand Revised Plans](#)

Minutes: Parks and Recreation Director, Holly Heitkamp and Parks Maintenance Manager, Michael Schroeder presented the revised plans for the Matson Field Grandstand project. 4:54 PM

The Board discussed budget and fundraising.

Motion made to Approve made by Sebastian McDougal and seconded by Janelle Brandon

Motion to Approve 9. Approve: Matson Grandstand Revised Plans

Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 2

10. [Update: Moorhead Community Fund - Project List](#)

Minutes: Parks and Recreation Director, Holly Heitkamp presented the revised wish book for various city and parks projects. 3:59 PM

The Board commented on the overall look of the wish book.

a. Recommendation: "Building a Community Legacy" Wish Book

11. [Information/Update](#)

Minutes: Parks and Recreation Director, Holly Heitkamp updated the board on the proposed south side dog park locations. 5:02 PM

- a. [Village Green Golf Course Restroom](#)
- b. [Upcoming Special Events](#)
- c. [Program Evaluations - Winter Quarter](#)
- d. [Various News Articles](#)

12. [Adjourn](#)

Respectfully submitted by:
Randy Dahlin