



City of Moorhead Economic Development Authority

Meeting Minutes
April 23, 2018 at 11:45 AM
1st Floor, Council Chambers, Moorhead City Hall

Pursuant to due call and notice thereof, a regular meeting of the Economic Development Authority was held in the 1st Floor, Council Chambers, Moorhead City Hall, on April 23, 2018, at 11:45 AM.

Roll call of the members was made as follows:

Board Member:	Bruce Bekkerus	Absent
Board Member:	Michael Burns	Present
Board Member:	Kathy Cochran	Present
Council Member:	Mari Dailey	Absent
Board Member:	Violet Deilke	Absent
Council Member:	Chuck Hendrickson	Present
Board Member:	Charley Johnson	Present
Board Member:	Wyatt Johnson	Present
Board Member:	Pat Kovash	Present
Board Member:	John Rogalla	Present
Board Member:	Marsha Weber	Absent

Others Present:

Cindy Graffeo, EDA Executive Director
Sarah Wear, Assistant City Attorney
Amy Thorpe, Economic Development Program Administrator

1. Call meeting to Order / Roll Call

2. Agenda Amendments

Minutes: None

3. Approve Minutes

A March 26, 2018

Motion to Approve made by Wyatt Johnson and seconded by Pat Kovash
Motion Passed: For: 7; Against: 0; Abstain: 0; Absent: 4

4. Citizens Addressing the Board

Minutes: None

5. Commissioners' Reports

Minutes: Pat Kovash reported on the Moorhead Business Association annual meeting

John Rogalla reported, on behalf of Moorhead Public Service, regarding two new projects in the works: 1) a new south side water tower; and 2) new sludge plant for treatment of lime

6. Director's Report

Minutes: Graffeo provided a summary of activities this month as found in packet materials.

7. Downtown Moorhead Inc. Study Funding Update

Minutes: Graffeo provided background as found in packet materials. She stated that John Shockley, City Attorney, recommended that the EDA enter into a Memorandum of Understanding or other legal agreement much like the EDA has with the MBA or GFMEDC.

Motion to Approve made by Michael Burns and seconded by Kathy Cochran

Approve drafting of a Memorandum of Understanding (or similar legal agreement as determined by the City Attorney) with Downtown Moorhead Inc. that shall include the annual contribution and one-time transfer of \$60,000 toward a downtown study/master plan previously approved by the EDA.

Motion Passed: For: 7; Against: 0; Abstain: 0; Absent: 4

8. Workforce Development Scholarship - Review Applications

Motion to Approve made by Kathy Cochran and seconded by John Rogalla

Approve Workforce Development Scholarship Applications for two Bytespeed employees and one Glass Doctor of Moorhead employee.

Motion Passed: For: 7; Against: 0; Abstain: 0; Absent: 4

9. EDA Enabling Resolution Change: Legal Implication Discussion

Minutes: Sarah Wear, Assistant City Attorney, provided legal opinion in regards to the legal implications of a change to the EDA's Enabling Resolution relative to the 2019 EDA budget and process.

10. Information / Update

A GFMEDC Activity Report - March

B Building & Permit Valuation Summary - March

11. Adjourn

Minutes: Meeting adjourned at 12:25 p.m.

APPROVED BY:

ATTEST:



Charley Johnson
Chair

Marsha Weber
Secretary

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Amy Thorpe, Economic Development Program Administrator