



**City of Moorhead
City Council Meeting
Meeting Minutes
March 12, 2018 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on March 12, 2018, at 5:30 PM.

Roll call of the members was made as follows:

1st Ward Council Member:	Mari Dailey	Present
1st Ward Council Member:	Sara Watson Curry	Present
2nd Ward Council Member:	Melissa Fabian	Present
2nd Ward Council Member:	Heidi Durand	Present
Mayor:	Del Rae Williams	Present
3rd Ward Council Member:	Joel Paulsen	Present
3rd Ward Council Member:	Brenda Elmer	Present
4th Ward Council Member:	Steve Gehrtz	Present
4th Ward Council Member:	Chuck Hendrickson	Present

City Council Meeting

1. [Call to Order and Roll Call](#)
2. [Pledge of Allegiance](#)
3. [Agenda Amendments](#)

Minutes: Christina Volkens, City Manager, requested that item number 10 be added to the consent agenda.

4. [Consent Agenda](#)

All items listed with an asterisk (*) are enacted by one motion.

Motion to Approve made by Heidi Durand and seconded by Melissa Fabian

Motion to Approve the Consent Agenda as Amended

Motion Passed

For: 8

5. Recognitions - Presentations

- A. [Proclamation: National Kidney Month presented to Wendy Hager, Board Member of the National Kidney Foundation Serving the Dakotas](#)

Minutes: Mayor Williams presented the proclamation to Wendy Hager with the National Kidney Foundation.

B. Diversion Project Update - Rocky Schneider

Minutes: Rocky Schneider, AE2S, provided a Diversion Project update.

6. Approve Minutes

A. [February 26, 2018 Council Meeting](#)

Motion to Approve made by Brenda Elmer and seconded by Sara Watson Curry
Motion to Approve the February 26, 2018 Council Meeting

Motion Passed
For: 8

7. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)

8. Mayor and Council Appointments

A. [*Resolution to Approve Board/Commission Appointments](#)
Resolution 2018-0312-A

Public Hearings (5:45 p.m.)

9. [Public Hearing for 2018 Action Plan Amendment - Community Development Block Grant \(CDBG\)](#)

Minutes: Public Hearing opened at 6:27 pm

Tia Braseth, Community Development Program Administrator, provided a brief overview of the 2018 Action Plan Amendment.

Robin Nelson, Chief Executive Officer of the Boys and Girls Club, provided a brief summary of the program.

Public Hearing closed at 6:37 pm

Engineering Department

10. [Resolution to Approve Revisions to the Municipal State Aid Street System](#)
Resolution 2018-0312-B

11. [Resolution to Approve Plans & Specifications and Authorize Advertisement for Bids for the SE Main Ave/20 St/21 St Railroad Grade Separation Project. Eng. No. 02-02-02G](#)

Motion to Approve made by Steve Gehrtz and seconded by Brenda Elmer
Motion to Approve Resolution to Approve Plans & Specifications and Authorize Advertisement for Bids for the SE Main Ave/20 St/21 St Railroad Grade Separation Project. Eng. No. 02-02-02G

Motion Passed **Resolution 2018-0312-1**
For: 8

Minutes: Bob Zimmerman, City Engineer, provided a brief update on the SE Main Ave/20 St/21 St Railroad Grade Separation.

Parks and Recreation Department

12. [*Resolution Approving the Amendment to the Beverage Agreement with Bottling Group LLC \(Pepsi Beverages Company\)](#)
Resolution 2018-0312-C
13. [*Resolution to Approve a Facility Lease Agreement with Moorhead Youth Baseball](#)
Resolution 2018-0312-D

Planning and Neighborhood Services Department

14. [*Consider Actions Relating to Hampton Place 3rd Addition](#)
 - A. [*Resolution to Approve Final Plat](#)
Resolution 2018-0312-E
 - B. [*Resolution to Approve Developer's Agreement](#)
Resolution 2018-0312-F
15. [First Reading of Ordinance 2018-06: Parking Lots in Residential Districts](#)

Motion to Approve made by Heidi Durand and seconded by Mari Dailey
Motion to Approve the First Reading of Ordinance 2018-06: Parking Lots in Residential Districts

Motion Passed **Ordinance 2018-06**
For: 7; Against: 1 - Steve Gehrtz

Minutes: Kristie Leshovsky, City Planner, provided a brief overview of the proposed ordinance.

Donna McMaster, Deb White, Rick Hall, Carolyn Wintersteen, and David Wintersteen, residents, all spoke in support of the change.

Council Member Gehrtz announced that he is not in favor of the ordinance change.

16. [Resolution to Approve Agreement Amendment & Assignment - "Agreement for Removal of Hazardous Building" - 1014/1016 19 St S](#)

Motion to Approve made by Mari Dailey and seconded by Heidi Durand
Motion to Approve Resolution to Approve Agreement Amendment & Assignment - "Agreement for Removal of Hazardous Building" - 1014/1016 19 St S

Motion Passed **Resolution 2018-0312-2**
For: 8

Minutes: Lisa Bode, Community Development Services Manager, provided a brief overview of the agreement.

Administration

17. Approve Licenses - Permits
 - A. [*Resolution to Approve Sound Amplification Permits](#)
Resolution 2018-0312-G

B. [*Resolution to Approve New Liquor Licenses](#)
Resolution 2018-0312-H

18. [*Resolution to Approve Budget Adjustment #18-008 for Additional Funding for Human Resources Part-Time Staff](#)
Resolution 2018-0312-I

19. [*Resolution to Authorize Financial Participation in Art for Woodlawn Water Tower and Approve Budget Adjustment #18-010](#)
Resolution 2018-0312-J

20. [*Resolution to Approve Telecommunication Service Agreement Renewal with 702 Communications](#)
Resolution 2018-0312-K

Other

21. [Mayor and Council Reports](#)

Minutes: Council Member Durand provided an update from the Clay County Planning Commission and Jail Mental Health Subcommittee.

Mayor Williams provided an update on upcoming events.

A. Summary of Executive Session regarding City Manager Review of One Year Performance

Minutes: Mayor Williams provided a brief summary of the executive session regarding the City Manager performance review.

Motion to Approve made by Brenda Elmer and seconded by Heidi Durand

Motion to Approve the Amended Employment Agreement between Christina M Volkens and City of Moorhead, Minnesota

Motion Passed

For: 8

22. [City Manager Reports - Updates](#)

Meeting adjourned at 7:42 pm

APPROVED BY:



Del Rae Williams
Mayor

ATTEST:



Michelle French
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Michelle French, City Clerk