

**CITY OF MOORHEAD  
PARK ADVISORY BOARD  
Meeting Minutes  
Tuesday, September 15, 2009  
Hjemkomst Center  
202 1<sup>st</sup> Avenue North  
Moorhead, Minnesota 56560**

**1. CALL TO ORDER/ROLL CALL**

Pursuant to due call and notice thereof, a regular meeting of the Moorhead Park Advisory Board (PAB) was held at the Hjemkomst Center, Moorhead, Minnesota, on the 15<sup>th</sup> day of September 2009.

**Members Present:** Randy Bach, Heidi Durand, Lila Hazemann, Greg Lemke, Ron Schneider, Rick Stotts,

**Members Absent:** None

**Others Present:** Diane Wray-Williams, City Council Alternate; Larry Anderson, Parks/Forestry Manager; Holly Heitkamp, Recreation Division Manager; Karen Stremick, Office Specialist, Mark Hintermeyer, Moorhead City Council

**Visitors Present:** Deb Haugen, 4307 River Haven Road South, Moorhead; Jay Titus, Northern Empire Pizza, 4141 38<sup>th</sup> Street Southwest, Fargo; Lee Fowlor, Subway, 3825 17<sup>th</sup> Street South, Fargo; Joey Schmit, FM Disc Golf, 1624 East Gateway Circle #303, Fargo; Keely Hyland, CCPH, 715 11<sup>th</sup> Street North #303

**2. RECOGNITIONS/PRESENTATIONS/INTRODUCTIONS**

None

**3. MINUTES – August 18, 2009**

Lemke motioned to approve the minutes of the August 18, 2009 PAB Meeting, the motion was seconded by Stotts All votes were in favor; the motion carried.

**4. CITIZENS TO BE HEARD**

None

**5. AGENDA AMENDMENTS**

Add Agenda Item 8h information concerning the AIM Citizen survey completed for the purpose of updating the Cities Comprehensive Plan.

**6. FOOD SERVICE AT THE MOORHEAD SPORTS CENTER**

Food service during the school lunch period, at the Moorhead Sports Center, was discussed during the August PAB Meeting. Domino's Pizza has been the lunch period

food service provider at the Moorhead Sports Center since 1998 and their contract was up for renewal. Requests were made to the PAB by Clay County Public Health and other concerned parties that the food service provider follow the guidelines established by the Moorhead School Districts wellness policy. The PAB voted to table the renewal of the Domino's Pizza contract until the September PAB meeting so City Staff could research food service options, including Domino's Pizza and Subway.

PAB reviewed possible options which included but was not limited to;

- Not competing with the school lunch program by eliminating food service at the Sports Center during the lunch period,
- Renewing Domino's Pizza contract from previous years with no changes,
- Accepting Domino's Pizza proposal with the whole wheat crust and turkey pepperoni along with the regular offerings,
- Accepting Subway's proposal.

Staff received an email from ISD #152 requesting support of the school wellness policy. Staff invited students and school staff to the meeting for additional input; however, no one was present.

PAB Members discussion focused around three key issues, age of the students, safety of an in-house option, and the communication from the Moorhead School District. Some Members felt that allowing the option of pizza at the Sports Center would give students an in house option and possibly decrease students getting in their cars to get something for lunch. Those same Members were also convinced that due to the age of the students they were able to make choices and with an open campus students are able to come and go when not scheduled for class making a Wellness Policy ineffective.

Domino's Pizza submitted their proposal and included nutritional information on their regular pepperoni pizza, cheese pizza and a whole wheat crust with turkey pepperoni and a reduced amount of cheese. They were flexible as to sides and/or options that could be sold. Slices of pizza are sold for \$1.75. The City would receive 15% of Domino's sales. In past years this amount totaled approximately \$7,200.

Subway also submitted a proposal and nutritional information. They proposed selling three different pre-made sandwiches with condiment packets available on the side. Their sandwiches would sell for \$3.00 per sandwich. The City would receive 15% of Subway's sales.

A motion was made by Lemke to renew the contract with Northern Empire Pizza, maintaining their previous menu and adding the healthier wheat crust and turkey pepperoni pizza as an option. Bach requested adding a friendly amendment to the motion to not serve pop. Lemke denied the amendment. There was no second; the motion failed.

A motion was made by Bach to renew the contract with Northern Empire Pizza, maintaining their previous menu and adding the healthier wheat crust and turkey

pepperoni pizza as an option and discontinue the sale of soft drinks. The motion was seconded by Lemke. Three votes were in favor and three votes were against; the motion failed.

A motion was made by Stotts to enter into a contract with Subway based on the proposal submitted to Staff. The motion was seconded by Durand. Two votes were in favor and four votes were against; the motion failed.

A motion was made by Lemke to renew the contract with Northern Empire Pizza for one year, maintaining their previous menu and adding the healthier wheat crust and turkey pepperoni pizza as an option. The motion was seconded by Hazemann. Four votes were in favor and two votes were against; the motion passed.

There was a request from PAB to Dominos and City Staff that sales information be kept throughout the year of the types of choices that students are choosing. Language requesting this information will be included in the contract.

**7. APPROVAL OF DRAFT DISC GOLF COURSE FOR RIVERFRONT PARK**

A site plan was submitted to PAB for a proposed disc golf course to be located in Riverfront Park. Anderson stated that he would recommend a change to Hole A where it would not cross the bike path. There is approximately \$12,500 in the 2009 Capital Improvement Fund that could be utilized for this facility. Financials were not available at the time of the PAB meeting; however, any funds remaining after the construction of the Riverfront Park disc golf course could be utilized for improvements to the disc golf course in Woodlawn Park.

A motion was made by Durand to approve the draft disc golf course for Riverfront Park with the recommended changes to Hole A and to utilize the funding currently in the 2009 Capital Improvement Fund for this facility. The motion was seconded by Bach. All votes were in favor; the motion passed.

**8. UPDATE/INFORMATION**

Chair Schneider adjourned the meeting

Respectfully submitted by:



Karen Stremick  
Office Specialist  
Moorhead Parks and Recreation