

**City of Moorhead
City Council Meeting
Meeting Minutes
May 13, 2013 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on May 13, 2013, at 5:30 PM.

Roll call of the members was made as follows:

1st Ward Council Member:	Luther Stueland	Present
1st Ward Council Member:	Nancy Otto	Present
2nd Ward Council Member:	Heidi Durand	Present
2nd Ward Council Member:	Mark Altenburg	Present
Mayor:	Mark Voxland	Present
3rd Ward Council Member:	Mike Hulett	Present
3rd Ward Council Member:	Brenda Elmer	Present
4th Ward Council Member:	Mark Hintermeyer	Present
4th Ward Council Member:	Steve Gehrtz	Present

City Council Meeting

1. [Call to Order and Roll Call](#)
2. [Pledge of Allegiance](#)
3. [Approve Minutes](#)

Motion to Approve made by Nancy Otto and seconded by Brenda Elmer

Motion to Approve Minutes for April 22, 2013 City Council Meeting and April 29, 2013 City Council Adjourned Meeting.

Motion Passed

For: 8

- A. [April 22, 2013 City Council Minutes](#)
- B. [April 29, 2013 City Council Adjourned Meeting Minutes](#)
4. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)

Minutes: No citizens addressed the Mayor and City Council.
5. [Agenda Amendments](#)

Minutes: No agenda amendments were made.
6. [Consent Agenda](#)

All items listed with an asterisk (*) are enacted by one motion.

Minutes: Item numbers 12 and 21 were pulled from the Consent Agenda.

Motion to Approve made by Mark Altenburg and seconded by Heidi Durand
Motion to Approve Consent Agenda as Amended

Motion Passed
For: 8

7. Mayor and Council Appointments

Minutes: No appointments at this time.

Public Hearings (5:45 p.m.)

8. [Public Hearing Regarding the Request of Brent Strand and Ray Kvalvog for Property Tax Exemption](#)

Minutes: Public Hearing opened at 6:12 p.m.

Michael Redlinger, City Manager, and Peter Doll, Development Services Manager, gave a brief overview of the project.

Public Hearing closed at 6:17 p.m.

A. [Resolution to Approve Property Tax Exemption for Brent Strand and Ray Kvalvog](#)

Motion to Approve made by Mike Hulett and seconded by Brenda Elmer
Motion to Approve Resolution to Approve Property Tax Exemption for Brent Strand and Ray Kvalvog

Motion Passed **Resolution 2013-0513-1**
For: 7; Recused – 1 Steve Gehrtz

9. [Public Hearing Regarding the Request of Warren Zaffke for Property Tax Exemption](#)

Minutes: Public Hearing opened at 6:20 p.m.

Michael Redlinger, City Manager, gave a brief overview of the project.

Public Hearing closed at 6:22 p.m.

A. [Resolution to Approve Property Tax Exemption for Warren Zaffke](#)

Motion to Approve made by Luther Stueland and seconded by Mark Hintermeyer
Motion to Approve Resolution to Approve Property Tax Exemption for Warren Zaffke

Motion Passed **Resolution 2013-0513-2**
For: 8

10. [Public Hearing for Community Development Block Grant \(CDBG\) 2013 Budget & Activity Amendment](#)

Minutes: Public Hearing opened at 6:23 p.m.

Lisa Vatnsdal, Neighborhood Services Manager, gave a brief overview of the Community Development Block Grant budget and activity.

Public Hearing closed at 6:42 p.m.

Community Services Department

11. [*Resolution to Approve House Moving Permit \(3048 41st Ave S\)](#)
Resolution 2013-0513-A

12. [Resolution to Approve Stonemill Estates Redevelopment Plan](#)

Motion to Approve made by Luther Stueland and seconded by Nancy Otto

Motion to Approve Resolution to Approve Stonemill Estates Redevelopment Plan

Motion Passed **Resolution 2013-0513-3**

For: 8

Minutes: Discussion occurred regarding the structure on lot pricing.

13. [Request from Lakes & Prairies Community Action Partnership for Group Work Camp Funding](#)

Motion to Approve made by Mark Altenburg and seconded by Heidi Durand

Motion to Approve Request from Lakes & Prairies Community Action Partnership for Group Work Camp Funding

Motion Passed **Resolution 2013-0513-4**

For: 8

Minutes: Michael Redlinger, City Manager, and Lisa Vatnsdal, Neighborhood Services Manager, discussed financial considerations.

Lakes & Prairies Community Action provided an update on upcoming projects.

Engineering - Wastewater Treatment

14. [Consider Submission of a TIGER 5 Grant Application for the SE Main Ave/20th St/21st St Railroad Grade Separation Project. Eng. No. 02-2-2](#)

Motion to Approve made by Mark Hintermeyer and seconded by Mark Altenburg

Motion to Consider Submission of a TIGER 5 Grant Application for the SE Main Ave/20th St/21st St Railroad Grade Separation Project. Eng. No. 02-2-2

Motion Passed **Resolution 2013-0513-5**

For: 8

Minutes: Michael Redlinger, City Manager, and Bob Zimmerman, City Engineer, gave a brief recap of the TIGER 5 Grant Application and explained the process.

15. [*Resolution to Approve Engineering Services Agreement Task Order #3 with KLJ to Prepare a Project Memorandum for Street Improvements on SE Main Ave from Oak](#)

[Way to I-94. S.P. 144-136-11. Eng. No. 14-A2-4](#)

Resolution 2013-0513-B

16. [*Resolution to Approve an Amendment to an Engineering Services Agreement with Houston Engineering for Flood Mitigation Interior Drainage Analysis](#)
Resolution 2013-0513-C
17. [*Resolution to Approve the TH 10/TH 75/Center Ave Corridor Study](#)
Resolution 2013-0513-D
18. [*Resolution to Approve Various Actions for Street & Underground Utility Improvements in Southfield 2nd Addition. Eng. No. 10-A6-3](#)
 - A. [*Resolution to Receive Petitions & Order Report](#)
Resolution 2013-0513-E
 - B. [*Resolution to Approve Special Assessment Agreement](#)
Resolution 2013-0513-F
 - C. [*Resolution to Receive Engineer's Report & Order Plans](#)
Resolution 2013-0513-G
 - D. [*Resolution to Approve Plans & Specs and Authorize Advertisement for Bids](#)
Resolution 2013-0513-H
 - E. [*Resolution to Order Improvements & Declare Intent to Assess](#)
Resolution 2013-0513-I

Police Department

19. [*Request for Resolution Approving the Agreement for the Joint Exercise of Peace Officer Duties](#)
Resolution 2013-0513-J

Administration

20. *Approve Licenses - Permits
 - A. [*Resolution to Approve the Annual Liquor License Renewals](#)
Resolution 2013-0513-K
 - B. [*Resolution to Approve Licenses-Permits](#)
Resolution 2013-0513-L
21. [Resolution to Approve Minutes Policy](#)

Motion to Approve made by Luther Stueland and seconded by Mike Hulett
Motion to Approve Resolution to Approve Minutes Policy

Motion Passed **Resolution 2013-0513-6**
For: 8
22. [*Resolution to Approve Request from Moorhead Rotary to Install a Peace Pole on Public Property at Bluestem Center for the Arts](#)

Resolution 2013-0513-M

23. [Mayor and Council Reports](#)

Minutes: Council Members provided updates on the Diversion Authority meeting.

Council Member Gehrtz provided a Metrocog update on Phase 2 Corridor.

Mayor Voxland gave a report on the City Manager's Performance Review held in Executive Session on April 29, 2013.

24. [City Manager Reports - Updates](#)

Minutes: Michael Redlinger provided a brief legislative update and noted that the City will be sponsoring a Corridor Clean Up Day on May 16th.

25. [New Business](#)

Minutes: There were no items of New Business.

Meeting Adjourned at 7:12 pm.

APPROVED BY:



Mark Voxland
Mayor

ATTEST:



Michelle French
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Michelle French, City Clerk