



**City of Moorhead  
City Council Meeting  
Meeting Minutes  
February 11, 2019 at 5:30 PM  
City Hall Council Chambers**

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Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on February 11, 2019, at 5:30 PM.

**City Council Meeting**

1. [Call to Order and Roll Call](#)

**Roll call of the members was made as follows:**

1st Ward Council Member:	Shelly Dahlquist	Present
1st Ward Council Member:	Sara Watson Curry	Present
2nd Ward Council Member:	Shelly Carlson	Present
2nd Ward Council Member:	Heidi Durand	Present
Mayor:	Johnathan Judd	Present
3rd Ward Council Member:	Joel Paulsen	Absent
3rd Ward Council Member:	Deb White	Present
4th Ward Council Member:	Steve Gehrtz	Present
4th Ward Council Member:	Chuck Hendrickson	Present

2. [Pledge of Allegiance](#)

3. [Agenda Amendments](#)

Minutes: Agenda item 11, Consider Resolutions for 8th St and 13th Ave N street improvements, and agenda item 12, Consider Resolutions for Mill & Overlay in the Belsly East Area, were taken off of the consent agenda.

4. Consent Agenda

All items listed with an asterisk ( \* ) are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in accordance with the "Council Rules of Procedure". In such event, the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.

Motion to Approve the Consent Agenda made by Chuck Hendrickson and seconded by Sara Watson Curry

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Steve Gehrtz, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Joel Paulsen

5. [Recognitions - Presentations](#)
  - A. [Presentation on Facilities Condition Assessment and 2019 Facilities Capital Improvement Program](#)

Minutes: Paul Fiechtner, Facilities and Fleet Manager reviewed the condition of the City facilities and presented the Facilities Capital Improvement Program. There was discussion about repairs to the Library, and the municipal pool, the condition of the neighborhood recreational centers, and the 5 year facilities plan.
6. Approve Minutes
  - A. [\\*Minutes of January 28, 2019](#)
7. [Citizens Addressing the Council](#). No Citizens addressed the Council.
8. Mayor and Council Appointments
  - A. [\\*Appointment to Boards and Commissions](#)

**Public Hearings (5:45 p.m.)**

9. [Public Hearing to Consider Wastewater Treatment Facility Plan \(Eng. No. 18-06-04\)](#)

Motion to Open Public Hearing at 5:54pm made by Heidi Durand and seconded by Shelly Carlson

Motion Passed  
For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Steve Gehrtz, Chuck Hendrickson  
Against: 0 - (None)  
Abstain: 0 - (None)  
Absent: 1 - Joel Paulsen

Minutes: Bob Zimmerman, City Engineer, provided an overview of the Wastewater Treatment Facility Plan. It was noted that adopting the Facility Plan does not authorize construction, that staff is recommending a financing option to include a Water Pollution Control Revolving Fund Loan, that a General Obligation Revenue Bond and use of Wastewater Treatment Reserves may also be viable financing options, that projects could also be funded through Special Assessments, and that there will be further discussions related to financing options. There was discussion about brick sewer lines, MPCA funding, other funding options, future Council approval of this project, and a storage building. Staff will bring next steps including options for financing and all approvals back to the City Council for further consideration. Mayor Judd gave three calls for public comments and none were received.

Motion to Close Public Hearing at 6:45pm made by Chuck Hendrickson and seconded by Sara Watson Curry

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Steve Gehrtz, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Joel Paulsen

A. [Resolution to Accept Wastewater Treatment Facility Plan](#)

Motion to Accept made by Deb White and seconded by Heidi Durand

**Motion to Accept a Resolution to Approve Wastewater Treatment Facility Plan**

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Steve Gehrtz, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Joel Paulsen

## Economic Development

10. [\\*Monthly Economic Development Report](#)

## Engineering Department

11. [Consider Resolutions for 8th St and 13th Ave N street improvements \(Eng. No. 19-A2-06\)](#)

A. [Resolution to Receive Reports, Order Plans & Specs, and call for a Public Hearing](#)

B. [Resolution to approve Plans & Specs and Authorize Advertisement for Bids](#)

Minutes: There was discussion about public meetings and funding for this project. Tom Trowbridge, Assistant City Engineer, addressed these issues and the sidewalk policy.

Motion to Approve made by Steve Gehrtz and seconded by Sara Watson Curry

**Motion to Approve a Resolution to Receive Reports, Order Plans & Specs, and call for a Public Hearing, and a Resolution to approve Plans & Specs and Authorize Advertisement for Bids for 8th St and 13th Ave N street improvements**

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Steve Gehrtz, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Joel Paulsen

12. [Consider Resolutions for Mill & Overlay in the Belsly East Area \(Eng. No. 19-A2-07\)](#)

A. [Resolution to Receive Report, Order Plans & Specs, and Call for a Public Hearing](#)

B. [Resolution to approve Plans & Specs and Authorize Advertisement for Bids](#)

Motion to Approve made by Chuck Hendrickson and seconded by Shelly Dahlquist  
**Motion to Approve a Resolution to Receive Report, Order Plans & Specs, and Call for a Public Hearing and a Resolution to approve Plans & Specs and Authorize Advertisement for Bids for Mill & Overlay in the Belsly East Area**

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Steve Gehrtz, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Joel Paulsen

13. [\\*Consider Resolutions for Johnson Farms 1st, 3rd & 4th Additions & Comstock's 6th Addition Final Wearing Course \(Eng. No. 19-A2-05\)](#)
  - A. [\\*Resolution to Receive Report, Order Plans & Specs and call for a Public Hearing](#)
  - B. [\\*Resolution to approve Plans & Specs and Authorize Advertisement for Bids](#)
14. [\\*Consider Resolution for Street Improvements on 43rd Ave N. \(Eng. No. 19-A2-09\)](#)
  - A. [\\*Resolution to Order Report](#)

#### **Parks and Recreation Department**

15. [\\*Resolution to Approve "Boiler Plate" Agreements and the 2019 Athletic Facility Use Guide for routine leasing of facilities within the Parks and Recreation System.](#)
16. [\\*Consider Resolutions to Approve Food and Beverage Service at Moorhead's Municipal Golf Courses](#)
  - A. [\\*Resolution to Approve Food and Beverage Services Agreement with Bachman Catering LLC](#)
  - B. [\\*Resolution to Approve Issuance of Liquor Licenses to Bachman Catering LLC](#)

#### **Police Department**

17. [\\*Wild Turkey Translocation Partnership with South Dakota Game Fish & Parks](#)

#### **Administration**

18. [\\*Resolution Approving Per Diem and Expense Policy for Elected Officials](#)

#### **Other**

19. [Mayor and Council Reports](#)

Minutes: Council Member Dahlquist provided a brief report on the Public Housing Agency Board. Council Member Hendrickson publicly thanked Public Works Director Steve Moore and the staff at Public Works for their hard work during recent snow removal. Council Member Durand provided a brief report on

the Moorhead Public Service Commission. Council Member Carlson provided a brief report on the Moorhead Public Library's "Moorhead Reads" campaign. Council Member Watson Curry provided a brief report on a survey sponsored by MetroCOG. She also reported that the Red River Winter Market was held at the Hjemkomst Center on February 9. Mayor Judd reported on the Legislative Action Day in St. Paul.

20. [City Manager Reports - Updates](#)

Minutes: Chris Volkers, City Manager, provided an update on the City Prosecution Office. It was noted that all Prosecution staff are hired, that prosecution service started February 1, that IT staff are working on software implementation, and that staff are working with local law enforcement.

21. [Executive Closed Session](#)

- A. Executive Closed Session, Pursuant to Minn. Stat. 13D.05, Subd. 3, to discuss the possible sale of real estate identified as 2604 8th Ave N, Parcel No. 58.900.0220
- B. Executive Closed Session pursuant to MN Stat 13D.05, subd.3b, for the purpose of attorney-client consultation regarding potential modifications to the lease agreement for the property described as Lots 3 and 4, Block 1 of the Mighty Ducks Addition.

Minutes: Council member Gehrtz informed the Council that because of his business interests, he may have a potential conflict of interest in the regarding potential modifications to the lease agreement for the property described as Lots 3 and 4, Block 1 of the Mighty Ducks Addition, and would excuse himself from that executive closed session.

Motion to Enter into Closed Session made by Shelly Carlson and seconded by Deb White

**Motion to Enter into Closed Session at 7:13pm**

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Steve Gehrtz, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Joel Paulsen

Minutes: Council Member Gehrtz exited the closed session at 7:40 pm. The Mayor and the other Council members exited the closed session at 8:51pm.

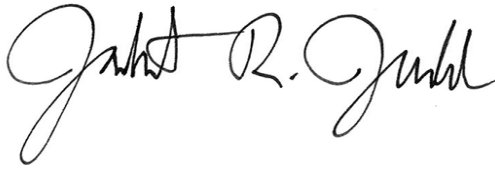
22. New Business – No new business was presented.

23. Citizens Addressing the Council

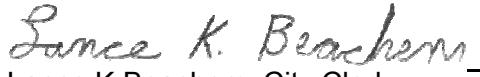
Mayor Judd adjourned the meeting at 8:53pm.

APPROVED BY:

ATTEST:



JOHNATHAN JUDD, Mayor

  
\_\_\_\_\_  
Lance K Beachem, City Clerk

The proceedings of this meeting are digitally recorded and available for public review.

*Respectfully submitted by:  
Lance Beachem, City Clerk*